

Message

From: Roberta Graziotto [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B2AF1CA552144B9CAA23FEB1D9662D51-ROBERTA GRA]
Sent: 2018-03-29 9:09:29 AM
To: Mansoor Ahmad [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7a60875c05674f2db1e7f3cd0e1a8a71-Mansoor Ahm]
CC: Natalie Schaus [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=58bb43f7d031480696ce362cf240759c-Natalie Sch]
Subject: HST guide for BL39.1
Attachments: HST Guide for IESO Transactions_0329rg.docx

Hi Mansoor,

I have reviewed the HST Guide and corrected the following items:

1. Reapplied the styles to the footers throughout the guide. Make sure to update the footers in the Documents properties so the fields are not overwritten.
2. Changed the Reason for Issue to Baseline 39.1
3. Changed Prepared by. If this document is approved after May 1st then Kim's name will need to be replaced.
4. Refreshed the Table on Contents
5. Table Of Changes – removed changes from previous baseline. Only the current changes are to be shown.

The rest of the guide looks good.

I'm following the trail of emails regarding these charge types if they are required to be listed in the external documents. Keep me in formed so I know how to proceed.

Thanks,
Roberta

From: Mansoor Ahmad
Sent: March 28, 2018 5:34 PM
To: Roberta Graziotto
Cc: Natalie Schaus
Subject: RE: Reminder to identify and submit market facing documents changing for Baseline 39.1 - June 6, 2018

Hi Roberta,

Attached is the Draft 39.1.

Based on information request from settlements, we are creating charge type 1426/1476 for GAM Labour, which is not subject to HST.

I have uploaded this file to Baseline, but only saved it, not submitted it, yet.

Please advise if the file needs to be amended before submitting it for Review/Approvals.

Regards,
Mansoor

From: Roberta Graziotto
Sent: March 12, 2018 9:22 AM

To: Abbas Zaidi; Adnan Jabbar; Alexander Lyle; Andrew Godden; Anita Yuen; Anne Freer; Anthony Martinello; Anuradha Satish; Bill Hipple; Bill Pettitt; Candice Trickey; Carmen Agavriolo; Caroline Wang; Charlie Day; Cristian Dragnea; Dale Walden; Dalia Hussein; Dan Ferguson; Dan Hobbs; Darren Finkbeiner; Dave Robitaille; David Devereaux; David Dunn; David Short; Denise Myers; Denise Noguchi; Derek Del Vecchio; Desmond Bell; Diana Exner; Diljeet Singh; Dorothy Rye; Ella Kokotsis; Gail Feliciant; George Fatu; Gordon Drake; Hamlet Alexanian; Haris Iqbal; Hassan Ghasemi; Helen Lainis; Henry Alexanian; IESO Engagement; Ioan Agavriolo; Isen Widjaja; James Hunter; Jeannette Briggs; Jennifer Cui; Jennifer Tsai; Jessica Savage; Jo Chung; John Antonakos; John Lin; John MacKenzie; John Rattray; Josh Duru; Julie Switalski; Karen Backman; Karla Mann; Kathleen McGinnis; Khaqan Khan; Kim Marshall; Kurtis Chong; Kyle Russell; Liisa Hardie; Liz Doherty; Luis Orozco; Mag Wadie; Mahbod Panahkhah; Maia Chase; Malcolm Dellow; Mansoor Ahmad; Marina Mogus; Mark Gojmerac; Mary McHugh; MaryJo Casipit; Matthew Vos; Mauro Facca; Michael Boll; Mike Venditti; Mohab Elnashar; Mohamed El-Madhoun; Monica Adam; Monique Chugh; Neill Wong; Nicholas Ingman; Nick Zourntos; Nicola Presutti; Nilkamal Fernandopulle; Norm Dang; Nuno De Matos; Pablo Gutierrez; Pat Kamstra; Patricia Murray; Paula Lukan; Pedro Rebellon; Peter Drury; Peter Wiebe; Project Management Office; Rado Jovic; Rebecca Short; Richard Zaworski; Rick Romeo; Rob Clemence; Rob Sinclair; Robert Long; Roberta Graziotto; Roland Leduc; Samantha Tam; Sarah Diebel; Scott Berry; Scott Thwaites; Shanjeev Sivaraj; Shilpan Desai; Silviu Motoc; Stephen Burns; Steve Gooch; Susan Alexander; Susan Nicholson; Throy Cammock; Tiberiu Abid; Udayan Nair; Vithy Vithyananthan; Wang Chiu; Warren Hill; Yan Bechamp; Yishui Wu

Cc: IESO Baseline Management; BIRM

Subject: Reminder to identify and submit market facing documents changing for Baseline 39.1 - June 6, 2018

Mar 12 – Apr 6 - is the notification and redline document submission period for market facing documents changing for **Baseline 39.1**.

If you are adding new document, revising an existing, superseding or obsoleting a baselined document -

- Notify IESO Baseline Management (BM) of document revisions by submitting a baseline notification form using the 'Baseline Registry' tool on the Baseline Management webpage.
- Notify BM even if your document is not ready for posting, this includes documents/forms made obsolete or superseded.
- Your revisions are communicated to participants through the Baseline Plan and IESO weekly bulletin.
- Provide redline revisions no later than **Friday, April 6**.
- Documents are posted on the external Pending Changes – Documents page for participant review and impact assessment.

Other Key Dates to Remember

April 11 - 27	Impact Assessment period (baseline plan and documents posted on Pending Changes web page)
Apr 30 – May 11	Incorporate comments and submit for legal review (Similar to IMDC's, it is strongly recommended that documents that are new, impacted by a market rule, or have extensive changes be submitted to Legal prior to posting on Pending Changes)
May 14 - 30	Initiate signoff through Citadel. If you are not available during this signoff period, assign a delegate to approve on your behalf using the 'Proxy' option in the workflow. The Microsoft Outlook 'Out of Office' feature <u>does not</u> trigger the Citadel proxy. If you need assistance in setting this proxy, please speak with BIRM staff. Notify Baseline Management when your document is filed in Citadel by forwarding your confirmation email in order to prepare the document for publishing.
Jun 6	Baseline 39.1 Published

If you no longer are responsible for documentation, notify IESO Baseline Management so the distribution list can be updated.

Thanks,
Roberta

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