



Ontario Professional Foresters Association

Annual Reports

For the Year Ending November 30, 1991

Annual Meeting
February 28, 1992
Airlane Motor Hotel, Thunder Bay

AGENDA

Annual Meeting of Members

Airline Motor Hotel, Thunder Bay, Ontario
1:00 pm - 3:30 pm, February 28, 1992

Note: Resolutions for presentation at the Meeting must be submitted on the forms provided to the Resolution Chairman, Paul McAlister by 12 noon, Friday February 28.

- 1.0 President's Remarks
- 2.0 In Memoriam
- 3.0 Approval of Minutes of 1991 Annual Meeting
- 4.0 Report of Council
- 5.0 Report of the Executive Director
 - 5.1 Membership Statistics
- 6.0 Report of the Editor
- 7.0 Canadian Forestry Accreditation Board
- 8.0 Reports of Administrative Committees:
 - 8.1 Finance Committee
 - i) Auditor's Report for 1990-91
 - ii) Appointment of Auditor for 1991-92
 - iii) Proposed Budget for 1991-92
 - iv) Rules and Regulations for 1991-92
 - 8.2 Board of Examiners
 - 8.3 Returning Officer
- 9.0 Reports of Program Committees:
 - 9.1 Continuing Professional Forestry Education Committee
 - 9.2 Board of Forestry Consultants
 - 9.3 Ontario Professional Forestry Foundation
- 10.0 Ratification
- 11.0 Other Business
- 12.0 Resolutions
- 13.0 Adjournment

Report of Council

Your Council met five times during the last year. Four meetings were held at the OPFA office in Richmond Hill, and the fifth was held the day prior to the Annual Meeting.

Not only was there almost full attendance by the Executive and Councillors, but each individual contributed of their time between Council meetings on specific projects and pre-meeting study of issue papers. Much of this activity has been reported in this past year's issues of *The Professional Forester*. Several matters are worthy of note to members at this time.

Since the development, maintenance and enforcement of standards of professional practice are at the core of a self-regulating profession such as Forestry, Council decided that the development of a standards program should be emphasised at every opportunity in the Association's activities. Paul McAlister was appointed to the National Standards Working Group, made up of representatives of all of Canada's professional foresters associations and the CIF. It was my pleasure to meet with all the professional foresters association presidents in September in Toronto. The National Working Group has been meeting regularly since May and we now have a draft set of Standards of Professional Practice which Council is reviewing and which will be put out for discussion by all members of the Association in 1992.

David Gordon has undertaken to develop a strategic plan for the OPFA. Council has agreed that the critical activity which must be undertaken is the continued development of standards and the methods to be used to ensure that members adhere to them. Council is convinced that until the professional foresters who are members of the Association can demonstrate their commitment to professional standards, and the Association can demonstrate action in their application and enforcement, the Association, and the profession, will continue to find it difficult to gain the respect of the public and politicians. The Association's approach to commenting on forest policies, entrance qualifications and public awareness of the profession and forestry are also important elements of the Association's responsibilities which are to be examined and strengthened over the next several years.

While the standards project has been under way, Council did provide recommendations to David Curtis on the content of elements of draft legislation to convert the Association from a private corporation which registers foresters to a body empowered to

license persons engaged in the practice of forestry. This draft has been completed to the point where we will be able to use it as an example of the structures necessary to support a licensed profession as we consider the application of professional standards and discipline.

I have requested a meeting with the Minister of Natural Resources, which has not happened as of this writing. It is our intention to ensure that Mr. Wildman understands the nature of the OPFA and the capabilities of its members. Also, as reported in my December 10th memo to the members, I have discussed with Mr. Ray Riley the ongoing OMNR reorganization. These contacts, I know you will agree, are important to the profession and will be continued.

The Class Environmental Assessment for Timber Management on Crown Lands in Ontario and the Managed Forest Tax Reduction Program were but two more topics which were considered by Council and for which directions were issued to the OPFA representatives on these projects. Of course, time at Council meetings is taken for the ongoing administration of the Association: reviewing our finances and administration, Board of Examiners recommendations and reports from committees and representatives to forestry meetings. The membership of one member had to be cancelled because the individual did not have the correct academic qualifications which was missed during the application process.

The operation of an organization made up of such a large group of individuals comprising such a vast array of interests is not possible without the dedication of the elected Councillors, Executive and our staff. To them all I extend my sincere thanks for their support and assistance over the last year.

