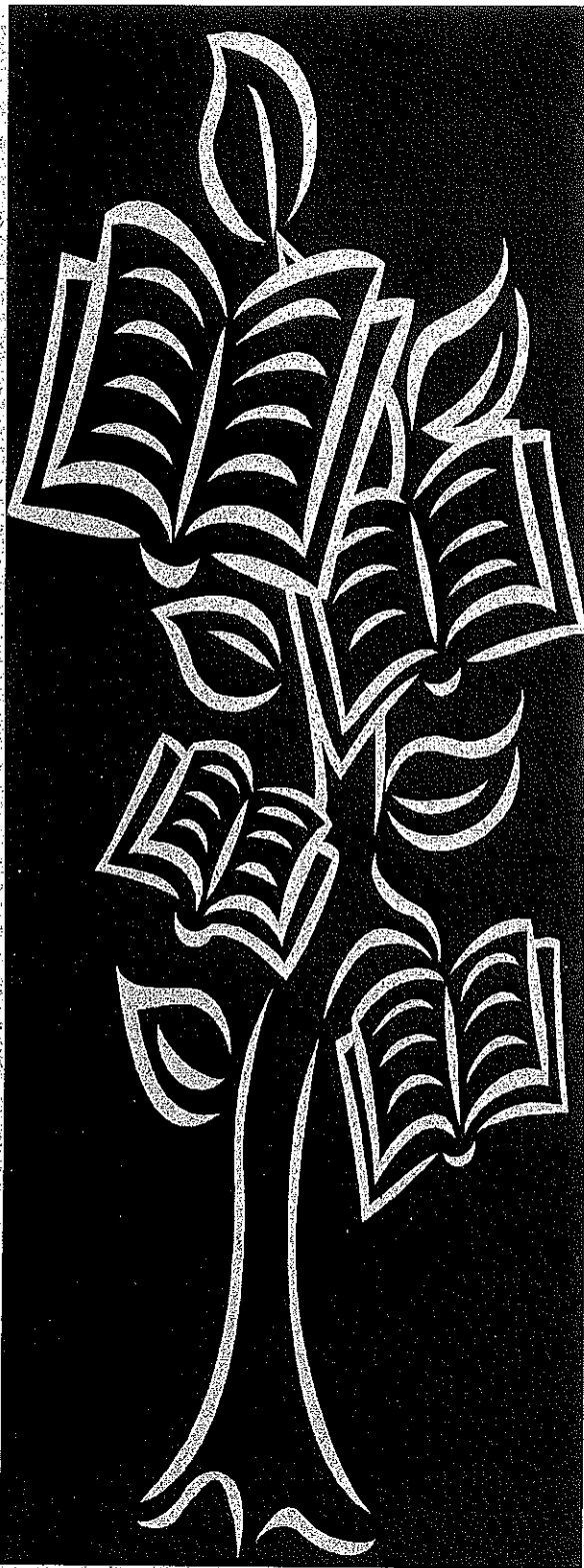




# ANNUAL 2001 REPORT



# Information

PRESIDENT: Riet Verheggen, R.P.F.  
PAST PRESIDENT: Alec Denys, R.P.F.  
VICE PRESIDENT: Rob Keen, R.P.F.  
EXECUTIVE DIRECTOR: Rick Monzon, R.P.F.  
REGISTRAR: Rick Monzon, R.P.F.  
COUNCILLORS  
NORTH WEST: Mike Hay, R.P.F.  
NORTH EAST: Susan Parton, R.P.F. Ed Tear, R.P.F.  
CENTRAL WEST: Craig Howard, R.P.F.  
CENTRAL EAST: John Goodman, R.P.F.  
SOUTH WEST: John Cary, R.P.F.  
SOUTH EAST: Dave Milton, R.P.F.

EXECUTIVE COMMITTEE: Riet Verheggen, R.P.F. – President  
Rob Keen, R.P.F. – Vice President  
Alec Denys, R.P.F. – Past President  
John Cary, R.P.F. – Executive Councilor

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# Council Report 2001

By Riet Verheggen, R.P.F.  
President

For the members of the OPFA, the year 2001 will be remembered as the year in which the last steps were completed to make professional forestry a self-regulated profession in Ontario. It is correct, the new Professional Foresters Act 2000 received Royal Assent on October 16 2001, but it was not until May 1, 2001 that the legislation was proclaimed and finally became law. This was THE ACHIEVEMENT – no question and we celebrated our success at our Annual General Meeting in North Bay, which was well attended and well organized.

In some respects May 1, 2001 marked the end of a long and at times frustrating process for professional forestry to be acknowledged and accorded the respect and recognition that it has always deserved. At the same time it marks a new beginning for the Association and its members, beginning a chapter that will see the Association and its members face new and increased responsibilities and accountabilities as we accept the challenges that we have sought for so long.

In 2000 and 2001, Council was clearly focused on ensuring the Association was well positioned to assume its new responsibilities and in 2001, a major portion of the repositioning was completed. Much remains but I believe that the Association is in good shape as we move into 2002.

With respect to the specific additional achievements in 2001, I refer you to the Team Contract that Council agreed to at the start of the year. Our achievements with respect to this contract are the basis of this report to you, the members of the Association. Our goals and achievements are as follows:

**To ensure that the necessary resources, administrative processes and structures are in place, to enable the OPFA to meet its objectives.**

- Council liaisons were assigned to all committees,

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- Terms of reference for committees were reviewed and revised as necessary,
- Committee Chairs and members were appointed as necessary,
- Chairs and members of statutory committees established (OPFA Members only)
- Public members appointed to Council on October 31 2001,
- Committee support ongoing

**To ensure that the regulatory activities of the Association are directed towards the achievement of the objects of the Association.**

- Professional Foresters Act 2000 proclaimed on May 1, 2001
- Professional Foresters Act 2000 and Regulation gazetted in May 2001
- New Association logo established
- "Blue Ribbon Panel" established to advise Council on Scope of Practice issues
- Interpretations and guidelines reviewed/established to ensure consistency with new legislation including:
  - Scope of Practice
  - Grandparenting
  - Complaints
  - Unauthorized Practice
- Strategic Plan review initiated
- Independence of OPFA as "regulator" maintained

**To improve the effectiveness and proficiency of Council**

- Team contract established and reviewed for progress
- Council meetings generally on a monthly basis either face to face or by conference call
- All councilors provided with copies of Professional Foresters Act 2000 and Regulation, by-laws, Strategic Plan, committee structures and relevant administrative processes
- New financial planning process approved
- Registration Committee established as an independent statutory committee and commenced operations

**To serve the members of the Association in a high quality, professional and efficient manner.**

- North Bay Annual General Meeting seen as a celebration of new self-regulatory status was well organized and well attended
- Regional information sessions held in all Regions
- New website features implemented
- Regional forums initiative on website under development
- Mutual Recognition Agreement on Labour Mobility signed with all other Registered Professional Foresters Associations of Canada.
- New academic standards approved by Council
- Mandatory continuing education program endorsed establishing a new benchmark for professional standards
- New volunteers identified for OPFA Council and committee involvement

**To establish the OPFA's operating programs in accordance with the new legislation, Bill 110.**

- OPFA programs and activities reviewed to ensure consistency with new legislation
- Process for establishment of new OPFA operating programs being developed as part of Strategic Plan review

In addition, Council continued with the management of ongoing activities of the Association including:

- Continuing to support the work of the CFAB and the CFPFA
- Continuing to support Canada's National Forest Strategy

I would like to take this opportunity to thank those committees who continue to make major contributions to the Association. They are the Registration Committee (formerly Board of Examiners), the Membership Standards Committee, the Continuing Education Committee and the Website Committee.

