

Message

From: Susan Nicholson [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=F668E601BD2B4865A5C31DCA531047C8-SUSAN NICHOLSON]
Sent: 2018-04-11 9:25:49 AM
To: Kris Hillis [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c2dd02ad73cb41e191bdccbc0dc3c2c-Kris Hillis]; Bill Hipple [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=33380278f85444d6b2d06eec4840f8db-Bill Hipple]
CC: Natalie Schaus [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=58bb43f7d031480696ce362cf240759c-Natalie Sch]; Marina Mogus [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=dbd602ea12334497a4cd96e70ec6f8aa-Marina Mogu]
Subject: RE: Agenda for Change Advisory Board (CAB) RFC Approvals - Wednesday, , 2018

Great, thank you.

From: Kris Hillis
Sent: April 11, 2018 8:52 AM
To: Susan Nicholson; Bill Hipple
Cc: Natalie Schaus; Marina Mogus
Subject: RE: Agenda for Change Advisory Board (CAB) RFC Approvals - Wednesday, , 2018

IESO's FHP/Variance invoice must be changed at the bottom from "Payment Due Date: DD-MMM-YYYY" to "Payment Due Date as per Transfer Notice"

Kris Hillis | Specialist - Solutions
Independent Electricity System Operator (IESO) | T: (905) 403-6901
Web: www.ieso.ca | Twitter: [IESO_Tweets](#) | LinkedIn: [IESO](#)

From: Susan Nicholson
Sent: April 11, 2018 8:44 AM
To: Bill Hipple; Kris Hillis
Cc: Natalie Schaus; Marina Mogus
Subject: FW: Agenda for Change Advisory Board (CAB) RFC Approvals - Wednesday, , 2018

CM054279 – can you please let me know what this is?

From: IT&I Change Management
Sent: April 10, 2018 11:17 AM
To: CAB - Primary Approvers
Cc: CAB - Backup Approvers; CAB - Other Attendees; IT&I Change Management; Dave Ostrander; Jason Hammerschmidt; Caroline Wang; Kris Hillis; Logini Maheswaran; Alex Wong; Wonkun Choi; Steve Gooch; Chad MacMillan; J Zhou; Jennifer Cui; Pamela Commisso
Subject: Agenda for Change Advisory Board (CAB) RFC Approvals - Wednesday, , 2018

CAB approvers: This is the last CAB agenda before the IT system freeze (April 23rd – July 8th). There will be an IT Review/CAB Approval request for the week of May 7th for 3 Release packages that are required to be implemented during the freeze. IT Review/CAB approvals will resume the week of July 2nd, with CAB approvals on July 4th.

Click on the following links for the "[CAB Agenda](#)" and detailed "[IT Review Package](#)" for the week of April 9th. The RFCs for this week's approval have undergone an IT Review, and comments/feedback (where applicable) are included under "Activities Log & Comments".

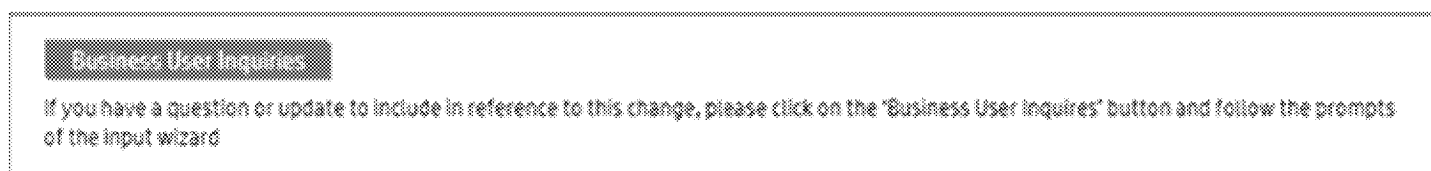
If an in-depth review and discussion is required for any of this week's RFCs, a CAB meeting will be scheduled and a meeting notification will be sent to those who are required to attend.

Primary CAB approver unavailable? Backup approvers, please approve on their behalf. These emails come from a group mailbox so out of office notifications are not received. Therefore, there is no way of knowing if the Primary approvers aren't available to respond.

Approving RFCs in the Service Manager tool:

1. Login in to the Service Manager web client found at: <http://sm.corp.int/hpsm/index.do>
2. Go to the "Change Approval Inbox" by clicking on the HP symbol at the bottom of the kiosk on the left side of the screen
3. Click "Approve" to the right of each RFC (please do not select "Deny" if you have any issues with an RFC)
4. For each RFC, a comment pop-up box will appear. Enter a comment (Ok is sufficient!)

**** NEW **** *Have a comment or question about an RFC?* Before approving, open the RFC in question and click on the "Business User Inquiries" button found on the "Activities Log & Comments" tab:



Select the option "Questions about RFC" and complete the form – your message will be logged in the tool and emailed to the change coordinator.

If the above links fail, you can access the agenda and associated RFCs from the following intranet page:

<http://ieso/business-groups/ogs/service-quality-management/change-management>

Thank you,
Denise

Denise Noguchi | Specialist, IT Processes & Compliance | IT Operations | Information & Technology Services | denise.noguchi@ieso.ca | T 905-855-6308 | c 647-515-6307 | www.ieso.ca