Nick J. Saltarelli, R.P.F.
President

1990/91 Council

Nick Saltarelli, R.P.F.	President
Paul McAlister, R.P.F.	Vice-President
John Fingland, R.P.F.	Past-President
Ken Yaraskavitch, R.P.F.	Executive Councillor
	- South
David Chapeskie, R.P.F.	Councillor - Central
David Millson, R.P.F.	Councillor - North
Paul Poschmann, R.P.F.	Councillor - North
Brian Nicks, R.P.F.	Councillor - Central
David Gordon, R.P.F.	Councillor - South

Report of the Executive Director

My fourth year as Executive Director was as eventful as the first. The Annual Meeting in Toronto in February brought together the broad range of members for serious discussion of professional standards, rekindling old friendships and making new.

I was pleased to be invited to speak at the U.of T. graduating class CIF Ring Ceremony in March. This small, but dedicated, group of new foresters are now out in the real world, a world holding some uncertainties, but exciting nonetheless. I attended the forestry congress in Ottawa in April. It was preceded by a meeting of the Canadian Federation of Professional Foresters Associations at the CIF office. It was at this meeting that the final decision was made to go ahead with the development of national professional forestry standards.

May 1st was the OPFA's day before the Environmental Assessment Board where Bill Brown and myself, under the keen questioning of our counsel, David Curtis, presented the Association's case to Board members Anne Koven and Elie Martel. Through the summer and into the fall, negotiations between the parts were held around board tables and by telephone, facsimile and informal meetings. Final terms and conditions will be submitted to the Board by all parties early in 1992, while final arguments begin this fall. The OPFA will continue to participate and be involved.

The CIF Southern Ontario Section meeting in Midhurst and the CIF Annual Meeting in Toronto in September were interesting for the foresters I was able to meet and the diversity of topics discussed that are facing foresters today.

The OPFA Council hosted dinner for the presidents of the Canadian Federation of Professional Foresters Associations following their meeting after the CIF Annual Meeting. These contacts are important to the OPFA as many of the issues of professional foresters' associations transcend provincial boundaries.

I, along with Larry Polk and Charles Western, represent the OPFA on the advisory committee reviewing the OMNR Managed Forest Tax Reduction program. This review is being headed by Betty van Kerkhof, R.P.F. The Council and the Board of Examiners each met four times at the OPFA office and I also attended the meeting of the Finance Committee.

Throughout the year I benefitted from the excellent advice and comments of a large number of members. Members' input ensures that the Association is representing the profession, while those who participate, even in the smallest ways, do get more from their Association.

Without the diligent work of every Councillor, and President Nick Saltarelli in particular, the Association would not have been able to make such an impact as we have. For me, it is having nine more brains and pairs of eyes, ears and hands. I must especially thank Marjorie Beresford for her tremendous support for me and the OPFA. No matter how hectic my schedule, the telephone, fax or mail may be, Marjorie keeps everything in hand, and on track.

John Ebbs, R.P.F.
Executive Director

Membership Statistics

Membership Category	1991	1990	1989	1988	1987
New R.P.F.'s	51	56	45	37	38
Reinstatements	4	9	5	5	4
Resignations	18	19	33	32	49
Deceased	1	7	6	4	2
Struck	4	3	4	11	13
R.P.F.'s at Year End	910	860	853	858	880
Life Members	114	108	100	89	83
Full Active	749	735	725	737	750
Non Resident	47	46	35	27	25
Associates - Year End	67	64	47	51	61
Grads-in-Training	37	45	34	19	38
Students	15	8	7	27	14
Inactive	15	11	6	5	9
Total Membership	977	953	907	904	919

EDITOR'S REPORT

The Professional Forester in 1991 - Continuing To Serve

Four issues of *The Professional Forester* were produced since the last Annual meeting in 1991 - a year of continuing interest in all aspects of our forested environment.

Many readers have felt compelled to speak out on issues, on events and indeed, on items which appeared in the Newsletter itself. More and more, professional foresters are putting pen to paper (or fingers to keyboard) to make their articulate and well-reasoned opinions known. This is indeed a positive trend as it further illustrates how RPF's are changing their traditional role of "sitting in the woods, quietly going about their business..."