Thank you again to all the members of Council, Mike Hay, David Milton, John Cary, Ed Tear, Craig Howard, John Goodman, Rob Keen and Alec Denys and to Rick Monzon for working so hard to achieve our objectives.

Last year at this time I said that this was a "very positive report". This year I believe it is outstanding. Your Council and many others have worked very hard for the achievement of our goal. Self-regulation is a wonderful achievement and now come the challenges associated with it. We can anticipate challenging times but we can be sure of major successes. Good luck to everyone in the years ahead.

## Executive Directors Report 2001

**By Rick Monzon, R.P.F.  
Executive Director**

As stated in the Council Report, the Association has achieved a milestone. The recognition of professional forestry as a self-regulating profession is a tremendous accomplishment. This could not have been accomplished without the work of a great many individuals and it certainly would not have been possible without the continued support and advice of Ted Chudleigh M.P.P. for Halton. Ted never wavered in his support for the legislation or for the notion that professional forestry in Ontario should be a self-regulated profession. He was there when needed and his interest in forestry and the activities of the Association continues.

Having achieved self-regulatory status, one might well ask, "well, now what?" The answer is "a great deal" and over the past year the repositioning of the Association to enable it to accept and implement its new responsibilities continued.

### Association Restructuring

I reported last year that our restructuring activities divided into two streams. That same format continued in 2001 with the first including those actions and activities that would be required once the Bill was passed and implemented. This required the development of a new work plan devoted to post-licensing work. The results were the development and

implementation of a major communications plan that notified clients and colleagues of the new status and the major changes in practice and responsibilities resulting from the legislation.

In addition a number of new protocols and interpretations were developed covering such subjects as statutory committees, scope of practice interpretation and grandparenting. Finally, the by-laws were adjusted to ensure that they were consistent with the new legislation. The Association also made recommendations to the government as to candidates to be appointed as public members of Council and as you already know those appointments have been made.

The second stream of activities includes a number of issues relating to the ongoing activities of the Association. These included the development of some new components of the OPFA's website, the Policy and Procedures binder continued to be revised and some additional policies and protocols were put in place.

#### Service Improvements

A number of improvements were made in 2001 to enhance the services that the Association provides to its members. A new round of Regional Information Sessions was completed and it is planned to continue this activity on a regular basis. The sessions appear to be well received and provide an excellent opportunity for face to face consultation with members. In January of 2001, the OPFA office moved from its long-time Richmond Hill location to larger and less expensive quarters in Innisfil (just south of Barrie). In addition highspeed internet access was acquired in order to provide quicker and more reliable internet and email access. In this regard it is worth noting that our email activity has more than quadrupled over the past year.

Over the summer, the OPFA employed 2 summer students to assist in some of the general administrative duties within the office and to prepare for some of the large distribution of material to members in the fall. The students also participated in the design of the new "Forestry as a Career" brochure (see next section), and assisted in the reformatting of OPFA print material into a consistent yet flexible format.

#### Public Profile

The OPFA continues to support work on the National Forest Strategy and attended a national meeting on a potential update of the strategy. The OPFA attended a number of events to explain the new Act and its implications and/or to promote the Association and professional forestry. These included the Forestry Board of the Ontario Lumber Manufacturers Association, the board of the Ontario Chapter of the International Society of Arboriculture, the International Ploughing Match, the Latornell Symposium and the annual meeting of the by-law enforcement officers in Cobourg. In addition the Association has had a number of discussions with municipalities and Conservation Authorities on the implications of the new Act with respect to their ongoing forestry management activities.

The Association also has developed a new brochure on "Forestry as a Career" in partnership with the CIF/IFC. The brochure has the capacity to be used by professional foresters associations across Canada to entice high school graduates to pursue a career in forestry. Members interested in receiving copies for their use should contact the Association directly. There is no charge. It is very much apparent that more work is needed in this important area.

Finally, the Association developed some new table top exhibit material for use at fairs and trade shows. This material is directed at landowners and describes the advantages of using Registered Professional Foresters as consultants. The material is available for use by members upon request.

#### Government Relations

The outstanding government relations activity was the proclamation of and gazetting of the passage of Bill 110 and all of the resulting recognition at the political and government staff level. The challenge now is to build on this new profile.

Over the past 12 months, the OPFA submitted formal positions on the Oak Ridges Moraine and on the Ontario Government's Provincial Policy Statement. Closer to home, the Association participated in the Forest Management Planning Manual Revision Project and is beginning to develop a position relative to the upcoming review of the Environmental Assessment on Forest Management.

Overall the Association enjoys a good working relationship with Ontario Government Ministries and staff and has not experienced difficulty in obtaining access or information when required.

#### Summary

A great deal has been accomplished in the last 12 months and it has been an extremely satisfying time. 2001 poses new challenges and there is always room for more assistance. If you would like to devote some volunteer time to the Association, please call.

#### Membership Statistics

| Membership Category        | 2001       | 2000       | 1999       | 1998       |
|----------------------------|------------|------------|------------|------------|
| NEW R.P.F.'S               | 30         | 26         | 19         | 17         |
| REINSTATEMENTS             | 9          | 2          | 6          | 3          |
| TRANSFER FROM INACTIVE     | 0          | 0          | 1          | 3          |
| TRANSFER TO INACTIVE       | 3          | 3          | 2          | 10         |
| RESIGNATIONS               | 4          | 16         | 19         | 43         |
| DECEASED                   | 5          | 2          | 8          | 8          |
| REMOVED                    | 9          | 1          | 1          | 9          |
| <b>R.P.F.'S AT YEAREND</b> | <b>818</b> | <b>809</b> | <b>803</b> | <b>807</b> |
| LIFE MEMBERS               | 130        | 131        | 127        | 133        |
| FULL ACTIVE                | 620        | 595        | 589        | 585        |
| NON RESIDENT               | 68         | 83         | 87         | 89         |
| *ASSOCIATE                 | 2          | 0          | 0          | 0          |
| **PROVISIONAL              | 12         | 11         | 11         | 10         |
| STUDENT                    | 3          | 4          | 4          | 5          |
| INACTIVE                   | 23         | 20         | 17         | 17         |
| <b>TOTAL MEMBERSHIP</b>    | <b>858</b> | <b>844</b> | <b>835</b> | <b>839</b> |

\*New category in 200

\*\* Previously Graduate in Training/Exam

# Website Report 2001

By John Sellers, R.P.F.  
Chair

The Website Committee was pleased to present a revised and enhanced web site for the OPFA in January, 2001. The site reflects this professional association, its activities and added new pages.

