

# **Long-Term Energy Plan Consultations Logistics**

October 21, 2016

## Purpose

- Walk through logistics for the LTEP consultation sessions, including:
  - Morning sessions;
  - Afternoon stakeholder sessions; and
  - Evening open house sessions.

## Locations Details

| Date                      | Location         | Address                                                                   | Hotel*                    | Times           |
|---------------------------|------------------|---------------------------------------------------------------------------|---------------------------|-----------------|
| Monday, October 24        | Toronto          | YMCA, 20 Grosvenor Street                                                 |                           | 1-3pm           |
| Tuesday, October 25       | Toronto          | YMCA, 20 Grosvenor Street                                                 |                           | 5-8pm           |
| Thursday, October 27      | Sudbury          | Willet Green Miller Centre<br>933 Ramsey Lake Road                        | Radison Hotel<br>Sudbury  | 1:30-4pm, 6-8pm |
| Tuesday, November 1       | Barrie           | Monte-Carlo Inn<br>81 Hart Drive                                          |                           | 1-4pm, 6-8pm    |
| Tuesday, November 1       | Kenora           | Clarion Lakeside Inn and<br>Conference Centre<br>470 1st Avenue South     |                           | 1-4pm, 6-8pm    |
| Wednesday,<br>November 2  | Thunder Bay      | Prince Arthur Waterfront Hotel<br>17 Cumberland Street North              |                           | 1-4pm, 6-8pm    |
| Thursday, November<br>3   | Peterborough     | Peterborough Lions Community<br>Centre<br>347 Burnham Street              | Comfort Hotel &<br>Suites | 1-4pm, 6-8pm    |
| Tuesday, November<br>15   | Sault Ste. Marie | Algoma's Water Tower Inn<br>360 Great Northern Road                       |                           | 1-4pm, 6-8pm    |
| Wednesday,<br>November 16 | Timmims          | Days Inn and Conference Centre<br>14 Mountjoy Street South                |                           | 1-4pm, 6-8pm    |
| Thursday, November<br>17  | St. Catharines   | Holiday Inn & Suites Parkway<br>Conference<br>327 Ontario Street          |                           | 1-4pm, 6-8pm    |
| Monday, November<br>21    | Guelph           | Holiday Inn Guelph Hotel and<br>Conference Centre<br>601 Scottsdale Drive |                           | 1-4pm, 6-8pm    |



Ontario

\* Where different than session venue

## Location Details – Cont'd

| Date                   | Location    | Address                                                                        | Hotel                                | Times        |
|------------------------|-------------|--------------------------------------------------------------------------------|--------------------------------------|--------------|
| Tuesday, November 22   | Pembroke    | Best Western Pembroke Inn & Conference Centre<br>1 International Drive         |                                      | 1-4pm, 6-8pm |
| Wednesday, November 23 | Ottawa      | Nepean Sportsplex<br>1701 Woodroffe Ave, Nepean                                | Best Western Plus Ottawa City Centre | 1-4pm, 6-8pm |
| Thursday, November 24  | Kingston    | Holiday Inn Kingston Waterfront<br>2 Princess Street                           |                                      | 1-4pm, 6-8pm |
| Monday, November 26    | Windsor     | Holiday Inn Hotel and Suites<br>1855 Huron Church Road                         |                                      | 1-4pm, 6-8pm |
| Monday, November 28    | Kitchener   | Holiday Inn Hotel and Conference Centre<br>30 Fairway Road South               |                                      | 1-4pm, 6-8pm |
| Tuesday, November 29   | London      | Best Western Plus Stoneridge Inn and Conference Centre<br>6675 Burtwistle Lane |                                      | 1-4pm, 6-8pm |
| Wednesday, November 30 | Mississauga | Mississauga Living Arts Centre<br>4141 Living Arts Dr, Mississauga             |                                      | 1-4pm, 6-8pm |