This was indeed a great year for me to be Editor of the Newsletter. I was assisted by the able computer skills, support and sage advice of John Ebbs and Marjorie Beresford. I had the pleasure of attending meetings of a Council which allocated a great deal of their time and energy towards professional forestry issues in Ontario. I was very pleased to print the articles of regular contributors including Nick Saltarelli and John Ebbs. I urge you to read the back issues for these individuals' columns over the last year for some very thought-provoking insights into where we as professionals are going with the OPFA.

Finally, members are approaching myself and John Ebbs, willing to lend their support to the large job of editing a Newsletter of which I wish to make members feel proud.

As you know, the Newsletter is supplied as one of the benefits of each member's annual dues. It is mostly published through the voluntary work of the membership and in its editorials, messages and views is governed by the qualifier, "Unless specifically stated, views and opinions expressed do not necessarily represent those of the Association, its Council or the employers of members". With the drafting of a Strategic Plan for the OPFA, the role of the Newsletter will undoubtedly be addressed and may, in fact, change so that it will reflect the opinions of the Association.

I see this role as becoming more serious, more involved, and more timely as this profession approaches the challenges of communicating our messages in the days ahead.

Michael R. Rosen, R.P.F.
Editor

Canadian Forestry Accreditation Board

The following is a report on the major activities of the Canadian Forestry Accreditation Board (CFAB) during the past year.

1. Site visits were made to the Faculty of Agriculture and Forestry, University of Alberta (December 13-14, 1990) and to the Faculty of Forestry and Geometrics, Laval University (April 4-5, 1991). Plans were also finalized for a site visit to the School of Forestry, Lakehead University (December 4-5, 1991).
2. CFAB made and published its decision regarding the General Forestry Program, Faculty of Forestry, University of Toronto. In essence, the decision is that unconditional accreditation of the program leading to the Baccalaureate Degree shall be granted for a period of six years.
3. With respect to the Baccalaureate Forestry Program of the Forest Science Department, Faculty of Agriculture and Forestry, University of Alberta, CFAB granted a limited-term accreditation for the period to June 30, 1992. However, accreditation may be extended subject to receipt of a report (before April 6, 1992) which convinces CFAB that the matters giving rise to its concerns have been resolved.
4. CFAB determined that accreditation of the Forest Resource Management Program, Faculty of Forestry and Geometric, Laval University, shall be granted for a period of six years.
5. For the purpose of conducting its business, CFAB met twice during the past year, March 4 and August 23, 1991.
6. Steve Hoyt, ARPFNB, was appointed Chairman of CFAB, replacing the former Chairman, Lorne Riley. Robert Haig was appointed OPFA representative on the Board.

Robert A. Haig, R.P.F.
OPFA Representative

Report of Finance Committee

In addition to receiving the quarterly cash flow statements, the Finance Committee met once during the year to review expenditures to date, our members' equity investments, year end projections and projected 1991/92 budget. We also heard about the progress being made by Marjorie Beresford and John Ebbs with a computer based book keeping system. The system has been put into place and reviewed by our auditor to become effective with the start of our 1991/92 fiscal year.

Our Auditor's Report for 1990/91 is on the following pages 7 through 10. Please note that our fiscal year is December 1 to November 30. They show a net loss of \$11,824.27, which is less than the budgeted loss of \$20,545. In summary, the less expensive directory and low committee, environmental assessment and office supplies expenditures offset higher than foreseen licensing, unemployment insurance and staff travel expenditures, while membership fees and interest income were higher than budgeted.

In spite of the net loss, the Association remains in very sound financial shape. There remains approximately \$125,000 in cash and investments in excess of our requirements for the coming year. This reserve does provide us with some interest income, our only source of income other than members fees, and will be an essential cushion in the future. Cash in excess of immediate requirements are invested in fixed income securities such as Guaranteed Income Certificates and Government of Canada Treasury bills. This investment policy is monitored closely, especially with today's declining interest rates.

For the 1991/92 budget Council decided that there should be a break even result. See page 11. It was obvious, given anticipated increased committee activity and general price increases that the membership fees would have to increase for the coming year. Membership fees have not increased since 1987/88. Council decided that the fees increase for the majority of members should be five percent. The resulting fees for 1991/92 are contained in the Rules and Regulations for 1991/92 on page 12.

I want to take this opportunity to thank the members of the Finance Committee for their interest and time. I note, with appreciation, that our auditor, Philip Limpert, C.A., has completed

his nineteenth audit of our books and financial control systems. Marjorie Beresford deserves the most hearty thanks from all of us as she continues her prompt and efficient handling of the day-to-day financial procedures.