#### Website Terms of Reference:

- To provide consistent and timely communication to OPFA members and the general public concerning the practice of forestry in Ontario and the activities of the OPFA through the Associations website;
- To assist the Association to improve communications to members and enable the OPFA to pursue opportunities to reduce operational costs; and
- To enhance the ability of the Association to serve its various committees.

**Members visiting the OPFA website are encouraged to view the Member's side of the web site for the most up-to-date and complete information.** The public side of the website does NOT include the level of detail on the Member's side. This means members must know the password - previously distributed. Contact the OPFA office if you have forgotten the password.

The OPFA website continues to be well used - See the Report by Dave Legg, R.P.F. in a previous issue of the *PF*.

The Members' side has the most changes. It now includes information about council members, meeting minutes, by-laws, awards and ethics. Greater detail is provided on licensing of foresters, disciplinary actions, policies, continuing education/opportunities, current events and issues, and a complete directory of members. Be sure to review the information on Licensing Update and the News Page. The Poll Question on the first of the Members' pages is to try to obtain feedback from members on a variety of questions.

Future plans are being made to include involvement of Committees in the website and its content, posting Committee Annual Reports and perhaps their meeting minutes. The various Committees of the Association can assist in providing information to the site for members as well as the public. Your Committee can contribute by assigning a member to do this!

The OPFA's website will continue to grow, expand and be of increasing value to members and public education on and about the OPFA and sound forestry and forest management. **Your input and comments are welcome.**

Additional members who are interested in assisting with the work of the Committee, recommending improvements and the maintenance of the site are encouraged to become involved. Contact the Committee Chair at [opfa@cyberus.ca](mailto:opfa@cyberus.ca) !

Members: Dave Legg, R.P.F.,  
Bob Robinson, R.P.F.,  
Fred Dewsberry, R.P.F.,  
Lorne Riley, R.P.F.  
Roxanne Comeau, R.P.F.

Check out your OPFA website!!  
<http://www.opfa.on.ca>

# OPFA-CIF Liaison Report 2001

By Richard Macnaughton, R.P.F.  
Chair

This year, in conjunction with the seven Ontario CIF/IFC Section Directors and Roxanne Comeau, R.P.F., Executive Director, CIF/IFC, a proposal for joint dues billing was presented to the OPFA Council and approved in

principle. The proposal is attached. This will be implemented with the fall, 2002 dues invoices of the OPFA, with the first year's CIF/IFC dues being pro-rated. Details are still being finalized.

What are the benefits of joint dues? Members belonging to both organizations will see a net reduction in the dues paid. With membership standards being an important part of being a registered professional forester, OPFA members will have greater access to technical and professional workshops. OPFA members belonging to the CIF/IFC would receive *The Forestry Chronicle*, Canada's premier journal of forest practitioners. OPFA members would also have a voice in national and international forestry issues.

This is just a first step in further liaison between the two organizations. Sections are encouraged to plan joint regional meetings and liaise at that level as well.

In order to ensure that better liaison is ensured, a restructuring of the Committee to allow for representation from each CIF/IFC Section and each OPFA region needs to be contemplated. At present, the committee is made up of members of both organizations with no real authority to speak on behalf of Sections of either organization. Section Directors of the CIF/IFC and elected Councilors of the OPFA are encouraged to participate on the Committee. This committee cannot function properly without the active participation of sections of both organizations.

This will be my last report as Chair of this Committee. I can no longer devote the time that is needed to properly chair this committee, with all my other responsibilities, especially since assuming the position of Second Vice President, Canadian Institute of Forestry/Institut forestier du Canada. I do intend to remain as a member of the Committee, however.

Members: Roxanne Comeau, R.P.F.  
Laird Van Damme, R.P.F.  
Peter Street, R.P.F.

## OPFA-CIF JOINT FEE PROPOSAL

### INTRODUCTION

The Canadian Institute of Forestry / Institut forestier du Canada (CIF/IFC) is a national voice of forest practitioners. The CIF/IFC, formed in 1908, has over 2,500 members organized in 23 sections across Canada representing members who are foresters, forest technicians, educators, scientists and others with a professional interest in forestry. The Institute's mission is "to provide national leadership in forestry, promote competence among forestry professionals, and foster public awareness of Canadian and international forestry issues."

The CIF/IFC is a viable organization, which has served to bring forest practitioners together for educational purposes, discussion of issues, submission of briefs and social activities. In Ontario, there are seven sections that deliver on the mandate of the Institute. Section members were supportive of the Ontario legislation to establish the Professional Foresters Act 2000.

The CIF/IFC functions at a national level as the only Canada-wide voice for forest practitioners, functioning in essence as a learned society for the exchange of professional and technical information and publishing "The Forestry Chronicle" as an important means of disseminating information. In 1984, the CIF/IFC affiliated with the original four provincial professional foresters associations to form the Canadian Federation of Professional Foresters Associations (CFPPFA), serving a cooperative, coordinating function and providing a stronger voice for addressing regional and national issues. The CFPPFA membership now includes seven regulatory bodies in Canada, and the CIF/IFC serves as the secretariat of this organization. Recently, the CIF/IFC worked with these Regulatory bodies to develop the Mutual Recognition Agreement for Labour Mobility. We believe the CIF/IFC, both the national body and the sections have essential and distinctive roles to play. As well, we believe the objectives of the OPFA can best be met by recognizing this and supporting the CIF/IFC in its complimentary activities.

### JOINT MEMBERSHIP PROPOSAL

We understand the Ontario Professional Foresters Association, which was established in 1957, proclaimed on May 1, 2001, *The Professional Foresters Act 2000*. This legislation requires practitioners of professional

forestry in Ontario to be licensed. The Ontario Professional Foresters Association is also recognized in the Act as the regulatory body for professional foresters in Ontario. New features of the legislation for the Professional Foresters Act 2000 identify continuing education requirements and, in this regard, we understand the OPFA council has enacted mandatory continuing education for their members. Additionally, the Principles and Professional Standards of Practice of the OPFA, approved by Council on June 22, 2001, identifies competency requirements for members relative to the work expected of them.

This proposal to the OPFA Council offers a joint OPFA/CIF/IFC dues and membership arrangement whereby the CIF/IFC could provide continuing education opportunities for OPFA members.

Joint membership between the OPFA and the CIF/IFC can provide many other benefits to our respective members. Those who are already members of the OPFA and the CIF/IFC would benefit financially. Joint membership would also illustrate a partnership between a national organization and a provincial regulatory association. Such a relationship already exists with the Alberta Registered Professional Foresters Association, the Alberta Forest Technologists Association, the CIF/IFC Rocky Mountain Section and CIF/IFC National.

