Message

From: Margaret McNeil [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=4DC513B5977E4D7D8C6722582F903610-MARGARET MC]
Sent: 2018-03-21 10:22:26 AM
To: Sorana Ionescu [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b8b408ef2b884f92b596ff3f713f0a8d-Sorana Ione]
CC: Lorraine Turnevicius [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=37ddaa7c517d4bed9e6567e4432456f7-Lorraine Tu]; John Rattray [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0c3134c1c2744b1ea8ff0e5ddd13dfe4-John Rattra]
Subject: RE: Call for Board Agenda Items
Attachments: April 11, 2018 v1.docx

Importance: High

Hi Sorana,
Are you doing anything on cyber security, as suggested on the attached draft agenda? If not we can just slide it into that spot. Also, can you please advise if legal counsel will be there on the item you identified below – if so, who?
Margaret

From: Sorana Ionescu
Sent: March 20, 2018 10:08 PM
To: Margaret McNeil
Subject: FW: Call for Board Agenda Items

Margaret, hoping that this isn't too late to include in the Board package for April, can you please add the following item:

- Item: Third Party Access Implementation Plan Update – Information & Discussion Item
- Presenters: Sorana Ionescu, Tam Wagner
- Time required: 20min

Many thanks!
Sorana

From: Margaret McNeil
Sent: March 19, 2018 11:08 AM
To: Georgia Ritchie-Wust; Kim Marshall; Terry Young; Chuck Farmer; Julia McNally; Michael Lyle; Leonard Kula; Sorana Ionescu; Elizabeth Squissato; Glenn McDonald; Peter Gregg; Robin Riddell; Liz Stokes; Carol Pask; Peter Gregg
Cc: Kimberly Veeneman; Dianne Hayes; Margaret McNeil; Sabeela Clarke; Cindy Winwood; Liz Doherty; Lorraine Turnevicius; Diana Exner; John Rattray; Reena Goyal
Subject: Call for Board Agenda Items
Importance: High

Good morning everyone:

To assist in the preparation of the draft Board agenda please send John Rattray *(cc to me)* your proposed Agenda items, noting as always the purpose of the item (**decision**, **information etc.**) presenters and time required. With your input, John will prepare the draft for discussion at ELT this Thursday, March 22nd.

Please provide us with your items no later than noon tomorrow, Tuesday, March 20th.

Below is a snapshot of the matrix showing the timelines for the upcoming meetings. A reminder that the Board is also meeting on April 12th specifically to discuss Strategy.

Activity	APRIL 11 BOARD
Brainstorm draft agenda topics (Committee and Board)	March 1
Deadline for submission of draft Board agenda & Committee agenda to General Counsel & Secretary including time required, and decision/information item.	March 13
Discuss draft Board agenda (General Counsel & Secretary to attend ELT)	March 15
Formalize agenda items submitted to General Counsel (including time required, presenters, decision/information)	March 22
General Counsel to circulate revised draft agenda to ELT	**March 23**
Board materials (AIS, memo/PowerPoint, resolution as required) due to Dianne Hayes for distribution to ELT and General Counsel	By Noon March 26
ELT Board Material Discussion Meeting	March 29
Agenda Review with Chair & CEO **AND circulate Final Agenda to ELT**	**March 29** **EOD**
Final board materials required for posting	April 3
COMMITTEE MEETING DATE	APRIL 10
BOARD MEETING DATES	April11 & 12

Thank you.

Margaret