

Agenda Item Summary

Date of Meeting:	June 12, 2018
Presenter:	Michael Lyle
Agenda Item:	Board Evaluation, Governance and Director Development
Purpose of item:¹	Soliciting feedback from Board on important elements of governance.
Executive Summary²:	The Committee annually reviews the process for evaluating the performance of the Board, Board governance documents and Director education. An internal review process is recommended to be followed this year. A review of Board and Committee Charters will be conducted as one outcome of the June 4th Board off-site meeting. A number of proposals for improvement of Director development emerged from the June 4th meeting. Further discussion of the outcomes of the June 4th meeting will assist in determining next steps.
Significant Issues, Risks and Opportunities:³	There are opportunities to enhance the performance and capabilities of the Board.
Materials⁴:	Memorandum Levesque Report Recommendations

¹ State the purpose of the agenda item: a) Education for a strategic issue, b) soliciting Feedback, or c) a Decision/Recommendation item.

² Provide concise summary of issue, identifying why the item is important to the Board, with distilled analysis, and Management's recommendation.

³ Provide concise description of significant issues, risks and opportunities.

⁴ Materials (memo, slides, and reports) are to be concise, providing brief analysis of salient points, risks/opportunities, and Management's recommendations. If detailed report/ background information is necessary, it should be provided in an appendix with specific direction to key sections.