Paul A. McAlister, R.P.F.
Vice-President

Members: Jim Coats, R.P.F.
John Duncanson, R.P.F.
Lloyd Eckel, R.P.F.
John Long, R.P.F.
Robert Loughlan, R.P.F.
George Sinclair, R.P.F.

Auditor's Report

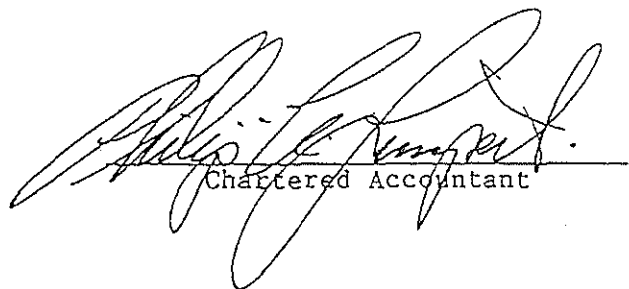
To the Members of
Ontario Professional Foresters Association

I have audited the balance sheet of Ontario Professional Foresters Association as at November 30, 1991 and the statements of income and expenses and changes in financial position for the year then ended. These financial statements are the responsibility of the Association's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Association as at November 30, 1991 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles.

Richmond Hill, Ontario
January 10, 1992



Chartered Accountant

(Incorporated Without Share Capital Under the Laws of Ontario)

BALANCE SHEET AS AT NOVEMBER 30, 1991

ASSETS	<u>1991</u>	<u>1990</u>
CURRENT		
Cash in bank	\$ 49,062	\$ 49,966
Prepaid expense and deposits	<u>1,044</u>	<u>1,044</u>
	<u>50,106</u>	<u>51,010</u>
INVESTMENT - At Cost - Note 2		
(Market value in 1991 - \$124,992.; 1990 - \$134,467.)	125,227	134,956
Interest accrued on investments	<u>2,461</u>	<u>3,621</u>
	<u>127,688</u>	<u>138,577</u>
FIXED - Note 3		
Leasehold improvements	4,739	4,739
Office furniture and equipment	<u>40,642</u>	<u>40,842</u>
	<u>45,381</u>	<u>45,581</u>
Less: accumulated depreciation and amortization	<u>27,273</u>	<u>23,104</u>
	<u>18,108</u>	<u>22,477</u>
	<u>\$195,902</u>	<u>\$212,064</u>
LIABILITIES		
CURRENT		
Accounts payable and accrued	\$ 3,014	\$ 3,600
Payroll liabilities	4,040	3,505
Unearned membership fees	55,230	57,910
Due to Ontario Professional Forestry Foundation	2,042	1,692
Due to Board of Forestry Consultants (Ontario)	<u>3,278</u>	<u>5,281</u>
	<u>67,604</u>	<u>71,988</u>
MEMBERS' EQUITY		
OPENING BALANCE	140,076	137,188
Net income (loss) for the period	(11,824)	(697)
Net income (loss) re - annual meeting	46	3,585
CLOSING BALANCE	<u>128,298</u>	<u>140,076</u>
	<u>\$195,902</u>	<u>\$212,064</u>

APPROVED ON BEHALF OF THE COUNCIL

N. J. Saltarelli President

Paul A. McAlister Vice-President

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION

STATEMENT OF INCOME AND EXPENSES

For The Year Ended November 30, 1991

	<u>1991</u>	<u>1990</u>
INCOME		
Memberships - Annual	\$163,659	\$160,670
- Life	5,095	4,510
- Associates, graduates in training, etc.	2,265	2,325
Application, examination and registration fees (net)	2,340	2,565
Interest on investments and deposits	15,053	15,875
	<u>188,412</u>	<u>185,945</u>
EXPENSES		
Audit and legal fees	3,130	2,680
Bank charges	185	131
Employers share C.P.P. and U.I.	2,917	1,611
Group insurance and pension contributions	8,217	6,744
Workers' Compensation Insurance	297	344
Depreciation - office furniture and equipment	3,695	3,738
Amortization - leasehold improvements	474	474
Office rent, hydro, maintenance and repairs	13,813	13,061
Equipment purchases, rentals and service	12,887	8,452
Office supplies, printing and expenses	6,977	6,944
Postage	5,902	5,094
Telephone	2,061	2,396
Staff salaries	83,247	75,937
Staff travel	3,512	2,479
Seals purchased (net)	235	428
Council travel and meetings expenses	14,577	13,913
Committee expenses and projects	4,387	6,857
Conservation council membership	150	150
Prizes and donations	750	550
Newsletter costs	8,455	9,609
Licensing project	8,619	1,920
Class environmental assessment project	13,743	19,629
National accreditation project	2,006	3,501
	<u>200,236</u>	<u>186,642</u>
NET INCOME (LOSS) FOR THE YEAR	<u><u>\$ (11,824)</u></u>	<u><u>\$ (697)</u></u>

