

Message

From: Anne Freer [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=9D4A7C0EC0BE4BEA9EB2CF31C0E9EB39-ANNE FREER]
Sent: 2017-07-20 4:29:34 PM
To: Megan Filey [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ea0b4cc1f5114f958e355198bb05e970-Megan Filey]; Mark Joaquim [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ccf9f4d7640b4297b5fec5fa156ae5f8-Mark Joaquim]; Kris Hillis [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c2dd02ad73cb41e191bdccbc0dc3c2c-Kris Hillis]; Chad MacMillan [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=d323c8c348b94e54aff68a39e2d0a3e5-Chad MacMil]; Michael Love [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8f39e20fbd924b2d8ae225b9ab94666f-Michael Lov]
CC: Anne Freer [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9d4a7c0ec0be4bea9eb2cf31c0e9eb39-Anne Freer]; Bill Hipple [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=33380278f85444d6b2d06eec4840f8db-Bill Hipple]; John Lin [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=57d9aaa799b8410f97a9a176589d1a2a-John Lin]
Subject: AP Invoice Automation – MHC - schedule to go live Aug 23
Flag: Follow up

The following list is a high level summary of our discussion today and the remaining tasks.

- 1 technical issue - _ invoice #
 - Kris to provide his investigation to Kyle by Fri July 21
 - MHC to fix by July 26?
- UAT – day in life – complete – Aug 4 (Megan extended for MHC fix)
- Documentation - Kris
- QA > Production – production readiness – Kris
- Duplicate Vendors
 - Week of July 24 Megan and Michael to review
 - Test AP 115 and complete duplicate vendors by Aug 11
- Megan to develop new workflow schedule
- Contingency week of Aug 14th

Let me know if you want to make any changes.

Anne

Anne Freer, Project Manager, IESO | Station A, Box 4474, Toronto, Ontario, M5W 4E5
T: 905.403.6926 | Email: Anne.Freer@ieso.ca | Web: www.ieso.ca