



Ontario Professional Foresters Association

Annual Reports

For the Year Ending November 30, 1992

Annual Meeting
February 26, 1993
Delta Chelsea Inn, Toronto

AGENDA

Annual Meeting of Members

Delta Chelsea Inn, Toronto, Ontario
1:00 pm - 4:00 pm, February 26, 1993

Note: Resolutions for presentation at the Meeting must be submitted on the forms provided to the Resolution Chairman, Dave McGowan by 12 noon, Friday February 26.

- 1.0 President's Remarks
- 2.0 In Memoriam
- 3.0 Approval of Minutes of 1992 Annual Meeting
- 4.0 Report of Council
- 5.0 Report of the Executive Director
 - 5.1 Membership Statistics
- 6.0 Report of the Editor
- 7.0 Canadian Forestry Accreditation Board
- 8.0 Reports of Administrative Committees:
 - 8.1 Finance Committee
 - i) Auditor's Report for 1991-92
 - ii) Appointment of Auditor for 1992-93
 - iii) Proposed Budget for 1992-93
 - iv) Rules and Regulations for 1992-93
 - 8.2 Board of Examiners
 - 8.3 Returning Officer
- 9.0 Reports of Program Committees:
 - 9.1 Continuing Professional Forestry Education Committee
 - 9.2 Board of Forestry Consultants
 - 9.3 Principles and Standards of Practice
- 10.0 Ratification
- 11.0 Other Business
- 12.0 Resolutions
- 13.0 Adjournment

Report of Council

1991-1992 has been a very active year for your Council. Besides our five regular Council Meetings, several additional meetings were held in conjunction with the Council Meetings. Their purpose was to review our existing committee structure and set direction for the Association for the upcoming year. I now believe that we are moving in the right direction, with clearer focus and purpose. I would like to thank all of the Council members for the many contributions each has made. Much of these new initiatives will be the focus of the 1993 Annual Meeting working groups.

Besides our inaugural meeting prior to the Annual Meeting in Thunder Bay, three meetings were held at the OPFA office in Richmond Hill, and another in Sault Ste. Marie. We will have one more meeting prior to the Annual Meeting in February 1993.

One of our initiatives this year has been to seek better ways and means of communication with the membership. One method will be to include a synopsis of the Council Meetings in the newsletter; the other has been to encourage Councillors to hold meetings in their respective Sections. The attendance to these has been encouraging and will prompt their continuation on a regular basis. I feel it is important for your elected representatives to hold these meetings so that we can hear your views as well as inform you of Council activities. Please do not shoot the messenger! A status report on the outcome of these meetings will follow.

The Council generally deals with financial, administrative and temporal affairs of the Association. During each meeting the following topics form part of the regular agenda: budget review; Board of Examiners report; membership statistics; Editor's report; Executive Director's report; and other committee reports such as the National Accreditation Board. In addition, several committees were established to deal with specific issues such as the OMNR budget, Trees Act, Managed Forest Tax Reduction Program, Class EA, Forest Policy Panel, the selection of the new Executive Secretary, Strategic Planning, U. of T. Forestry program, CIF/OPFA relationships, National Forest Strategy, Forest Policy, Issue Management, membership recruitment and standards, and many others.

The initial focus for the Council has been to take action on the resolutions that were passed at the last Annual Meeting. The following is a brief summation of how they were acted upon:

1. Credentialism

The Association has not been able to encourage the Ministry of Natural Resources to reinstate the Bachelor of Science in Forestry credentials into its hiring practices. At this time it is also our understanding that the academic community does not feel that these government policies are of any consequence. It is our position that the use of credentials provides, in part, the basic knowledge required to manage the public's forest resource.

2. Annual Meeting Deficits/Surpluses

The Annual Meeting in Thunder Bay was another success not only with respect to the quality of the information presented and the discussions held, but also from the fact that it was successful financially. A sum of \$376.15 has been donated to the Ontario Professional Forestry Foundation as a result. It will not be the intent of future meetings to make money, but the Association will continue to absorb any deficit realized.

3. Continuing Education

The Continuing Education Committee report is enclosed and will be one of the items to be discussed at the AGM.

4. OPFA Standards of Practice

My personal thanks to Ken Armson the Committee on Principles and Standards of Practice. By now you should have all had the opportunity to review the Standards of Practice and I hope you will take the time to comment on them in the various ways available. The Annual General Meeting will provide an additional forum to discuss their applicability and enforceability.