\* Where different than session venue

## Morning Sessions

- The Ministry is using the morning as an opportunity to have meetings with specific energy partners.
  - This time could also be used to have non-LTEP meetings, should there be interest.
- In these meetings, the ministry could ask stakeholders to provide a presentation on their thoughts on key issues of interest to the Ministry, and to that stakeholder, and have a general discussion on these topics.
  - Agendas are currently being prepared for all morning sessions, and invitations are being sent.
- Attendance at the sessions will be depend on the stakeholder and the topics discussed.
  - The lead ADM for that session would be required to attend.
- Current list of morning sessions:

| Date        | Location    | Stakeholder                          |
|-------------|-------------|--------------------------------------|
| November 23 | Ottawa      | Coalition of Large Distributors      |
| November 28 | Windsor     | Union Gas                            |
| November 28 | Kitchener   | University/College professors        |
| November 30 | Mississauga | Electricity Distributors Association |

## Afternoon Stakeholder Sessions

| Time      | Speaker                                                                                                                                                                                                                                                                                                                                          | Context                                                                                                                                                                                                                                       |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1:00-1:05 | Facilitator <ul style="list-style-type: none"> <li>• Scott Blodgett for Sudbury, Toronto, Kenora, Thunder Bay, Peterborough, Ottawa, Kingston, Windsor, and Mississauga,</li> <li>• Communications representative for remaining sessions (Barrie, Sault Ste. Marie, Timmins, St. Catharines, Guelph, Pembroke, Kitchener, and London)</li> </ul> | <ul style="list-style-type: none"> <li>• Brief welcome and introduction to the session</li> <li>• Outlines agenda</li> <li>• Provides facility information (e.g. washrooms, emergency exits)</li> <li>• Introduces Deputy Minister</li> </ul> |
| 1:05-1:10 | Deputy Minister                                                                                                                                                                                                                                                                                                                                  | <ul style="list-style-type: none"> <li>• Brief welcome remarks</li> </ul>                                                                                                                                                                     |
| 1:10      | Facilitator                                                                                                                                                                                                                                                                                                                                      | <ul style="list-style-type: none"> <li>• Thanks Deputy Minister and introduces ADM</li> </ul>                                                                                                                                                 |
| 1:10-1:15 | Lead ADM                                                                                                                                                                                                                                                                                                                                         | <ul style="list-style-type: none"> <li>• General remarks about LTEP process</li> </ul>                                                                                                                                                        |
| 1:15      | Facilitator                                                                                                                                                                                                                                                                                                                                      | <ul style="list-style-type: none"> <li>• Thanks ADM and introduces IESO</li> </ul>                                                                                                                                                            |
| 1:15-1:25 | IESO Representative                                                                                                                                                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>• High level overview of the OPO</li> </ul>                                                                                                                                                            |
| 1:25      | Facilitator                                                                                                                                                                                                                                                                                                                                      | <ul style="list-style-type: none"> <li>• Thanks IESO and introduces Navigant</li> </ul>                                                                                                                                                       |
| 1:25-1:35 | Navigant                                                                                                                                                                                                                                                                                                                                         | <ul style="list-style-type: none"> <li>• High level overview of Fuels Technical Report</li> </ul>                                                                                                                                             |