### DUES REDUCTION

The CIF/IFC would offer a 20% reduction in CIF/IFC membership dues, if the OPFA would collect the dues and remit to the CIF/IFC on a quarterly basis.

#### Benefits to the OPFA:

- Members would have greater access to technical and professional workshops.
- Members would receive a professional journal "The Forestry Chronicle".
- Members would have a voice in national and international forestry issues (additional benefits of being a CIF/IFC member attached).

## ROLES

### National, Canadian Institute of Forestry

The national CIF/IFC is recognized as a leader of and a voice for forest practitioners in national and international dealings through the development of policy papers and position statements. We serve as a unifying body, disseminating information through section newsletters and *The Forestry Chronicle*. We foster information exchange through annual meetings. We provide national recognition programs to forest practitioners, and we present awards for distinctive national contributions.

### Section, Canadian Institute of Forestry

CIF/IFC Sections provide technical and social programs, which provide opportunities for members to discuss issues, to submit briefs, to disseminate provincial/regional news through newsletters and to participate in the management of the national CIF/IFC through its Board of Directors. In this regard, Sections would keep the OPFA informed of Section activities and would encourage OPFA regional involvement in these activities. In fact, OPFA activities could be planned in conjunction with Section activities to the mutual benefit of both organizations.

### Ontario Professional Foresters Association

The OPFA would function as the registration body; assessing, setting and maintaining standards of ethics and competence for practitioners, as per their mandate. The OPFA would also collect Institute dues along with their own dues.

Upon acceptance of this proposal, the OPFA would agree to the following:

- The organizations would support each other's respective roles.
- The organizations would take a cooperative approach to planning their respective meetings.
- The OPFA would structure their dues collection process to remit to the CIF/IFC an agreed upon sum, which would cover the cost of CIF/IFC membership. This sum would be credited to individual members at the CIF/IFC National office to maintain individual CIF/IFC membership. All non-members would be encouraged to apply for CIF membership. When these non-members are

accepted by CIF/IFC, the OPFA will remit dues on their behalf. CIF/IFC annual dues increases of less than 10 % would be approved administratively. Increases equal to or greater than 10 % would require endorsement at the partnering association's Annual General Meetings.

- The OPFA will recognize member attendance at CIF/IFC technical sessions as part of the association's continuing education requirements.
- Membership data would be shared between the two organizations. This would be restricted to basic contact information so as to be able to send members *The Forestry Chronicle*, and any other section activity information.

### Active Membership

### Canadian Institute of Forestry/Institut forestier du Canada (CIF/IFC) Voice of Forest Practitioners

The CIF/IFC established in 1908, is a non-profit, non-governmental organization. Members include more than 2,500 forest practitioners who are foresters, forest technicians, educators, scientists and others with a professional interest in forestry.

*The Mission of the CIF/IFC is to advance the stewardship of Canada's forest resources, provide national leadership in forestry, promote competence among forestry professionals, and foster public awareness of Canadian and international forestry issues.*

### Member Benefits

#### NETWORKS AND REGIONAL REPRESENTATION

By Joining the CIF/IFC you have the opportunity to be involved in regional/provincial discussions on forestry practices. CIF/IFC's 23 regional sections across Canada present many opportunities to expand your personal and professional outlook. Meetings provide education, contacts, and social opportunities for both established practitioners and recent graduates.

#### PUBLICATIONS AND INFORMATION

*The Forestry Chronicle*, Canada's foremost journal of forestry science is published 6 times per year, and automatically part of your CIF/IFC Membership. CIF/IFC sections also have newsletters and electronic networks. CIF/IFC website includes the latest forestry and policy news, recent CIF/IFC press releases, abstracts, a comprehensive listing of forestry conferences.

#### AS A CIF/IFC MEMBER YOU MAKE A DIFFERENCE

CIF/IFC members are key resource for position papers such as Species at Risk and Integrated Pest management, and Policy statements on Forest Certification systems, and Guiding the Conduct of members. Join the CIF/IFC and you'll have access to a well-organized national and grassroots network that is making a difference on forest policy issues. CIF/IFC is a member of the National Forest Strategy Coalition, and FORCAST - A Coalition for the Advancement of Science and Technology in the Forest Sector.

#### A VOICE IN THE MEDIA

CIF/IFC members promote accurate and balanced coverage of forestry issues in the media. CIF/IFC also responds to media inquiries and works to correct misinformation about forestry issues and practices. Join CIF/IFC and you will become part of this team.

#### *Access to technical expertise.*

With your membership you can choose to belong to two Working Groups that focus on specific areas of scientific interest. Working Group newsletters, education sessions, and networking opportunities keep you in touch with the people and information in your areas of interest. CIF/IFC is a member of the Canadian Federation of Professional Foresters Associations, and works in partnership with the Registered Professional Foresters Associations and the Forest Technician and Technologists Associations in Canada.

#### GROUP BENEFITS AND AFFINITY PROGRAMS

CIF/IFC has available for its members:

- Errors and Omissions Insurance
- Life insurance plan
- Extended health insurance plan

#### *National awards*

Each year, the Canadian Institute of Forestry/Institut forestier du Canada recognizes individual members for their outstanding achievements and contributions to the forestry profession.

#### RECOGNITION OF PROFESSIONAL STANDARDS - AN ALLIANCE OF EXCELLENCE

CIF/IFC members adhere to a Code of Ethics that contains principles designed to guide professional behavior. As a CIF/IFC member who abides by the Code of Ethics, you gain credibility with this demonstration of dedication and commitment. CIF/IFC ensures the integrity of the profession by participating on the Canadian Forestry Accreditation Board, which accredits Canadian forestry baccalaureate programs.

#### EDUCATION AND PROFESSIONAL DEVELOPMENT

Participating in CIF/IFC Section meetings and technical sessions, and attending the CIF/IFC Annual General Meeting will expose you to experts from Canada and from around the world. You will earn continuing education credits when you participate. CIF/IFC working with all the RPF Associations and Forest Technical Associations have developed a national program to certify continuing forestry education activities. The benefits include, certificates, employer recognition, recognition in *The Forestry Chronicle* and at CIF/IFC Annual General Meetings and the knowledge that we are staying ahead in a rapidly changing forestry world.

*Carry a CIF/IFC Affinity credit card, and benefit from promoting your organization.*

## Membership Standards Report 2001

By Lorne Riley, R.P.F.  
Chair

Although it met just once, in teleconference, the year saw the culmination of concerted efforts by the Committee and the finalization of two documents on subjects critical to the Association as it moved into its first full year of licensing responsibility. A series of internal reviews enabled the Committee to present final proposals for the Academic Standards and the Standards for Maintenance of Membership to Council and to the general

membership at the AGM in North Bay in the spring. The proposals were then placed on the website to permit broader member consultation.