5. Recognition of Marjorie Beresford's Efforts

Marjorie has been very appreciative of this recognition, but has often considered this to be her job. She hinted that this past Annual General Meeting would be her last and she retired this past Fall. At her request, only a small farewell luncheon was held for her. We wish her well in her new career.

Many of the activities of the Association generally take place behind the scenes. I extend my thanks to all of the Council, to the members of the various committees, to Marj and John, and last, but not least, to Katherine Gill our new Executive Secretary.

1991-1992 Council

Paul McAlister, R.P.F.	President
David McGowan, R.P.F.	Vice President
Nick Saltarelli, R.P.F.	Past President
David Gordon, R.P.F.	Councillor - South
Ken Armson, R.P.F.	Councillor - South
Dave Chapeskie, R.P.F.	Councillor - Central
Brian Nicks, R.P.F.	Councillor - Central
Tom MacLean, R.P.F.	Councillor - North
Paul Poschmann, R.P.F.	Councillor - North

Report of the Executive Director

Never a dull moment, that is for sure. Even the politicians, not normally known for their exciting activities, have given the Association a few things to deal with in between its many other activities.

For me, keeping up with this year's energetic Council and the increase in interest in Association affairs show by the members has keep me on the run. I must be getting better at it, though, I did take three weeks vacation last spring.

A number of my own activities and projects have been reported in detail in *The Professional Forester*, so I will just give an overview in this report.

As President McAlister pointed out in his Report of Council, Council met several times over two days instead of the usual one. The Executive Committee also met twice to provide direction to the Association and me between Council meetings.

Of particular significance were the seventeen Regional Meetings organized across the province by the Councillors. There have never been so many in the Associations' history. I was pleased to be able to be at these meetings of members in Lindsay, London, Espanola, Sault Ste. Marie (twice) and Pembroke. That so many members consider it important to take an evening or half day on a weekend is heartening.

I spoke at the U. of T. Forestry Ring Ceremony dinner in March and, with Dolf Wynia representing the CIF, to the Foresters Club in November. Also in November, I

lectured to John Naysmith's first year forestry class at Lakehead. Ted Ault, one of the founding members of the OPFA, invited me to speak to the Weston Rotary Club.

Many contacts with others in the forestry community are maintained both informally and formally through my memberships on such organizations as the U. of T. Forestry Council, Steering Committee of the Ontario Advanced Forestry Program and the Ontario Action Plan Team for the National Forest Strategy.

The hearings for the Class Environmental Assessment for Timber Management on Crown Lands in Ontario are now over. The Board's decision is expected in the spring of 1993. David Curtis and I gave the OPFA final verbal argument in Sudbury on November 4th. OPFA Councillor Brian Nicks was there to give moral and technical support, with a couple of other members also present.

Marjorie Beresford completed her almost twenty-five years with the OPFA with the same efficiency and charm we all had learned to expect and appreciate. The recruitment for her replacement was time consuming, but produced an excellent result. With Katherine Gill as Executive Secretary, I know that I and the Association will be well looked after.

To Marjorie, the Executive, Council and Members, I extend my thanks for what has been an interesting year.

John Ebbs, R.P.F.
Executive Director

Membership Statistics

Membership Category	1992	1991	1990	1989	1988
New R.P.F.'s	30	43	55	45	37
Reinstatements	7	4	9	5	5
Transfer from Inactive	2	1	-	-	-
Resignations	34	18	19	31	32
Transfer to Inactive	6	5	6	2	-
Deceased	8	1	7	6	4
Struck	4	3	3	4	11
R.P.F.'s at Year End	897	910	889	860	853
Life Members	121	114	108	100	89
Full Active	716	749	735	725	737
Non Resident	60	47	46	35	27
Associates - Year End	54	67	64	47	51
Grads-in-Training	23	37	45	34	19
Students	15	15	8	7	27
Inactive	16	15	11	6	5
Total Membership	951	977	953	907	904

Editor's Report

Adapting To A Changing World - *The Professional Forester In 1992*

Although there may have been only three issues of the newsletter (instead of the normal four) during 1992, the number of pages in two of these issues (January and October) seemed, in my opinion, to make up for the "phantom" issue.

As the OPFA Editor, I am probably obligated to remain as informed as possible on change within the forestry community as it pertains to government policy, industrial activity, university and municipal life; however, these bewildering series of "initiatives" of all kinds can send even an allegedly "informed" person such as myself into bouts of head shaking and brow furrowing. Suffice to say that I have tried my best to have the newsletter reflect on those issues most pertinent to its readership, no matter where their subject interest may lay.