\* Agenda based on Toronto session

## Afternoon Stakeholder Sessions – Cont'd

| Time      | Speaker                            | Context                                                                                                                                                                                          |
|-----------|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1:35-1:40 | Facilitator                        | <ul style="list-style-type: none"> <li>• Concludes presentation portion of session</li> <li>• Asks stakeholders to ensure they are at their first preferred roundtable for discussion</li> </ul> |
| 1:40-2:10 | 1 <sup>st</sup> Roundtable Session | <ul style="list-style-type: none"> <li>• Ministry staff engage with stakeholders in first roundtable discussion</li> </ul>                                                                       |
| 2:10      | Facilitator                        | <ul style="list-style-type: none"> <li>• Facilitator announces 10 minute break before second roundtable discussion</li> </ul>                                                                    |
| 2:10-2:20 | Break                              | <ul style="list-style-type: none"> <li>• 10 minute break for refreshments</li> </ul>                                                                                                             |
| 2:20      | Facilitator                        | <ul style="list-style-type: none"> <li>• Facilitator calls for the start of second roundtable discussion and asks stakeholders to take their seat</li> </ul>                                     |
| 2:20-2:50 | 2 <sup>nd</sup> Roundtable Session | <ul style="list-style-type: none"> <li>• Ministry staff engage with stakeholders in second roundtable discussion</li> </ul>                                                                      |
| 2:50      | Facilitator                        | <ul style="list-style-type: none"> <li>• Concludes roundtables and calls for table leads to give a brief summary of what they heard</li> </ul>                                                   |
| 2:50-3:00 | Table Leads                        | <ul style="list-style-type: none"> <li>• Each of the five table leads gives 2 minute summary of what they heard</li> </ul>                                                                       |
| 3:00      | Facilitator                        | <ul style="list-style-type: none"> <li>• Concludes the session and thanks everyone for coming</li> </ul>                                                                                         |



\* Agenda based on Toronto session

## Afternoon Stakeholder Sessions – Who Does What

- Present at the afternoon session would be all ministry staff who have signed up for that session, as well as IESO, Navigant and OEB representatives.
- Each session will have a designated facilitator who will lead the session.
- Ministry staff will be assigned to one of the five tables.
  - One staff person at each table will be designated the table lead, and will be responsible for giving a short summary at the end of the session of what they heard from stakeholders.
- One or two ministry staff will be assigned to sign-in stakeholders as they arrive to the session.
  - Nametags will also be distributed to stakeholders at this time.
- Each session will have one designated representative who will take notes of the summary at the end of the session given by table leads.
- Other ministries have been invited to attend.

## Afternoon Stakeholder Sessions – Table Topics

1. Energy Delivery – Would cover areas including:
  - Electricity transmission and distribution
  - Fuels distribution
2. Innovation – Would cover areas including:
  - Storage
  - Smart Grid
  - Renewable Natural Gas
  - Low-Carbon Technologies
  - Microgrids
3. Energy Supply – Would cover areas including:
  - Nuclear
  - Renewables
  - Electricity Trade
  - Fuels
4. Conservation and Energy Efficiency – Would cover areas including:
  - Electricity conservation
  - Natural gas conservation
5. Energy Prices – Would cover areas including:
  - Electricity rate mitigation programs
  - Natural gas rate mitigation programs
  - Bending the cost curve

## Evening Open House Session – Approach

- The evening session is an open house for the public to engage with ministry staff.
- This session will be set up with a number of informational pop-up banners in a U shape around the room.
  - Staff will be responsible for standing near a pop-up banner that relates to their policy area, and answer questions from the public.
  - This is an opportunity for the ministry to listen to what the public has to say.
- There will be tables set up in the room that contain information for the public to take away, including:
  - OESP applications;
  - TOU stickers; and.
  - Conservation materials.
- The tables will also have clipboards with copies of the Talks Tool survey that the public can fill out and submit to ministry staff.
- Tablets will be set up in the room so that the public can either complete the Talks Tool survey online, or complete an EBR posting.

## Evening Open Houses – Pop-Up Banners

- The 11 pop-up banners for the evening open houses are as follows:
  - Explaining Your Electricity Bill
  - Ontario's Generation and Transmission Grid
  - Ontario's Major Oil and Natural Gas Pipelines Map
  - Typical Home vs. Optimal Home Energy Use
  - The Value of Conservation
  - Ontario's Electricity Generation by Sector and Ontario's Electricity Demand by Region
  - Indigenous Involvement in Ontario's Energy Sector
  - Cap and Trade
  - Energy Innovation
  - Ontario Electricity Support Program
  - Save On Energy

## Media Presence

- Media would be permitted to capture background footage of the afternoon stakeholder sessions, but would not be allowed to attend the full session.
- Media will be admitted to the Open House.
- Each session will have a designated media spokesperson available on request to answer media questions related to the session itself.
  - An approved media response will be provided to the media spokesperson in advance.
  - All media requests unrelated to what is happening at the session would be redirected to the ministry's media spokesperson.