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION

STATEMENT OF CHANGES IN FINANCIAL POSITION

For The Year Ended November 30, 1991

	<u>1991</u>	<u>1990</u>
OPERATING ACTIVITIES		
Operations		
Net income (loss) for the year	\$(11,824)	\$ (697)
Depreciation and amortization not involving cash	4,169	4,212
Net income (loss) on annual meeting	46	3,585
	<u>(7,609)</u>	<u>7,100</u>
Changes in non-cash working capital balances		
Due to Ontario Professional Forestry Foundation	350	35
Due to Board of Forestry Consultants (Ontario)	(2,003)	3,207
Accounts payable and accrued	(586)	(1,510)
Payroll liabilities	535	1,672
Unearned membership fees	(2,680)	7,745
	<u>(11,993)</u>	<u>18,249</u>
CAPITAL ACTIVITIES		
Sale of fixed assets	<u>200</u>	<u>00</u>
INCREASE (DECREASE) IN CASH, DEPOSITS & INVESTMENTS	(11,793)	18,249
CASH, DEPOSITS & INVESTMENTS, beginning of year	<u>189,587</u>	<u>171,338</u>
CASH, DEPOSITS & INVESTMENTS, end of year	<u>\$177,794</u>	<u>\$189,587</u>

NOTES TO FINANCIAL STATEMENTS

For The Year Ended November 30, 1991

1. Accounting Policies

The accounts of the Association are recorded on the accrual basis of accounting thereby matching expenses to the year's membership fees and other income.

2. Investments

Investments are recorded at cost.

3. Fixed Assets - Depreciation and Amortization

Fixed assets are recorded at cost until 1989. Depreciation is provided on office furniture and equipment at 10% per annum of original cost and on leasehold improvements at 10% per annum of original cost. In 1990 Council approved charging to expense purchases of office equipment for 1990 and future years. Purchases in 1990 were \$5,576 and \$10,900. in 1991.

4. Annual Meeting

In accordance with Council policy, the net profit or loss of the annual meeting is transferred directly to members' equity.

5. Lease Commitment

The Association leases office premises at 27 West Beaver Creek, Richmond Hill, Ontario. Total lease payments under the lease expiring April 30, 1993 are \$15,539. In addition, the Association is required to pay a pro-rata share of realty taxes and common maintenance cost. The Association has the option to renew the lease for a further term of five years at a cost to be negotiated but at a minimum cost increase equal to the Consumer Price Index increase during the first five year term of the lease.

6. Subsequent Events

During the course of my audit no items subsequent to November 30, 1991 came to my attention which would alter my opinion on these financial statements.

Ontario Professional Foresters Association Proposed Budget

	Budget 1990/91	Proposed 1991/92
Receipts		
Membership Fees - R.P.F.'s	161,800	175,370
- Life	4,000	3,300
- Associates	2,500	4,360
Total Membership Fees	\$168,300	\$183,030
Application Fees	2,000	2,325
Examinations	300	200
Interest	13,000	13,435
Total Other Income	\$15,300	\$15,960
Total Income	\$183,600	\$198,990

Disbursements

Prizes and Donations	600	1,000
Directory	2,800	1,600
Newsletter	8,600	10,635
Council Expenses	15,000	16,500
Committees	4,500	7,275
National Accreditation	3,500	4,000
Class Environmental Assessment	20,000	3,600
Licensing Project	5,000	5,000
Association Promotion	2,500	4,000
Total Programs	62,500	53,610
Audit and Legal	3,000	3,200
Bank Charges	150	420
Employer's UI and CPP	1,800	3,540
Group Insurance and Pension	7,785	9,075
Workers' Compensation	350	300
Depreciation Office Equipment	0	3,010
Amortization Leasehold Improve.	0	475
Office Rent, Hydro, Maintenance	13,750	14,900
Office Equipment	13,675	4,785
Supplies, Printing and Expenses	7,100	6,500
Postage	5,700	5,355
Telephone	2,600	2,200
Seals	425	300
Staff Salaries	83,310	87,750
Staff Travel	2,000	3,570
Total Administration	\$141,645	\$145,380
Total Disbursements	\$204,145	\$198,990
Surplus (Deficit)	-\$20,545	\$0