The complete list of "issues" that the *PF* covered in 1992 would be a long one. They included: the Missinaibi Park Plan, Forestry Audit, Forestry Round Table, Forest Industry Action Group, OMNR's De-Credentialism, OPFA Strategic Plan, OPFA Standards of Practice, OPFA Regional Meetings, Endangered Spaces, Old Growth Strategy, Forestry at U of T, as well as the committee work of the Continuing Education Committee, and others. See what I mean?

Needless to say, as forestry continues to be the subject of great public interest and scrutiny, these issues will continue to be discussed and reported in your newsletter.

In addition, the assistance that I received from outgoing President Paul McAlister, Marjorie Beresford, Katherine Gill and, of course, John Ebbs has been immeasurable. I especially have enjoyed John's column "View from Beaver Creek" this past year. I suggest everyone re-read these articles, as they certainly challenge all of us to reflect on ourselves as forestry professionals.

This next year will feature a production process which will make the newsletter more timely and efficiently produced. This direction will involve the presentation of an Annual Work Plan at the February Council meeting outlining the authorship and subject of the articles for the year, the use of the OPFA office to assemble these articles, and the use of a professional typesetter/designer to help produce a more timely and graphically pleasing newsletter for all its readership.

I am pleased to be asked to serve the membership for another year as Editor and welcome your comments (letters, photos and articles) at any time to ensure that the newsletter continues to serve its members.

Michael R. Rosen, R.P.F.
Editor

Canadian Forestry Accreditation Board

The following is a report on the major activities of the Canadian Forestry Accreditation Board (CFAB) during the past year.

1. Site visits were made to the School of Forestry, Lakehead University (L.U.), and to the Forest Sciences School, University of Moncton (U.of M.).

Plans were also finalized for site visits to the Faculty of Forestry, University of New Brunswick and to the Faculty of Forestry, University of British Columbia. This will complete the first round of site visits to all schools currently offering forestry degree programs.

2. The Baccalaureate Degree programs at both the School of Forestry, L.U., and the Forest Sciences School, U.of M., were granted unconditional accreditation for a period of six years.
3. Based on information provided by the Dean, Faculty of Agriculture and Forestry, University of Alberta, the limited-term accreditation of the Baccalaureate Forestry Degree program was extended to June 30, 1993. This information indicated that curriculum changes to be made in 1993-94 would ensure that the program meets CFAB criteria.
4. On behalf of CFAB, Steve Hoyt, Chair, and Bob Haig met with the Deans of the university forestry schools on March 5, 1992 to discuss their concerns with respect to the accreditation process. Evidently their perception is that the present system is based on a "check-list" approach that is too restrictive and too timber-oriented, and does not provide sufficient flexibility to produce foresters capable of meeting the rapidly-changing demands of society.

While it was agreed that the existing criteria should be used to complete the first round of accreditation exercises for all forestry schools, it was also agreed that a workshop should be convened in 1993 to review (and probably revise) CFAB policy and procedures. It is understood that this workshop has been postponed in view of a more urgent need to consider the problem of continuing education. Both problems are related and, along with the issue of Principles and Standards of Practice, they are of obvious concern to the professional associations.

The OPFA should be prepared to participate in the discussions and in the decision-making process.

Robert A. Haig, R.P.F.
OPFA Representative

Report of Finance Committee

In addition to receiving the quarterly cash flow statements, the Finance Committee met once during the year to review expenditures to date, our members' equity investments, year end projections and projected 1992/93 budget. As we reported to you last year, the computer based book keeping system has been put into place effective with this fiscal year and it was the basis for this year's audit.

Following is our Auditor's Report for 1991/92. It shows a net loss of \$5,325. Lower than anticipated income resulted from a net loss in membership and the lower interest rates experienced by our investments throughout most of the year. Overhead expenses were increased by the staff recruitment in November, to replace Marjorie Beresford. This was partly offset by lower office supplies and expenses in several categories.

Council meeting expenses were higher because of several two day Council meetings rather than the normal one day meetings, requiring additional overnight expenses. The seventeen Regional Meetings cost \$6,156 which was balanced in part by lower planning and promotion costs. Council considered the Regional Meetings to be a real planning activity.

