

Message

From: Susan Nicholson [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=F668E601BD2B4865A5C31DCA531047C8-SUSAN NICHOLSON]
Sent: 2017-10-16 2:27:59 PM
To: Kim Marshall [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b63a22b42bf14587870d93119a054d88-Kim Marshall]
CC: Georgia Ritchie-Wust [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=58abb932312542a29332c900b586e02e-Georgia Rit]; Susan Nicholson [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=f668e601bd2b4865a5c31dca531047c8-Susan Nicholson]
Subject: RE: ELT meeting – October 13th, 2017 - meeting notes

What order do you want this to be seen by before finalizing:

- 1) Matt
- 2) You
- 3) Carole
- 4) Peter

From: Kim Marshall
Sent: October 16, 2017 2:27 PM
To: Susan Nicholson
Cc: Georgia Ritchie-Wust
Subject: RE: ELT meeting – October 13th, 2017 - meeting notes

Peter wants to see before upload, I am with the ministry most of tomorrow so may not be much help

Kimberly Marshall | VP, Corporate Services & CFO
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From: Susan Nicholson
Sent: October 16, 2017 1:09 PM
To: Kim Marshall
Cc: Susan Nicholson
Subject: RE: ELT meeting – October 13th, 2017 - meeting notes

Tomorrow. Invoicing is today. I have sent a draft of the FHP note to Matt for his comment. Carole has also asked to see the note before it goes out.

From: Kim Marshall
Sent: October 16, 2017 11:06 AM
To: Susan Nicholson
Subject: RE: ELT meeting – October 13th, 2017 - meeting notes

When will you have statutory statements?

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From: Susan Nicholson
Sent: October 16, 2017 10:27 AM
To: Georgia Ritchie-Wust
Cc: Kim Marshall; Susan Nicholson
Subject: FW: ELT meeting – October 13th, 2017 - meeting notes

From: Kim Marshall
Sent: October 16, 2017 7:08 AM
To: Lia Kasic; Susan Nicholson; Anthony Martinello
Cc: John Rattray; Georgia Ritchie-Wust
Subject: RE: ELT meeting – October 13th, 2017 - meeting notes

Can we pls coordinate through Georgia the sending to peter in one email of all the “new” items

Kimberly Marshall | VP, Corporate Services & CFO

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From: Lia Kasic
Sent: October 13, 2017 12:43 PM
To: Susan Nicholson; Anthony Martinello
Cc: John Rattray; Kim Marshall
Subject: RE: ELT meeting – October 13th, 2017 - meeting notes

Susan, my apologies that the notes weren't clearer – the ask with respect to item #6 is referring to the lengthy PDF document that was provided in addition to the memo. The ask was why this is being included and whether it would be preferable to reference key takeaways from the pdf in the memo, include it as an appendix, instead of a main item, and perhaps state in the memo that the PDF document is not required reading in its entirety.

A number of items were requested by Peter, so I think those should go to him with cc to Kim? Any items that are being amended should be recirculated to ELT prior to upload to Boardbooks on Tuesday morning – is that correct, John?

From: Susan Nicholson
Sent: October 13, 2017 12:37 PM
To: Lia Kasic; Anthony Martinello

Cc: John Rattray; Kim Marshall; Susan Nicholson
Subject: RE: ELT meeting – October 13th, 2017 - meeting notes

Hi Lia – with respect to Item #6, not certain I understand the concern with the proposed change to the Audit Committee Charter. Do you have any other information. Also, what is expected in terms of a response, i.e. email to ELT?

From: Lia Kasic
Sent: October 13, 2017 12:27 PM
To: Susan Nicholson; Anthony Martinello
Subject: FW: ELT meeting – October 13th, 2017 - meeting notes

Hi folks, below are action items coming out of ELT's review of Audit Committee and Board materials:

Audit Committee:

- Item #3 d e and f (Procurement, Treasury and Pension Performance Updates) – materials are not provided - please send to Peter
- KPMG audit plan – any key messages or takeaways, changes vs prior year? – Susan
- Include 'who it's from' on all AIS summary items
- Q3 Statutory Statements – please send to Peter
- Item #6 Audit Committee Charter – why is this here, could it be summarized in memo, or put in appendix and flagged as not required reading?
- Item #9 OPG-IESO Master Transfer and Servicing Agreement – OPG not ready, so will not have anything to recommend for this meeting – will become only an update, will need special meeting in November to approve
- Missing resolutions for any decision items

Happy to discuss, if you have any questions. My team also had a number of action items that we've begun working on.

Thanks,

Lia

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