

Appointment

From: Anne Freer [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=9D4A7C0EC0BE4BEA9EB2CF31C0E9EB39-ANNE FREER]
Sent: 2017-10-27 10:42:11 AM
To: Anne Freer [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9d4a7c0ec0be4bea9eb2cf31c0e9eb39-Anne Freer]; Susan Nicholson [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=f668e601bd2b4865a5c31dca531047c8-Susan Nicho]; Megan Filey [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ea0b4cc1f5114f958e355198bb05e970-Megan Filey]; Natalie Schaus [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=58bb43f7d031480696ce362cf240759c-Natalie Sch]; Bill Hipple [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=33380278f85444d6b2d06eec4840f8db-Bill Hipple]
Subject: Finance Brainstorming
Location: 301
Start: 2017-11-24 9:00:00 AM
End: 2017-11-24 9:30:00 AM
Show Time As: Busy

Required Attendees: Susan Nicholson; Megan Filey; Natalie Schaus; Bill Hipple

Agenda

Other items

- Expenses 096 – audit tables
- Retro Pay – lessons learned ?
- Year End –
- 2018 Calendars
- Vacation banking and carry over

Fair Hydro Plan

- Payment to OPG Trust
- Finance UAT week of Nov 27th

MHC – AP invoice automation

- Tried to find some efficiencies in the process – Finance confirmed wouldn't provide them with any level of efficiency
 - Keep image express – already in and working – remittances (ability to quickly see where the money went) and ability to link to PO and see image of PO (including line items and comments)
 - Do not use verifier – too many screens to use – slows down process
- lessons learned – drafted
- Project should be closed by year end – **Next step**

Payroll Processes and Tool Upgrade (includes Ceridian and Kronos)

- Finalizing SOW with Ceridian – will send Susan list of issues
- Kronos – Kicked off Nov 21st
- Staff training on new Kronos version and preparing test cases

BITs Replacement –

- Action – confirm end of November – removal of BITs

Business Expense – Personal Charges

- \$33k ? in personal charges

RESERVATIONLESS SERVICE

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