There were three, rather than the usual four, issues of the Newsletter during 1992, but the last issue was not printed until December, the month after our November 30th Year End. The Class Environmental Assessment Hearings are now over, after four years. Our total expenditures have been \$39,838. Over the last five years, the Association has spent \$17,861 in preparation for Licensing.

In spite of the net loss, the Association remains in very sound financial shape. At Year End, there remained almost \$110,000 in cash and investments in excess of our requirements for the coming year. This reserve does provide us with some interest income, our only source of income other than members fees, and will be remain an essential cushion in the future.

For the 1992/93 budget Council decided again that we should strive for a break even result. In recognition of the general financial situation of our members, Council decided that there would be no fees increase for this year. Even with the increased planning and committee activity, membership fees have increased by only \$10 for R.P.F.'s since 1987/88.

Like almost every other business enterprise, the O.P.F.A. is doing more, with less. The Rules and Regulations for 1992/93, including the fees, follow the Auditor's Report and Budget.

Marjorie Beresford retired effective November 30. For twenty-five years she played an important part in the affairs of the Association. Her management of our book keeping was always to the highest standard. The Finance Committees over those years could not have functioned without her.

David McGowan, R.P.F.
Vice-President, Chairman

Members: John Long, R.P.F.
Jim Coats, R.P.F.
Robert Loughlan, R.P.F.
John Duncanson, R.P.F.
George Sinclair, R.P.F.
Lloyd Eckel, R.P.F.

Auditor's Report

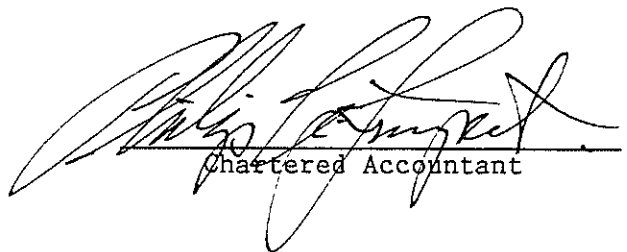
To The Members of
Ontario Professional Foresters Association

I have audited the balance sheet of Ontario Professional Foresters Association as at November 30, 1992 and the statements of income and expenses and changes in financial position for the year then ended. These financial statements are the responsibility of the Association's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Association as at November 30, 1992 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles.

Richmond Hill, Ontario
January 15, 1993



Chartered Accountant

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION

(Incorporated Without Share Capital Under the Laws of Ontario)

BALANCE SHEET AS AT NOVEMBER 30, 1992

ASSETS	<u>1992</u>	<u>1991</u>
CURRENT		
Cash in bank	\$ 60,479	\$ 49,062
Prepaid expense and deposits	<u>1,044</u>	<u>1,044</u>
	<u>61,523</u>	<u>50,106</u>
INVESTMENT - At Cost - Note 2		
(Market value in 1992 - \$113,336; 1991 - \$124,992)	113,937	125,227
Interest accrued on investments	<u>1,128</u>	<u>2,461</u>
	<u>115,065</u>	<u>127,688</u>
FIXED - Note 3		
Leasehold improvements	4,739	4,739
Office furniture and equipment	<u>40,642</u>	<u>40,642</u>
	45,381	45,381
Less: accumulated depreciation & amortization	<u>31,402</u>	<u>27,273</u>
	<u>13,979</u>	<u>18,108</u>
	<u>\$190,567</u>	<u>\$195,902</u>
LIABILITIES		
CURRENT		
Accounts payable and accrued	\$ 3,316	\$ 3,014
Payroll liabilities	4,791	4,040
Unearned membership fees	51,270	55,230
Due to Ontario Professional Forestry Foundation	2,418	2,042
Due to Board of Forestry Consultants (Ontario)	<u>5,423</u>	<u>3,278</u>
	<u>67,218</u>	<u>67,604</u>
MEMBERS' EQUITY		
OPENING BALANCE	128,298	140,076
Net income (loss) for the period	(5,325)	(11,824)
Net income (loss) re-annual meeting	376	46
CLOSING BALANCE	<u>123,349</u>	<u>128,298</u>
	<u>\$190,567</u>	<u>\$195,902</u>

APPROVED ON BEHALF OF THE COUNCIL:

Paul A. McAlister, R.P.F. President

David W. McGowan, R.P.F. Vice-President

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION

STATEMENT OF INCOME AND EXPENSES

For The Year Ended November 30, 1992

	<u>1992</u>	<u>1991</u>
INCOME		
Memberships - Annual	\$172,348	\$163,659
- Life	5,270	5,095
- Associates, graduates in training, etc.	3,315	2,265
Application, examination and registration fees (net)	1,718	2,340
Interest on investments and deposits	11,715	15,053
	<u>194,366</u>	<u>188,412</u>
EXPENSES		
Audit and legal fees	2,605	3,130
Bank charges	433	185
Employer's share C.P.P. and U.I.	3,707	2,917
Group insurance and pension contributions	9,038	8,217
Workers' Compensation Insurance	337	297
Depreciation - office furniture and equipment	3,655	3,695
Amortization - leasehold improvements	474	474
Office rent, hydro, maintenance and repairs	14,234	13,813
Equipment purchases, rentals and service	4,973	12,887
Office supplies, printing and expenses	5,462	6,977
Postage	3,839	5,902
Telephone	1,794	2,061
Staff salaries	93,463	83,247
Staff travel	3,377	3,512
Seals purchased (net)	659	235
Council travel and meetings expenses	20,279	14,577
Committee expenses and projects	14,318	4,387
Conservation council membership	150	150
Prizes and donations	926	750
Newsletter costs	6,634	8,455
Licensing project	352	8,619
Class environmental assessment project	5,161	13,743
National accreditation project	3,821	2,006
	<u>199,691</u>	<u>200,236</u>
NET INCOME (LOSS) FOR THE YEAR	<u>\$ (5,325)</u>	<u>\$(11,824)</u>

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION

STATEMENT OF CHANGES IN FINANCIAL POSITION

For The Year Ended November 30, 1992

	<u>1992</u>	<u>1991</u>
OPERATING ACTIVITIES		
Operations		
Net income (loss) for the year	\$ (5,325)	\$(11,824)
Depreciation and amortization not involving cash	4,129	4,169
Net income (loss) on annual meeting	376	46
	<u>(820)</u>	<u>(7,609)</u>
Changes in non-cash working capital balances		
Due to Ontario Professional Forestry Foundation	376	350
Due to Board of Forestry Consultants (Ontario)	2,145	(2,003)
Accounts payable and accrued	302	(586)
Payroll liabilities	751	535
Unearned membership fees	(3,960)	(2,680)
	<u>(1,206)</u>	<u>(11,993)</u>
CAPITAL ACTIVITIES		
Sale of fixed assets	<u>00</u>	<u>200</u>
INCREASE (DECREASE) IN CASH, DEPOSITS & INVESTMENTS	(1,206)	(11,793)
CASH, DEPOSITS & INVESTMENTS, beginning of year	<u>177,794</u>	<u>189,587</u>
CASH, DEPOSITS & INVESTMENTS, end of year	<u>\$176,588</u>	<u>\$177,794</u>

NOTES TO FINANCIAL STATEMENTS

For The Year Ended November 30, 1992

1. Accounting Policies

The accounts of the Association are recorded on the accrual basis of accounting thereby matching expenses to the year's membership fees and other income.

2. Investments

Investments are recorded at cost.

3. Fixed Assets - Depreciation and Amortization

Fixed assets are recorded at cost until 1989. Depreciation is provided on office furniture and equipment at 10% per annum of original cost and on leasehold improvements at 10% per annum of original cost. In 1990 Council approved charging to expense purchases of office equipment for 1990 and future years. Purchases in 1991 were \$10,900 and \$2,147 in 1992.

4. Annual Meeting

In accordance with Council policy, the net profit or loss of the annual meeting is transferred directly to members' equity.

5. Lease Commitment

The Association leases office premises at 27 West Beaver Creek, Richmond Hill, Ontario. Total lease payments under the lease expiring April 30, 1993 are \$3,982. In addition, the Association is required to pay a pro-rata share of realty taxes and common maintenance costs. The Association is presently negotiating a renewal of the lease. Final terms were not available at the date of my report.

6. Subsequent Events

On December 1, 1992 \$22,390 was invested in a Montreal Trust Company guaranteed investment certificate for 5 years at 8.0% interest per annum.

