

Message

From: Anushka Walgama [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=1D32E70E09EA4B1392CE888E9F3D9810-ANUSHKA WAL]
Sent: 2018-10-05 8:49:03 AM
To: Michael Boll [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=4811917e15054407b665fe16d12ff415-Michael Bol]
Subject: RE: O365 application install

I was just speaking to her as well about that. Yes, she can look after the paper files and I'm sending an email to IT to give me access to those custodians' mailboxes. When do you want to touch base to talk about the specifics of this request?

From: Michael Boll
Sent: October 05, 2018 8:46 AM
To: Anushka Walgama
Subject: RE: O365 application install

Thanks. I was just speaking with Nimi who was offering to help. Can she help you obtain the paper files so you can focus on the electronic side of the collection?

From: Anushka Walgama
Sent: October 05, 2018 8:39 AM
To: Michael Boll
Subject: RE: O365 application install

I'm on it!

From: Michael Boll
Sent: October 04, 2018 4:31 PM
To: Anushka Walgama
Subject: RE: O365 application install

Okay, good. I believe you said you have access to Kim's emails, correct?

If necessary (i.e. if the search tools don't already collect them) you should also obtain access to Bruce Campbell's, John Rattray's and Susan Nicholson's emails to make sure you can obtain all emails they sent or received relating to Fair Hydro. We will also need to obtain all paper files of Kim, John, Bruce and Susan Nicholson that relate to Fair Hydro and accounting treatment and Public Sector Accounting Standards.

From: Anushka Walgama
Sent: October 04, 2018 4:16 PM
To: Michael Boll
Subject: RE: O365 application install

Okay, figured it out—we should be good to go for tomorrow unless we encounter more IT issues.

From: Anushka Walgama
Sent: October 04, 2018 4:06 PM
To: Michael Boll
Subject: RE: O365 application install

Krystal installed the application. I'm just trying to figure out where the test export is saved.

From: Michael Boll
Sent: October 04, 2018 3:48 PM
To: Anushka Walgama
Subject: RE: O365 application install

Keep me in the loop. If this isn't addressed right away I will escalate to Alex.

From: Anushka Walgama
Sent: October 04, 2018 3:13 PM
To: IT Service Desk
Cc: Michael Boll
Subject: RE: O365 application install
Importance: High

Hi there,

I'm following up on my email below. We have an urgent document request from the Select Committee, which will require me to export documents from the Compliance Tool. Per my screenshot below, I am unable to export documents because the eDiscovery Tool needs to be installed on my laptop.

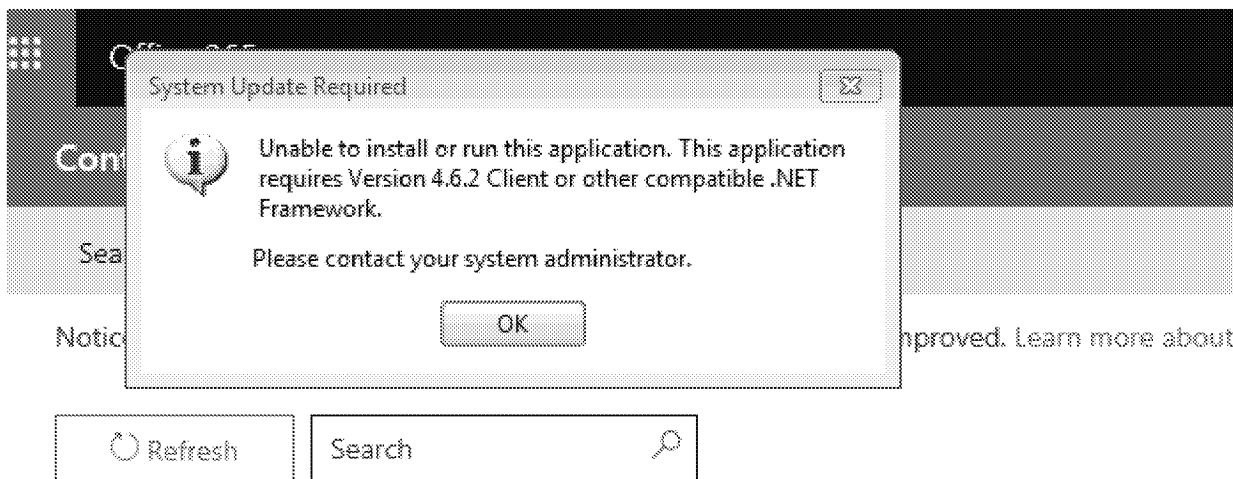
I have copied my supervisor, Michael Boll, should you require his approval.

Thanks,
Anushka

From: Anushka Walgama
Sent: October 02, 2018 11:50 AM
To: IT Service Desk
Subject: O365 application install
Importance: High

Hello,

I am running a search on Office 365 and I cannot download the results as I am unable to install the Microsoft Office 365 eDiscovery Tool (see image below). Please install this on my laptop at your earliest convenience.



Name	Last export start time
Test_AW_Export	2018-10-02 11:32:57
Legal Hold_Export	2018-10-01 18:20:12
Legal Hold_ReportsOnly	2018-09-21 19:30:54
Supplier-Request-re-Completion-and-Performance-Security-...	2018-09-11 09:38:16
2018-031_Export	2018-09-04 10:44:29
Production Order - Grasshopper_Export	2018-08-03 13:38:04

Thanks,

Anushka Walgama | Freedom of Information Administrator & Litigation Support

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