1991-92 RULES & REGULATIONS

Rule 1 - Fees

- a) Full Active Members: the annual fee for full active members for 1991-92 shall be \$230.00 with a late payment charge of \$15.00 for fees not paid in full by December 31, 1991. Fees may be paid in two equal instalments of \$120.00, due dates for which shall be December 31, 1991 and May 31, 1992.
 - b) Life Members: the fee for Life Members shall be a lump sum of \$330.00 plus an amount derived from the following formula -- $(1/2 \text{ rate of annual dues}) \times (65 \text{ minus age in years})$. Note: Age in years is not to exceed 65.
 - c) Honourary Members: there shall be no fee for Honourary Members.
 - d) Non-Resident Members: the annual fee for non-residents shall be one half of the annual fee for active membership, with a late payment charge of \$10.00 for payment of fees after December 31, 1991.
 - e) Associate, Graduate Foresters-in-Training: the annual fee shall be \$50.00, with an application fee of \$25.00.
 - f) Student Associates: the annual fee shall be \$15.00.
 - g) Associates, Inactive: the annual fee shall be at the rate of one half the annual fees for active members with a \$10.00 late payment charge as in d) above.
 - h) New Full Active Members: will pay pro rata fees according to the quarter of the year in which the application is accepted, rounded up to the nearest \$5.00.
 - i) Application Fee: a fee of \$50.00 shall accompany any application for registration as a member of the Association.
 - j) Registration Fee: In the case of an applicant who is a graduate of an accredited Canadian University School of Forestry, his application fee shall be deemed to be his registration fee when he has been accepted and registered.
- In the case of an applicant who is not a graduate of a Canadian University School of Forestry, he shall, if his application is accepted, pay out-of-pocket expenses as accrued by the Association in processing his application, when he is registered.
- k) Examination Fee: a fee for each examination tried under Article III, Section 3.03 of the By-laws shall be \$50.00.
 - l) Fees in Arrears: the Executive Director shall send first, second and third notices to members showing fees due and payable, in conformance with Article IV, Section 4.02 of the By-laws.

Rule 2 - Reimbursement of Members of Council Attending OPFA Meetings

The Association shall, if requested, reimburse members of Council for attendance at meetings of the Association for the exact cost of transportation, food and lodging, subject to the approval of the Executive.

Rule 3 - Reimbursement of Committee Chairmen and Members or Editor at OPFA Meetings

Council is authorized to reimburse Committee chairmen and Committee members as well as the Editor for attendance at meetings of the Council or Committees or of the Association, when deemed especially necessary, for the exact cost of transportation, food and lodging, subject to the approval of the Executive.

Report of the Board of Examiners

The Board of Examiners met on four occasions during 1991 to conduct its business. During the year, Bob Dickson retired from the Board and received thanks for his five years of service. Two new members joined the Board - Dennis McGee and Steven Johnston - bringing the membership to twelve.

The Board recommended approval of the following numbers of applications, with 1990 for comparison:

	<u>1991</u>	<u>1990</u>
Full Membership	47	53
Re-instatement	6	5
Non-resident Status	4	7
Life Membership	3	12
Associate Inactive	4	3
Graduate Forester-in-Training	15	16
Student Associate	16	9
Re-Applications	-	2

The level of interest and the quality of applicants remains high. In two cases, we accepted out-of-province experience and, in one case, sponsorship from an R.P.F. in another jurisdiction, as is permitted under the Guidelines for Membership.

In order to clarify and provide uniformity to a frequently difficult area of interpretation for the Board, we prepared a "Draft Guidelines on Experience". The draft was subsequently approved by Council and is now used by the Board.

Derek J. Coleman, R.P.F.
Chairman

Members:

- Crandall Benson, R.P.F.
- David Fayle, R.P.F.
- John Christian, R.P.F.
- Debbie Pella Keen, R.P.F.
- Ed Kraker, R.P.F.
- Peter Cox, R.P.F.
- Larry Lounder, R.P.F.
- Steven Johnston, R.P.F.
- Vic Smith, R.P.F.
- John Duncanson, R.P.F.
- Dennis McGee, R.P.F.