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION

1991/92 Year End and Proposed 1992/93 Budget

	Budget	Nov.30/92	Variance		1992/93
	1991/92	Year End	Over(Under)		Proposed
RECEIPTS			Budget		Budget
Membership Fees – R.P.F.'s	175,370	172,348	-3,022		172,500
Life Membership Fees	3,300	5,270	1,970		3,000
Membership Fees – Associates	4,360	3,315	-1,045		3,300
TOTAL MEMBERSHIP FEES	183,030	180,933	-2,097		178,800
Application & Exams (net)	2,525	1,718	-807		1,700
Interest Income	13,435	11,715	-1,720		12,500
TOTAL INCOME	198,990	194,367	-4,623		193,000
EXPENSES					
Audit and Legal	3,200	2,605	-595		3,500
Bank Charges	420	433	13		450
Employer's UI and CPP	3,540	3,707	167		3,400
Total Insurance and Pension	9,075	9,038	-37		7,300
Workers' Compensation	300	337	37		340
Equipment Depreciation	3,010	3,655	645		3,655
Leasehold Improvements Amort	475	474	-1		475
Office Rent, Hydro, Maintenance	14,900	14,234	-666		13,300
Office Equipment	4,785	4,973	188		5,200
Supplies and Expenses	8,100	5,462	-2,638		5,500
Postage	5,355	3,839	-1,516		4,200
Telephone	2,200	1,794	-406		1,900
Seals	300	659	359		500
Staff Salaries	87,750	93,463	5,713		82,730
Staff Travel & Expenses	3,570	3,377	-193		3,500
TOTAL OVERHEAD EXPENSES	146,980	148,050	1,070		135,950
Council Expenses	16,500	19,984	3,484		20,000
Committees	7,275	8,162	887		10,000
Regional Meetings	0	6,156	6,156		4,000
Planning and Promotion	4,000	445	-3,555		5,550
Prizes and Donations	1,000	926	-74		1,200
Newsletter	10,635	6,634	-4,001		11,300
Class E.A. & Licensing	8,600	5,513	-3,087		1,000
National Accreditation	4,000	3,821	-179		4,000
TOTAL ACTIVITIES	52,010	51,641	-369		57,050
TOTAL DISBURSEMENTS	198,990	199,691	701		193,000
NET PROFIT OR (LOSS)	0	-5,325	-5,325		0

27-Jan-93

1992-93 RULES & REGULATIONS

Rule 1 - Fees

- a) **Full Active Members:** the annual fee for full active members for 1992-93 shall be \$230.00 with a late payment charge of \$15.00 for fees not paid in full by December 31, 1992. Fees may be paid in two equal instalments of \$120.00, due dates for which shall be December 31, 1992 and May 31, 1993.
- b) **Life Members:** the fee for Life Members shall be a lump sum of \$330.00 plus an amount derived from the following formula: $(1/2 \text{ rate of annual dues}) \times (65 \text{ minus age in years})$. Note: Age in years is not to exceed 65.
- c) **Honourary Members:** there shall be no fee for Honourary Members.
- d) **Non-Resident Members:** the annual fee for non-residents shall be one half of the annual fee for active membership, with a late payment charge of \$10.00 for payment of fees after December 31, 1992.
- e) **Associate, Graduate Foresters-in-Training:** the annual fee shall be \$50.00. With an application fee of \$25.00.
- f) **Student Associates:** the annual fee shall be \$15.00.
- g) **Associates, Inactive:** the annual fee shall be at the rate of one half the annual fees for active members with a \$10.00 late payment charge as in d) above.
- h) **New Full Active Members:** will pay pro rata fees according to the quarter of the year in which the application is accepted, rounded up to the nearest \$5.00.
- i) **Application Fee:** a fee of \$50.00 shall accompany any application for registration as a member of the Association.
- j) **Registration Fee:** In the case of an applicant who is a graduate of an accredited Canadian University School of Forestry, his application fee shall be deemed to be his registration fee when he has been accepted and registered.

In the case of an applicant who is not a graduate of a Canadian University School of Forestry, he shall, if his application is accepted, pay out-of-pocket expenses as accrued by the Association in processing his application, when he is registered.
- k) **Examination Fee:** a fee for each examination tried under Article III, Section 3.03 of the By-laws shall be \$50.00.
- l) **Fees in Arrears:** the Executive Director shall send first, second and third notices to members showing fees due and payable, in conformance with Article IV, Section 4.02 of the By-laws.

Rule 2 - Reimbursement of Members of Council Attending OPFA Meetings

The Association shall, if requested, reimburse members of Council for attendance at meetings of the Association for the exact cost of transportation, food and lodging, subject to the approval of the Executive.

Rule 3 - Reimbursement of Committee Chairmen and Members or Editor at OPFA Meetings

Council is authorized to reimburse Committee chairmen and Committee members as well as the Editor for attendance at meetings of the Council or Committees or of the Association, when deemed especially necessary, for the exact cost of transportation, food and lodging, subject to the approval of the Executive.