Council considered and approved both sets of standards at its September 28, 2001 meeting. The Academic Standards have been referred to the Registration Committee for use in screening applicants for membership, principally those from non-accredited degree programs in forestry.

The Standards for Maintenance of Membership are the foundation of the Association's continuing education program. Implementation of the standards by the Continuing Education Committee is yet subject to further member consultation and has been a topic for discussion at the fall series of regional meetings being conducted by the Executive Director. At its meeting of December 6, 2001, Council agreed that "the OPFA would proceed with the implementation of the mandatory Continuous [sic] Education program as quickly as possible".

The Chairman is very grateful for the assistance and input of Committee members throughout the development of these important documents and for assisting in the shepherding of the initiatives through to Council acceptance. In many ways they were difficult undertakings and many varying views had to be considered. The Committee is convinced that adoption by the Association of these sets of standards places it at the forefront of professional thinking across Canada.

With the completion of these initiatives, it is time to pass the gavel to a new leader. Dave Wray, a stalwart of the Committee over the last two years, has agreed to assume the Chair as of the beginning of the new Association year. My thanks to all Committee members for their unstinting efforts and support and best wishes for continued success in supporting the objectives of the Association and its new mandate.

Members: Jim Cayford, R.P.F., Bill Hubbert, R.P.F.  
Paul McAlister, R.P.F., Gary Murchison, R.P.F.  
Glen Swant, R.P.F., Dave Wray, R.P.F.

# Recognition and Awards Report 2001

By Lorne Riley, R.P.F.  
Chair

Following last year's call for nominations, the Recognition and Awards Committee selected two members of the Association to honour for the 2000 award year. **Herb Bax, R.P.F.** was the recipient of the *Honoured Professional Award*. The award is presented to a current or past member who has made "exemplary and significant contribution to the Ontario Professional Foresters Association or to forestry in Ontario". **Jennifer Tallman, R.P.F.** was the recipient of the *Forester-of-the-Year Award*. The award recognizes "notable achievement to the Ontario Professional Foresters Association or to forestry in Ontario". It is for members who have not yet had the opportunity to build a lifetime of notable achievement but who, nonetheless, have made their mark in forestry in the province and who are worthy of special recognition. Both awards were announced at the May AGM in North Bay.

The services to the Association of a number of members were recognized during the awards presentations at the AGM. **John Sellers, R.P.F.** was presented with a special plaque, an award of merit, for his enthusiastic and dogged efforts to establish, and then maintain and improve, the OPFA website. John and his committee members, **Fred Dewsberry, R.P.F., Dave Legg, R.P.F., Lorne Riley, R.P.F., and Bob Robinson, R.P.F.**, who were presented with Certificates of Appreciation, have developed a communications tool that the Association and its members can be proud to have as its face to the Internet community.

Certificates of Appreciation were also presented to:

**Russ Hughes, R.P.F.**, who was recognized for his strong leadership and tireless effort as Vice-President, particularly during the Association's recent Action Planning Process and during the seemingly endless work-up to licensing.

**Judy Sewell, R.P.F.** and **John Sills, R.P.F.**, both of whom contributed strongly to the licensing initiative as Councillors for, respectively, the Central West and Northwestern Sections.

**Alf Aleksa, R.P.F.** and **Rod Smith, R.P.F.**, who retired from, respectively, the Website Committee and the Continuing Education Committee.

Award announcements were published in the June 2001 issue of *The Professional Forester*.

The Committee met during the year to further its program and issued a call for nominations for the 2001 awards in the summer. A subsequent reminder notice was sent out. No nominations were received by the submission deadline of November 30. As a result, the core group of the Committee will put forward a slate of candidates for Committee consideration. The Committee maintained its contributions to *The Professional Forester* during the year. The regular series of "tribute articles" was continued with a salute to the aforementioned award winners in the June 2001 issue and to respected member, **Art Herridge, R.P.F.** Art was the first recipient of the Association's Honoured Professional Award. In addition, the Committee contributed *in memoriam* items on longstanding members **Herb Beall** and **Ewen Caldwell** whose passings had been greeted by members with much regret.

Recognition and Awards activity is recorded in both the public and member sections of the OPFA website. Criteria for nominations and submission information for each award category are included on the site.

***The Committee encourages all members to become familiar with the Association's recognition and awards program and to participate actively. Recognition is membership driven. Your nominations will help the Association become more meaningful to its members.***

Members: Jim Cayford, R.P.F.,  
Jim Coats, R.P.F.,  
Bob Haig, R.P.F.,  
Jack Harrison, R.P.F.,  
Debra MacEwen, R.P.F.,  
John Sellers, R.P.F.,  
Mac Squires, R.P.F.

# Board of Examiners/Registration Committee Report 2001

By **Faye Johnson, R.P.F.**  
Chair

The Board of Examiners ceased to exist on May 1, 2001 the date the Professional Foresters Act came into effect. On that day the Registration Committee came into existence. The most apparent change in the way the business of the Registration Committee is carried out is that it no longer makes recommendations to Council, but now is the decision making body for applications for membership into the organization. As well, one public member of Council sits on the Committee.

The Board of examiners/Registration Committee met seven times in 2001, either in person (twice) or via teleconference (five times). During this time the Registration Committee dealt with the interpretation of the new Act and the by-laws. We discussed and made decisions on various business areas of the Registration Committee including application forms, tracking exam candidates, membership categories, scope of practice, grandparenting guidelines, academic standards, forest management exam and mentoring.

The Registration Committee reviewed many applications for membership during 2001. In all 30 new members were accepted into the OPFA. This is the largest annual increase in membership the OPFA has experienced in many years. Also a record number of provisional members were writing exams at any one time.

Ian Armstrong completed his term as a Committee member and stepped down in November, 2001. Ian was replaced by Matt Hollands, R.P.F.

In December Council we welcomed Deborah McGregor as the Public member of Council to sit on the Committee.

Susan Jarvis, R.P.F. replaced John Goodman, R.P.F. as the elected member of Council.

Members: Ian Armstrong R.P.F. (to November, 2001)  
 John Christian R.P.F.  
 Paul Poschmann R.P.F.  
 Gary Murchison R.P.F.  
 Reino Pulkki R.P.F.  
 Carol Walker-Gayle R.P.F.  
 John Goodman, R.P.F. (to December, 2001)  
 Matt Hollands, R.P.F. (commencing December, 2001)  
 Susan Jarvis, R.P.F. (commencing December, 2001)  
 Deborah McGregor, (commencing December, 2001)

# CFAB Report 2001

By James Cayford, R.P.F.  
 OPFA Representative

This report prepared for the OPFA summarizes the activities of the Canadian Forestry Accreditation Board for the period since my last report was submitted on October 30, 2000.

## Accreditation Policy

While there was no activity with respect to the actual policy statement, the revised version of the *Questionnaire for Review and Evaluation of Baccalaureate Degree Programs in Forestry* was finalized and approved by the Board. Both English and French versions are dated March 31, 2001 and will be used for future accreditation undertakings. The *Manual of Evaluation Procedures for Visiting Teams* was revised and reviewed by the Board. Both English and French versions will be submitted to the Board for approval in the spring of 2002.