Report of the Returning Officers

The undersigned have counted the ballots for the 1991/92 election of the O.P.F.A. Council. The count was made on October 2, 1991, with the following results:

President - Paul A. McAlister, R.P.F.
(acclamation)
Vice-President - David W. McGowan, R.P.F.
(acclamation)

Councillors:
Southern - Kenneth A. Armson, R.P.F.
Northern - Thomas G. MacLean, R.P.F.
(acclamation)
Central - David J. Chapeskie, R.P.F.
(acclamation)

The total number of votes counted - 153
The total number of spoiled ballots - 6

Peter Kuntz, R.P.F. Returning Officer
Mike Rosen, R.P.F. Deputy Returning Officer
John Ebbs, R.P.F. Deputy Returning Officer

Report of the Continuing Professional Forestry Education Committee

There were two meetings of the Continuing Professional Forestry Education Committee (CPFEC), and the Chairman met with three of the members individually on several occasions. Memo and phone communications were maintained.

In reply to the Chairman's letter of March 26th requesting some direction, President Saltarelli replied in part, "In accordance with your recently approved Terms of Reference, Council agreed at its April 12th meeting, that the committee should concentrate its efforts in the following areas in 1991:

1. Development and maintenance of a regular Continuing Education section for *The Professional Forester*;
2. Provide recommendations to Council directed towards improving the content, quality and accessibility of the Ontario Advanced Forestry Program (OAFP);
3. Provide recommendations to Council regarding opportunities for building other aspects of continuing education around a core OAFP with OPFA involvement;
4. Provide recommendations to Council regarding participation of Ontario's Professional forestry schools in the OPFA Continuing Education Program;
5. Analysis and interpretation of the Continuing Education questionnaire provided to Association members; and,
6. Develop a draft policy statement on continuing education for the OPFA."

Item 1 has been initiated, but no method of insuring its sustainability has been developed. This endeavour is evolving, and will improve with constructive criticism.

Items 2, 3 and 4 deal with the OAFP and its possible "use" for OPFA continuing education involvement. Laird Van Damme, a committee member, is Director of the OAFP, and is well situated to advise on any potential integration of the program with or for the OPFA. This initiative, along with the participation of

Ontario's professional forestry schools is under discussion.

Item 5 was summarized in the April and July issues of *The Professional Forester*.

Item 6. A first draft entitled "Draft Proposal for Continuing Professional Forestry Education in the OPFA" has been completed and is currently being circulated within the committee. When finalized, it will be submitted to Council.

My thanks to the committee members for their efforts. Alf Aleksa has retired from the committee and Jim Cayford has agreed to join. Anyone wishing to assist or serve on the CE committee, please contact the Chairman.

Peter M. Murray, R.P.F.
Chairman

Members: Brian Barkley, R.P.F.
Laird Van Damme, R.P.F.
Mark Gillis, R.P.F.
Alf Aleksa, R.P.F.
Bill Hiscock, R.P.F.
Council Liaison Dave Chapeskie, R.P.F.

Report of the Board of Forestry Consultants (Ontario)

Your Executive carried out the following tasks:

1. The terms of reference for stage 2 of a study of Independent Forestry Consulting in Ontario have been agreed to by the Board, Dr. Peter Duinker and Peter Johnson of Lakehead University.

The next phase for the consultants study will be to discover the nature of forest-sector consulting in British Columbia, Quebec, and the United States or jurisdictions of similar scope, focusing on what forest-sector policies influence the degree and kind of consulting opportunities in those jurisdictions and to make appropriate recommendations to implement a similar program in Ontario. A first draft should be ready for review in June, 1992.

2. Larry Polk is representing the Board on the Managed Forest Tax Reduction Program Advisory Committee with the OMNR. The committee is examining aspects of privatization of the private land forestry program in southern Ontario. BOFC concerns include:

a) Ensure that the OMNR sets clear objectives of forest management from a provincial perspective for the forestry consultant to follow within the Tax Reduction Program; b) BOFC representative should ensure that the OMNR objectives are reasonable, attainable, easily explainable to clients and keep within the spirit of sound forestry practices; c) OMNR should define what will constitute an "active" forestry program, i.e. will wood products have to be generated or are other products such as wildlife habitat enhancement, protection of unique ecosystems and/or recreational development, etc., going to be considered as acceptable forest management goals; and, d) Ensure that the role of the forestry consultant is clearly identified and that the forestry consultant is not put in a policing type role overseeing the execution of the forest management plans.