Report of the Board of Examiners

The Board of Examiners met on five occasions during 1992 to conduct its business. During the year, Vic Smith and Debbie Pella Keen retired from the Board. One new member joined the Board - Jon Russell. Additional volunteers would be welcome from the government service in the north and industry to ensure a broad representation of R.P.F. experience on the Board.

The Board of Examiners recommended to Council approval of the following numbers of applications, with 1991 for comparison:

	<u>1992</u>	<u>1991</u>
Full Membership	32	47
Reinstatement	7	6
Non-Resident Membership	16	4
Life Membership	11	3
Associate Inactive Membership	6	4
Graduate Forester-in-Training	4	15
Student Associate	9	16

In spite of reduced numbers of applicants, the level of interest and the quality of applicants remains high. Applicants were accepted and recommended to Council who graduated from Lakehead University, the University of Toronto, University of British Columbia, Laval University, University of Minnesota and Albert Ludwig University. In two cases, we accepted out-of-province experience and, in one case, sponsorship from an R.P.F. in another jurisdiction, as is permitted under the Guidelines for Membership.

The Board discussed Membership Standards and contributed to the discussion paper to be used at the Annual Meeting in February.

Derek J. Coleman, R.P.F.
Chairman

Members:

- Crandall Benson, R.P.F.
- David Fayle, R.P.F.
- John Christian, R.P.F.
- Debbie Pella Keen, R.P.F.
- Ed Kraker, R.P.F.
- Peter Cox, R.P.F.
- Larry Lounder, R.P.F.
- Steven Johnston, R.P.F.
- Vic Smith, R.P.F.
- John Duncanson, R.P.F.
- Dennis McGee, R.P.F.

Nominations Report

In accordance with the By-laws, nominations for three Councillors, President and Vice-President were sought by myself and the other Executive and Councillors. Volunteers were identified but, unfortunately, only one for each of the positions. All members were advised, but no further nominations were received, and so there was no election.

By acclamation, therefore, the following were declared elected:

President David McGowan, R.P.F.
Vice-President David Gordon, R.P.F.
Councillors Vivienne Ball, R.P.F.
Elizabeth Raitanen, R.P.F.
Paul Poschmann, R.P.F.

Continuing members on the 1992-92 Council are:

Past-President Paul McAlister, R.P.F.
Councillors Ken Armson, R.P.F.
Tom MacLean, R.P.F.
David Chapeskie, R.P.F.

Nick Saltarelli, R.P.F.
Nominations Chairman

Report of the Continuing Professional Forestry Education Committee

The Continuing Professional Forestry Committee, C.P.F.E.C., addressed a number of tasks this past year.

A draft policy statement for CE in the O.P.F.A. was presented to Council for their June meeting. Council expected a statement of what CE for members should be, instead, what they got was a statement of policy and a suggested procedure for implementation. They felt that standards for both material and achievement should be developed before addressing the mechanism of delivery, (the cart before the horse). With input from numerous discussions, the Committee again met and prepared a discussion paper on C.P.F.E. in the O.P.F.A. This is a document circulated to the members for discussion at the February Annual Meeting.

The Committee also pursued through various members:

- Distance Education (DE) possibilities. Laird attended a seminar on DE and also engaged in some brainstorming with the LU DE/Contact North representative. A linkage of Ontario Advanced Forestry Program clinical Modules is being reviewed.
- CE initiatives by other professional foresters associations. B.C., Alberta, and the CIF have been reviewed.
- CE information in *The Professional Forester* by contributing a regular column.
- Discussions with the CIF on co-operative possibilities.
- Extension of the Ontario Advanced Forestry Program as a CE opportunity on a Module basis.

The Central-East Section is a declared Partner in the Eastern Ontario Model Forest, (E.O.M.F.). The OPFA is supporting a project to deliver CE opportunities to E.O.M.F. resource managers, technicians and others. The CPFEC anticipates a chance for mutually beneficial co-operation.

This coming year offers a number of challenges to the OPFA and the CPFEC.

- Resolution of the members' wishes in a CE program.
- Development of the CE program as directed.
- Membership motivation for continuing education. How?
- Procedure for the identification, collection, approval and distribution of relevant CE opportunities and material.
- Co-operative possibilities with other forestry associations in CPFE, (B.C., Alberta, CIF).

- Network development with the universities through the Ontario Advanced Forestry Program, on needs and opportunities for professional CE.