## Accreditation Activities

No accreditation visits were conducted during the period under review. However, at the request of member agencies, and with the agreement and cooperation of the school, an informal review of the Forest Engineering Program (FE), Faculty of Forestry and Environmental Management was conducted at the University of New Brunswick, September 27-28, 2001. The review was undertaken for the purpose of identifying any essential differences between the content of the FE Program and the Academic Standards of the CFAB. The findings will be reported to the CFAB in late 2001. The review will assist professional registration bodies in their processing of applications for membership from UNB FE students and will guide the school should it wish FE graduates to meet the requirements of professional registration.

## Curriculum and Program Changes

In keeping with the requirements of the Policy Statement and the conditions under which accreditation is granted and maintained over an accreditation period, the Board received information on curriculum and program changes from the Faculty of Forestry, University of British Columbia and the Faculty of Forest Sciences, University of Moncton.

## Board Meetings

The Board met twice over the report year - in Toronto, Ontario on November 27, 2000 and in Pictou, Nova Scotia on August 4, 2001. Principal topics for the two sessions were the revision of the two policy appendices and the consideration of requests from member agencies for the undertaking of a number of items related to accreditation and accreditation procedures and consideration of applications for member agency status from the Nova Scotia and Newfoundland-Labrador professional foresters associations.

## Board Membership

Over the year, membership on the CFAB increased to eight as two new professional foresters associations were established and formally signed on to the national accreditation program. Member agency applications from the Registered Professional Foresters Association of Nova Scotia and the Association of Newfoundland-Labrador Registered Professional

Foresters were approved by the Board at its summer meeting. Board members and alternate members are as follows:  
 Alberta Registered Professional Foresters Association  
 Janet Schilf, R.P.F. Harry Archibald, R.P.F.

Association of British Columbia Professional Foresters  
 Peter Marshall, R.P.F. Jerome Marburg, LL.B.

Association of Newfoundland-Labrador Registered Professional Foresters  
 David Sharpe, R.P.F. To be named

Association of Registered Professional Foresters of New Brunswick  
 Stephen Hoyt, R.P.F. (Chairman) Gilles Courturier, R.P.F.

Ontario Professional Foresters Association  
 Jim Cayford, R.P.F. David Wray, R.P.F.

Ordre des ingenieurs forestiers du Quebec  
 Rene Doucet, ing. f. Jean-Louis Brown, ing. f.

Registered Professional Foresters Association of Nova Scotia  
 Ian Millar, R.P.F. To be named

Canadian Institute of Forestry/ Institut forestier du Canada  
 Bruce Dancik, R.P.F. Vidar Nordin, R.P.F.

L. F. Riley, R.P.F., continues as Executive Director.

#### Finances

It is expected that CFAB expenses for calendar year 2001 will approximate \$27,400 as opposed to an initial budget of \$25,600. The extra costs resulted from the informal review of the UNB Forest Engineering Program as requested by the member agencies. The proposed budget for 2002 is \$26,100, comparable to the 2001 budget.

#### Other

The Annual Report for the Board was published in the March/April 2001 issue of *The Forestry Chronicle*. Accreditation decisions on the Forest Resources Management and Forest Operations Programs, University of

British Columbia, the Forestry Program (H.B.Sc.F.), Lakehead University, and the Forestry Program, University of Northern British Columbia, were also published in the *Chronicle* during the year.

Work continued on the development of a CFAB website. Finalization of the website is expected during 2001 with public access available in early 2002.

The Board continues as a member of the Association of Accrediting Agencies of Canada (AAAC). That association has recently been incorporated as a legal entity representing some 30 accrediting or accreditation-related agencies across Canada.

The Executive Director participated in several teleconference meetings held by the Canadian Federation of Professional Foresters Associations (CFPPFA).

Annual reports were received from all schools having a baccalaureate degree program in forestry. A summary report was prepared for distribution to CFAB member agencies. Copies were provided to AUFSC members.

## Continuing Education Committee Report 2001

By Dave Winston, R.P.F.  
Chair

The OPFA CE Committee had a very active year as a result of the passing of the new legislation. The proposed CE credits for Association Defined and Member Defined CE was presented in detail at the AGM in North Bay and subsequently during the regional consultations. Many important suggestions have been received and they have been evaluated by the CE Committee to guide us in the implementation of the OPFA CE program.

One of the most important events during the year has been the addition of 3 new CE Committee members to work with our existing hard working members.

I would like to express my sincere thanks to Lorne Riley R.P.F. who has worked closely with the CE Committee to help in the understanding of the Membership Standards guidelines for CE.

It has been my pleasure to be the Chair of the CEC through the last 3 years and I step down with lots of optimism for the future of the OPFA and the CE Committee in particular.

I wish lots of success to Mona Wiltshire, and to all of the Committee members.

Members: Alec Denys, R.P.F.  
 Richard Macnaughton, R.P.F.  
 Bill Hiscock, R.P.F.  
 Roxanne Comeau, R.P.F.  
 Laird Van Damme, R.P.F.

# AGM 2001

## Minutes

May 17, Northbay, ON.

### 1. Call To Order

Riet Verheggen called the meeting to order at 1:15 p.m. Riet welcomed all OPFA members and guests to the meeting and reminded everyone that the meeting was for members of the Association and that only members were able to participate and vote in the business affairs of the Association. Guests were welcome to stay but could not participate in the discussions or votes.

### 2. Members and Proxies

The President noted that there were 56 members in attendance and that 138 proxies had been received.

### 3. In Memoriam

The President noted that no members had passed away since the last meeting.

### 4. Approval of Minutes of 2000 Annual Meeting

**Motion:** Faye Johnson/John Goodman – "that the minutes of the 2000 Annual Meeting be approved as presented". **Carried**

### 5. 2000 Resolution Update

**Model Forest Articles** – a letter was sent to T.H. Ballantyne thanking him for the resolution and provided the rationale that led to the defeat of the resolution.

**OPFA Website** – the OPFA website has been redesigned and is operational.

## 6. Report of Council

**Motion:** Paul McAlister/John Cary – "that the report of Council be accepted as presented". **Carried**

## 7. Report of Executive Director

**Motion:** Richard Macnaughton/Peter Street – "that the report of the Executive Director be accepted as presented". **Carried**

## 8. Finance

### Auditors Report

**Motion:** Alec Denys/Gary Murchison – "that the Auditors report for the year ending November 30<sup>th</sup>, 2000 be accepted as presented". **Carried**.

### Appointment of Association Auditor For The Year Ending November 30<sup>th</sup>, 2001

**Motion:** John Walker/Bill Thornton – that the firm of Caldana Girardi is appointed as Auditor for the Association for the year ending November 30<sup>th</sup>, 2001". **Carried**.

### 2000/2001 Budget

The President asked if there was any need to review the budget that Council had approved for the current year. No need was identified.

