

WIECAN Meeting – Wednesday March 7, 2018

1. Attendance:

Ella Plotkin, Indy Butany-DeSouza, Nicolle Butcher, Cathy Cobey, Mary Hemmingsen, Vickie Turnbull, Beata Swist, Reena Goyal, Jennifer Manning, Linda Beairsto. **Also in attendance:** Heba Al-Shakarchi.

2. Approval of Minutes of February 12, 2018 Meeting: Approved.

3. Portlands Site Visit and Networking Event:

- Thanks to M. Ethier and Baker & McKenzie for sponsoring the event was noted by the Steering Committee.
- N. Butcher provided report:
 - Noted they received great feedback.
 - The event was well organized, attendees arrived in time and the coach left on time, easy site access.
Site was very well prepared with all safety equipment.
 - Most people stayed for reception.
- It was noted that the group spent almost twice amount of time on the tour than expected, largely due to the number of questions attendees had. Site manager was thrilled with level of interest and questions. However, because of this, there was no time to run through the overview materials/slide deck prepared by the site managers (though this was circulated to attendees following the event). The group suggested that next time organizers should request that any sort of overview presentation is delivered at the start of a site tour.
- The Steering Committee agreed that this type of event should be held again, perhaps annually.

4. Events for 2018:

- Faskens' WIECAN spring social:
 - Target date: May 24th agreed target date.
 - Note for LinkedIn and WIECAN website to be prepared by Ella.
- Fair Hydro Plan - Lunch and Learn –Q2 2018 (see below).
- RBC panel event – Fall 2018 (probably WIECAN-only event this time).
- Winter Social.

- The Steering Committee agreed that, based on the above event list, WIECAN events calendar for 2018 is now full.

5. WIECAN Website:

- B. Swist noted the website has been updated re: Portlands event.
- B. Swist has reviewed other similar industry association websites, and would like to add the following pages:
 - (A) website thanking our current sponsors; and
 - (B) Sections for new sponsors to support us – 2 options: (i) Contact details of someone who can review emails offering sponsorship/support; or (ii) form on website through which we can actually accept donations via website (more complicated). Steering Committee members to reflect and discuss at next meeting whether we should go with option (i) or (ii).
- B. Swist/E. Plotkin to report at next meeting on how many hits WIECAN website is getting.
- A reminder was noted for those Steering Committee members who have not yet done so to send short bios to E. Plotkin/B. Swist.

6. First Lunch and Learn - March 2, 2018:

- We had 76 guests register and approximately 60 attend.
- The Steering Committee agreed the Friday afternoon timing worked well, and should be targeted for future Lunch and Learn events.
- It was noted that we received great feedback – some people were surprised it was WIECAN's first Lunch and Learn session.
- N. Butcher noted the presentation was pitched at the right level to attendees, and discussion topics resonated personally and professionally.

7. Second Lunch and Learn:

- Fair Hydro Plan – Targeting June 1st or 8th.
- 4 speakers – V. Turnbull to moderate; one speaker from OPG (N. Butcher to reach out); one speaker from IESO; one speaker from a utility provider. Potential speakers to be discussed further by Lunch and Learn sub-committee/at next meeting.
- E. Plotkin noted that Faskens would be happy to host the next Lunch and Learn session, and will check internal boardroom availability and report back.

(Note: Following this meeting, N. Butcher followed up with Lubna Ladak at OPG, who is accountable for the management of the Fair Hydro Plan trust. She is available on June

8th, but not on June 1st. However, E. Plotkin confirmed Faskens cannot host on June 8th, but can host on June 1st)

8. Mentorship Sub-committee Update:

- Six mentee applications received to date.
- E. Plotkin indicated seven people have signed up to be mentors.
- Mentorship sub-committee discussion scheduled for March 15, 2018 to discuss pairing mentors with mentees.
- E. Plotkin noted that if any Steering Committee members knew of any potential mentees that would be interested in signing up from their own internal organizations, such requests would be accommodated by the mentorship sub-committee.

9. Second site visit Event (Niagara):

- Steering Committee agreed that 2018 events calendar is full for now, but this should be scheduled for 2019 (see above).

10. New Steering Committee Members:

- Carole Malo, a member of the National Energy Board, attended the Portlands site visit event and expressed an interest in becoming involved. However, V. Turnbull and others noted that, in their experience, Carole may want WIECAN to lobby for pipeline projects – which might be an issue. Agreed to table this matter for now – Carole possibly not a good fit.
- The Steering Committee also discussed that for the time being, the first step for involving new members in the management of WIECAN should be to have them first join a sub-committee, and only later on to offer up membership to the lead Steering Committee.
- No other individuals discussed.

11. Discussion with Women's Energy Network:

- To be discussed at next meeting (L. Parsons/S. Murphy to provide update).

12. Additional Sponsors:

- J. Manning confirmed that NRStor would be happy to sponsor an event.
- M. Hemmingsen's contact no longer with Algonquin – she will continue to try and connect with her.
- N. Butcher was contacted by UOIT, who expressed an interest in sponsoring a Lunch and Learn event – N. Butcher to follow up and report back at next meeting.
- Alectra also a potential sponsor – I. Butany-DeSouza to report back at next meeting.

13. Approval of WIECAN Mandate:

- E. Plotkin noted that the draft mandate was circulated the Steering Committee prior to the meeting.
- The Steering Committee agreed to table this discussion to the next meeting when L. Parsons and S. Murphy are present. However, draft mandate to be re-circulated to the Steering Committee for comment ahead of the meeting as a reminder to comment (perhaps 1-2 weeks ahead of next meeting).

14. Partnering with WIRE:

- Partnership at this point to be limited to co-sponsoring events. Possible co-sponsorship opportunities to be discussed at future meetings.
- The Steering Committee once again underlined the importance of maintaining independence and autonomy of WIECAN.

15. Speaking Opportunity - EDA Event on May 8, 2018:

- Themes that EDA is focusing on include diversity, elevating the status of women in the workforce, leading the charge and taking chances. L. Parsons and L. Beairsto have expressed an interest.
- E. Plotkin to follow up with L. Parsons.
- The Steering Committee members noted that it may be important to engage more male speakers on these panels. Suggested perhaps L. Parsons/S. Murphy have a male speaker in mind? R. Goyal to see if Peter Greg would sit on panel – the Steering Committee noted this was a good idea.

16. Other Business: None.

17. Next Meeting: Target date is April 11th, 2018 at 12pm (book meeting for 45 Minutes).