The CPFEC had two formal meetings, May and October. Phone contact was maintained with the Committee and a number of individual meetings were held by members and the Chairman, who, by the way, wishes to thank the members for the co-operation received.

I would particularly like to mention our councillor representative, Dave Chapeskie, who has been a solid resource. Thanks, too, to those members who have taken the time for comment. Last, but not least, to Head Office and John and Marjorie.

Peter M. Murray, R.P.F.
Chairman, 1992

Members: Brian Barkley, R.P.F.
Jim Cayford, R.P.F.
Mark Gillis, R.P.F.
Bill Hiscocks, R.P.F.
Laird Van Damme, R.P.F.
Council Liaison David Chapeskie, R.P.F.

Report of the Board of Forestry Consultants (Ontario)

1. Study on Independent Forestry Consulting - Phase II. The objective is to discover the nature of forest-sector consulting in other Canadian provinces and some U.S. states to discover how public policies influence the degree and kind of consulting opportunities.

A progress report has been mailed to all consultants and is available to others on request.

2. The Managed Forest Tax Reduction Program revisions have been approved and the Committee has been disbanded. Our thanks to Larry Polk, Charles Western and John Ebbs for their participation on our behalf.
3. The Chairmen attended a pre-consultation workshop on November 6th in Toronto on behalf of the BFC. The MNR held the meeting to initiate the design of public participation programs on the Forest Values Project and the Timber Production Policy. The Executive believes that it is important that consultants participate and inform the public on the role of the independent consultant in the valuation of forest values, hence our involvement.
4. The BFC directory was not updated and will have to be revised in 1993.
5. As a result of liaison with the Finance and Administrative Policy Branch of the Ministry of Natural Resources, the Board has on file copies of the policy on Disclosure of Bids as well as correspondence dealing with the listing of contracts under \$25,000.00, listing of contract awards, inconsistency in completing contract evaluations and bidding of "non-profit" and "for-profit" organizations in the same tenders/RPFs.
6. The executive will meet during the Annual Meeting to set out the coming years agenda.
7. The Annual Meeting agenda was established for the evening of Feb. 24 at the Chelsea Hotel. Alec Denys, R.P.F. will be available to discuss the initiatives opening to consultants with the Ministry's New Private Land Forestry Program.

Herb Bax, R.P.F.	Chairman
Rob Keen, R.P.F.	Secretary
Bohdan Kowalyk, R.P.F.	Treasurer
Jukka Heikurinen, R.P.F.	Director
Bill Hiscock, R.P.F.	Director
Laird Van Damme, R.P.F.	Director

Report of the Committee on Principles and Standards of Practice

This Committee was struck by Council at the April 10, 1992 meeting of the Council. The Committee was requested to act in accordance with the direction given to Council by Resolution No.4, passed at the Association's Annual Meeting in Thunder Bay, February, 1992.

The Committee was in place by April 21, 1992 and held its first meeting at the Association's office on May 12, 1992. During the summer months the Committee corresponded and met in Thunder Bay on September 1 and 2, 1992 at Lakehead University. The draft report from that meeting was presented to Council and accepted by them at their meeting on September 18 1992.

On October 20, 1992, the draft report together with a covering letter from President McAlister R.P.F. was sent to all members with a request for comments to be sent to the OPFA office by December 1, 1992. In addition, comments by members at regional meetings during the year were useful to the Committee. All comments received were sent to Committee members on December 8, 1992 and a third meeting (teleconference) was held January 6, 1993 to discuss the comments and prepare a second draft of the Principles and Standards which will be sent to all Association members prior to the 1993 Annual Meeting in Toronto.

The Committee chairman prepared articles for *The Professional Forester* Nos. 132 & 133 (July, 1992), and No.134 (December, 1992) informing members of the Committee's activities and also the reasons why the Principles and Standards of Practice developed by the National Working Group could not be used.

It is the Committee's wish that a portion of the 1993 Annual Meeting be devoted to the draft Principles and Standards of Practice, and in particular to consideration of the types of measures that could be used in relation to specific Standards and professional activities.

Ken Armson, R.P.F.
Chairman

Members:

Herb Bax, R.P.F.
Pierre Corbeil, R.P.F.
David Curtis, R.P.F.
Alec Denys, R.P.F.
Murray Ferguson, R.P.F.
Peter Hynard, R.P.F.
Paul Jewiss, R.P.F.
Darko Jovis, R.P.F.
Laird Van Damme, R.P.F.