3. The chairman met once with the OMNR discussing a broad range of issues. The MNR has agreed to have Ms. Loraine Wright from the Corporate Services Branch and Mr. Ken LeClaire, Co-ordinator of New Business Implementation attend the BOFC annual meeting on February 26 from 8:00 p.m. to 10:00 p.m. (see agenda). A complete evening will be spent reviewing and discussing aspects of independent forestry work with the OMNR.

4. The BOFC directory is being updated.

5. The Executive met once this year at the Richmond Hill office.

Herb Bax, R.P.F.	- Chairman
Robert H. Keen, R.P.F.	- Secretary
Bohdan Kowalyk, R.P.F.	- Treasurer
William Hiscock, R.P.F.	- Director
Allan Cameron, R.P.F.	- Director
Jukka Heikurinen, R.P.F.	- Director

Report of the Public Relations and Marketing Committee

The committee completed four projects during the year: two news releases concerning the Annual Meeting, a news release about the OPFA presentation to the Class E.A. Board in May and five inserts for local newspapers during National Forest Week. All received media attention.

We also began preparation of media policy guidelines with the hope that a network of OPFA members would be established to help the committee implement our projects across the province.

The biggest disappointment of the year was Council's decision at its April meeting not to participate in the committee's proposed Environmental Youth Corps program. The project was to hire two forestry students over the summer to produce the public service radio spots and news articles to highlight the role of professional foresters to the public. Council's rationale was that the committee had not sufficiently developed the project details and it would require some OPFA funds and administration.

The committee spent \$1,113.17 on conference calls, travel and the media releases. The volunteered time and expertise for the projects added immensely to the actual expenditures.

Because of the council decision to develop a full strategic plan, with a public affairs component, no further committee initiatives or meetings are planned, for the short term. The committee has been asked to provide input to the planning exercise. Once the plan has been approved by Council, a work plan and budget will be developed to guide committee activities through 1992.

Members:

Alan Ballak, R.P.F., Chairman
 Michael Clarke, R.P.F.
 Rob Keen, R.P.F.
 Bruce Matson
 Michael Rosen, R.P.F.
 David Chapeskie, R.P.F., Council Liaison

Report of the Ontario Professional Forestry Foundation

John Fingland, R.P.F. was elected President and Lloyd Eckel, R.P.F. Vice-President of the Ontario Professional Forestry Foundation at a meeting of the Board of Directors on November 7th. The officers and directors and members of the Foundation are:

John Fingland, R.P.F.	President
Lloyd Eckel, R.P.F.	Vice-President
Paul McAlister, R.P.F.	Director
Robert Loughlan, R.P.F.	Director
William J. Brown, R.P.F.	Director
James Coats, R.P.F.	Member
Lorne Riley, R.P.F.	Member
Herb Bax, R.P.F.	Member
William Gilmore, R.P.F.	Member

To date, the Foundation has used funds contributed to provide prizes for undergraduate students and make grants to forestry school libraries. All commendable, but something bolder and more imaginative is necessary in the view of the current directors and probably, too, in the view of many members of the OPFA.

To this end there was a long discussion at the meeting of ways in which the objectives of the Foundation could be more completely and aggressively fulfilled. These objectives are to receive and maintain funds for the benefit of the community through the fostering, encouragement and promotion of the advancements and improvements in the practice of forestry in Ontario.

The Letters Patent of the Foundation are worded in such a way that virtually any undertaking is available to it in the pursuit of its objectives. Hence, the acceptance of tracts of land, as well as money, the establishment of chairs at universities, contracts with other agencies for management of acquired assets all are permitted and represent just some of the ventures to be probed.

To enhance this list, the Foundation will contact officers of other foundations to learn about their methods and enterprises. If you have ideas, do let us know them!

To more effectively publicize the Foundation, a brochure will be prepared. To do this, professional help may be sought.

And, finally, there will be marketing, aggressively applied, to achieve the ends envisaged at the time the Foundation was created.

In the meantime, remember donations and bequests of money, land, etc. may be made at any time, and are tax deductible. Contact John Ebbs at the OPFA office.

John Fingland, R.P.F.
President