

Message

From: Anne Freer [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=9D4A7C0EC0BE4BEA9EB2CF31C0E9EB39-ANNE FREER]
Sent: 2017-07-20 4:29:34 PM
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Subject: AP Invoice Automation – MHC - schedule to go live Aug 23
Flag: Follow up

The following list is a high level summary of our discussion today and the remaining tasks.

- 1 technical issue - _ invoice #
 - Kris to provide his investigation to Kyle by Fri July 21
 - MHC to fix by July 26?
- UAT – day in life – complete – Aug 4 (Megan extended for MHC fix)
- Documentation - Kris
- QA > Production – production readiness – Kris
- Duplicate Vendors
 - Week of July 24 Megan and Michael to review
 - Test AP 115 and complete duplicate vendors by Aug 11
- Megan to develop new workflow schedule
- Contingency week of Aug 14th

Let me know if you want to make any changes.

Anne

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