

Message

From: Rouselle Gratela [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=4256E16327FA47D6980EF093CCDFB53D-ROUSELLE GR]
Sent: 2018-02-09 2:15:40 PM
To: Alexandra Campbell [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c1277e2d9ffd4c598e3819f291200a35-Alexandra C]; Chuck Farmer [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=aa83ad66edf341b4a48c3f852b674355-Chuck Farmer]; Nik Schruder [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fdeb9248bb1744b2aeefb2febc782a99-Nik Schruder]; Phil Bosco [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=52f6c5a9ac3440ee9353b42f5d743e58-Phil Bosco]; Carrie Aloussis [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e34a6017e31243cea020cf50f759daaf-Carrie Alou]; Susan Harrison [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=dc40f926bbff411ba41a77805ac91019-Susan Harri]; Jordan Penic [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7d23bcd450594583bb40b447b35485da-Jordan Peni]; Graham Smith [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=f9ee8f9eb6cc4a1e8401368413e319af-Graham Smit]; Erinn Meloche [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e7f6edf41b67408183005292576719be-Erinn Meloc]
Subject: FW: February 27 & 28 Audit Committee and Board Meeting Materials
Attachments: Item 1 - AC Agenda_Groups(Draft).wps_Feb 2018 (rg2).doc; Feb 28 2018v4.docx; Item 1(i)HRGC Agenda (Final).docx
Importance: High

Hi everyone,

I am reviewing the upcoming committee and board meeting materials with Terry Monday morning at 8am. If you have not done so already, please provide me with your final materials if today so I can take them in for Terry's review and approval on Monday as they are due to Dianne for ELT on Tuesday, February 13.

Thanks,
Rouselle

From: Rouselle Gratela
Sent: February 01, 2018 4:29 PM
To: Alexandra Campbell; Nik Schruder; Phil Bosco
Cc: Kimberly Veeneman; Kiran Chandran; Erinn Meloche; Kausar Ashraf
Subject: February 27 & 28 Audit Committee and Board Meeting Materials
Importance: High

Hi everyone,

ELT met today to discuss the draft AC agenda for their meeting on February 27 (see attached). Please see below the materials that need to be prepared for the AC and Board meetings that are due to ELT February 13, noon. Attached for your references are the final materials from the last bi-annual compliance and conservation update to the AC, and the Agenda Item Summary (AIS) template. With respect to the AIS for the Bi-annual Conservation Update that contains several subtopics, please provide your content in the AIS template, and I will amalgamate into one document for the final materials.

Please provide me with your final approved materials by **Friday, February 9, noon** to compile and prepare for Terry's review and approval.

Thanks and let me know if you have any questions.

Rouselle

Agenda Item	Meeting	Purpose	Time	Materials Required
CDM-IS Exception Report	AC	Information	10 mins	Deck and AIS
Bi-annual Conservation Update: • Compliance (Nik/Kiran) • Preliminary Unverified Mid-Term Results (Phil/Kausar) • Save on Energy Website Relaunch (Alexandra)	AC	Information	15 mins	Deck and AIS
IAP/CFF Target and Budget Exchange Directive (Phil)	AC	Recommend	15 mins	Deck and AIS
Mid-term Review Recommendations (Nik/Erinn)	AC	Information	10 mins	Deck and AIS
Indigenous Conservation Programming (Phil/Graham)	Board	Information	10 mins	Deck and AIS