## 9. Committee Reports

### Board of Examiners

**Motion:** Gary Murchison/Lorne Riley – "that the report of the Board of Examiners be accepted as presented". **Carried**.

## Recognition and Awards

**Motion:** Sue Parton/Dave Curtis: – "that the report of the Recognition and Awards Committee be accepted as presented". **Carried**.

## Canadian Forestry Accreditation Board

**Motion:** Lorne Riley/Ed Tear – "that the report of the Canadian Forestry Accreditation Board be accepted as presented". **Carried**.

## Website

**Motion:** John Sellers/Dave Winston: – "that the report of the Website committee be accepted as presented". **Carried**.

## Membership Standards

**Motion:** Gary Murchison/Faye Johnson – "that the report of the Membership Standards Committee be accepted as presented". **Carried**.

## OPFA/CIF Liaison

**Motion:** Richard Macnaughton/John Cary – "that the report of the OPFA/CIF Liaison Committee be accepted as presented". **Carried**.

## 10. Ontario Professional Forestry Foundation

Rick Monzon gave a short presentation on the decision of the Foundation to change their fund-raising methodology and develop a "capital fund" that would be utilized to fund projects on a yearly basis. A one-time appeal to all members of the Association can be anticipated in the next month.

## 11. Ratification of Actions of Council

**Motion:** Gary Murchison/Bill Thornton – "that all acts, contracts, by-laws, proceedings, appointments, elections and payments enacted, made, done and taken by the Council and officers of the Association since the last Annual Meeting of the Association to the

date hereof, as the same are set out or referred to in the minutes of the Council, or in the financial statements submitted to this meeting, be and the same are hereby ratified, approved, sanctioned and confirmed".

**Carried.**

## **12. Amendments to By-laws**

The President asked for any motions respecting the by-laws of the Association. None were presented

## **13. Rules and Regulations 1999/2000**

**Motion:** John Sellers/Gary Murchison – "that the Rules and Regulations for 1999/2000 be accepted as presented". **Carried.**

## **14. Resolutions**

**Resolution No. 1 – Motion:** John Willson/John Cary

Whereas: it is professionally valuable for foresters to exchange views and experiences at the annual meetings of the Association; and

it being opportune for foresters to gain credits towards the maintenance of professional certificates through participation in the workshops and events associated with annual meetings; and

recognizing that participation at annual meetings has involved roughly one forester in ten,

Be It resolved: that Council give consideration to conducting a poll of the membership to determine the time periods of the year and of the week which will enable the most foresters to participate at annual meetings.

**Carried**

**Resolution No. 2 – Motion:** Richard Macnaughton/David Winston

Whereas: an objective of the Ontario Professional Foresters Association is "to promote and increase the knowledge, skill and proficiency of its members in all things related to forestry"; and

Whereas; the OPFA normally holds two-day Annual General Meetings typically consisting of one day devoted to technical issues, one-half day to an OPFA forum, and one-half day to the Annual Business Meeting; and,

Whereas; a one-day technical session held in conjunction with the Annual General Meeting provides a valuable continuing education opportunity for members in support of competency maintenance,

Therefore be it resolved that Council give consideration to: directing the Annual Meeting Organizing Committee to include and organize one-day technical workshops in programs of Annual General Meetings under the aegis of the Continuing Education Committee; and,

Be it further resolved that Council give consideration to; making this requirement an annual event at the OPFA Annual General Meeting and to develop an Annual Meeting Planning Manual to assist the Planning Committee in developing the Annual General Meeting and this event.

**Carried.**

**Resolution No. 3: Motion – Richard Macnaughton/Steven Dominy**

Whereas: the 2001 Annual General Meeting is the first meeting of the Association as a licensed body; and,

Whereas; the Organizing Committee in North Bay has put on an exceptional meeting and program consisting of a field tour and a series of workshops,

Be It Resolved: that members and guests present express their appreciation for an excellent Annual General Meeting.

**Carried.**

## 15. Other Business

### Use of Seal Policy

**Motion:** Peter Street/Gary Murchison - "to accept the new Use of Seal policy as presented in the registration package". **Carried.**

### OPFA Logo

**Motion:** Ed Tear/Dave Curtis - "that the Ontario Professional Foresters Association adopt the new logo as described in the registration package provided to the membership in advance of this Annual General Meeting".

**Discussion:** a number of points were raised around the issue of whether or not the proposed logo should include the year in which the Association came into existence. As a result an amendment to the motion was proposed as follows:

**Amendment:** John Sellers/Lorne Riley - "that the date 1957 be included on the proposed logo".

**Discussion:** a number of members spoke relative to the motion, the key issues being the importance of retaining a sense of history vs. the fact the Association was beginning anew under new legislation and that it was important to look forward.

**Vote On The Amendment:** the result of the vote on the amendment was 4 in favour of the amendment, 186 against, with 4 abstentions. **The amendment was defeated.**

**Vote On the Motion:** the result of the vote on the motion was 193 in favor of the motion, 1 against, with 0 abstentions. **The motion was carried.**

### 2002 Annual General Meeting

The President indicated the next Annual Meeting would likely be held in Southern Ontario with Peterborough being identified as a

suggested location. It was noted that the meeting should be held in concert with an additional event in order to maximize attendance.

### Acknowledgements

The President acknowledged the excellent organization and design of the 2001 Annual Conference and asks the meeting to show their thanks to the organizers.

## 16. Adjournment

**Motion:** Richard Macnaughton/John Sellers - "that the 2001 Annual General Meeting be adjourned". **Carried.**

# **Ontario Professional Foresters Association**

## **Audited Financial Statements**

November 30, 2001

# **Ontario Professional Foresters Association**

## **Index**

- Auditor's Report
- Balance Sheet
- Statement of Operations
- Statement of Members' Equity
- Statement of Cash Flows
- Notes to Audited Financial Statements

**ED GIRARDI, B.B.A., C.A.**  
**Chartered Accountant**

10211 Yonge Street, Suite 206  
Richmond Hill, Ontario  
L4C 3B3

Telephone: 905-884-8644  
Fax: 905-884-6992

**AUDITOR'S REPORT**

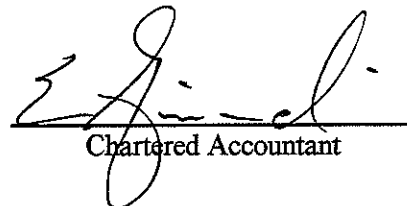
TO: The Members of the Ontario Professional Foresters Association

I have audited the balance sheet of Ontario Professional Foresters Association as at November 30, 2001 and the statements of operations, members' equity and cash flows for the year then ended. These financial statements are the responsibility of the Association's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Association as at November 30, 2001 and the results of its operations and its cash flows for the year then ended in accordance with generally accepted accounting principles.

Richmond Hill, Ontario  
February 28, 2002

  
Chartered Accountant

# Ontario Professional Foresters Association

## Balance Sheet

As at November 30

|                                                   | 2001              | 2000              |
|---------------------------------------------------|-------------------|-------------------|
| <b>Assets</b>                                     |                   |                   |
| <b>Current</b>                                    |                   |                   |
| Cash                                              | \$ 58,197         | \$ 89,217         |
| Accounts receivable                               | 18,940            | 2,524             |
| Due from Ontario Professional Forestry Foundation | 1,064             | 1,064             |
| Prepaid expenses and deposits                     | 3,042             | 6,755             |
|                                                   | <u>81,243</u>     | <u>99,560</u>     |
| <b>Other</b>                                      |                   |                   |
| Investments (Note 3)                              | 129,034           | 84,507            |
| Accrued interest                                  | 2,095             | 1,500             |
|                                                   | <u>131,129</u>    | <u>86,007</u>     |
|                                                   | <u>\$ 212,372</u> | <u>\$ 185,567</u> |
| <b>Liabilities and Members' Equity</b>            |                   |                   |
| <b>Current</b>                                    |                   |                   |
| Accounts payable and accrued liabilities          | \$ 26,783         | \$ 11,122         |
| Prepaid membership fees                           | 34,400            | 33,401            |
|                                                   | <u>61,183</u>     | <u>44,523</u>     |
| <b>Members' equity</b>                            | <u>151,189</u>    | <u>141,044</u>    |
|                                                   | <u>\$ 212,372</u> | <u>\$ 185,567</u> |

The accompanying notes are an integral part of these financial statements.

*ED GIRARDI, Chartered Accountant*

# Ontario Professional Foresters Association

## Statement of Operations For the Year Ended November 30

|                                             | 2001             | 2000             |
|---------------------------------------------|------------------|------------------|
| <b>Income</b>                               |                  |                  |
| Memberships - annual                        | \$ 258,493       | \$ 267,774       |
| - life                                      | 5,250            | 1,260            |
| - associates, graduates in training         | 6,655            | 3,460            |
| Application and examination                 | 7,440            | 6,445            |
| Special projects                            | 5,721            | 16,884           |
| Targeted recruitment                        | -                | 7,009            |
| Interest on investments and deposits        | 7,962            | 8,360            |
|                                             | <u>291,521</u>   | <u>311,192</u>   |
| <b>Expenses</b>                             |                  |                  |
| Professional fees                           | 7,357            | 2,986            |
| Bank charges                                | 2,647            | 462              |
| Office rent, hydro, maintenance and repairs | 15,956           | 14,505           |
| Equipment purchases, rentals and service    | 8,384            | 7,522            |
| Office supplies and printing                | 20,404           | 12,948           |
| Postage                                     | 4,817            | 7,629            |
| Telecommunications                          | 4,130            | 2,323            |
| Management compensation and benefits        | 116,728          | 124,398          |
| Staff travel                                | -                | 59               |
| Council travel and meetings                 | 13,117           | 15,814           |
| Committee expenses and projects             | 8,949            | 5,286            |
| Regional meetings                           | -                | 2,444            |
| Newsletter costs                            | 19,833           | 9,476            |
| Licensing                                   | 30,054           | 16,947           |
| National accreditation and affairs          | 3,737            | 2,716            |
| Advertising and promotion                   | 10,669           | 8,713            |
| Director's liability insurance              | 1,080            | 1,080            |
| Planning                                    | 842              | -                |
| Annual general meeting                      | 12,672           | (941)            |
|                                             | <u>281,376</u>   | <u>234,367</u>   |
| <b>Net income</b>                           | <u>\$ 10,145</u> | <u>\$ 76,825</u> |

The accompanying notes are an integral part of these financial statements.

ED GIRARDI, Chartered Accountant

# Ontario Professional Foresters Association

## Statement of Members' Equity

As at November 30

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|                                    | 2001              | 2000              |
|------------------------------------|-------------------|-------------------|
| Members' equity, beginning of year | \$ 141,044        | \$ 64,219         |
| Net income for the year            | 10,145            | 76,825            |
|                                    | <hr/>             | <hr/>             |
| Members' equity, end of year       | <u>\$ 151,189</u> | <u>\$ 141,044</u> |

The accompanying notes are an integral part of these financial statements.

*ED GIRARDI, Chartered Accountant*

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# **Ontario Professional Foresters Association**

## **Notes to Audited Financial Statements For the Year ended November 30, 2001**

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### **1. General**

The Ontario Professional Foresters Association, established in 1957, serves as a governing body for foresters, ensuring professionalism and environmental accountability. The Association is incorporated under the laws of Ontario and has no share capital.

### **2. Summary of Significant Accounting Policies**

#### **Revenue recognition**

Membership fees of the Association are recognized as revenue in the year to which the fees apply.

#### **Investments**

Investments are recorded at the lower of cost and market value.

#### **Capital assets**

Council approved charging to expense purchases of office equipment for 1990 and subsequent years. In 2000 capital assets in the amount of \$5,201 were expensed.

#### **Prepaid membership fees**

Required fees received in the current year which pertain to the subsequent year are shown as a liability in the financial statements.

#### **Contributed services**

Volunteers contribute their time each year to assist the Association in carrying out its various activities. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

### **3. Investments**

The market value of the investments at November 30, 2001 was \$137,557 (2000: \$91,719).

### **4. Lease Commitment**

The Association leases office premises at 8000 Yonge Street, Innisfil, Ontario. Annual lease payments under the lease expiring December 31, 2004 are \$8,676. In addition, the Association is required to pay a pro-rata share of realty taxes and common maintenance costs.

# Ontario Professional Foresters Association

## Statement of Cash Flows

For the Year ended November 30

|                                                      | 2001              | 2000              |
|------------------------------------------------------|-------------------|-------------------|
| <b>Cash provided by (used for):</b>                  |                   |                   |
| <b>Operations</b>                                    |                   |                   |
| Net income for the year                              | \$ 10,145         | \$ 76,825         |
| Changes in non-cash working capital components:      |                   |                   |
| Prepaid expenses and deposits                        | 3,713             | (879)             |
| Due to/from Ontario Professional Forestry Foundation | -                 | 355               |
| Accounts receivable                                  | (16,416)          | (2,524)           |
| Accounts payable and accrued liabilities             | 15,661            | 2,035             |
| Payroll liabilities                                  | -                 | (845)             |
| Prepaid membership fees                              | 999               | (67,969)          |
| Due to Board of Forestry Consultants (Ontario)       | -                 | (4,396)           |
|                                                      | <u>3,957</u>      | <u>(74,223)</u>   |
| <b>Increase in cash during the year</b>              | 14,102            | 2,602             |
| <b>Cash position, beginning of year</b>              | <u>175,224</u>    | <u>172,622</u>    |
| <b>Cash position, end of year</b>                    | <u>\$ 189,326</u> | <u>\$ 175,224</u> |
| <br><b>Cash position represented by:</b>             |                   |                   |
| Cash                                                 | \$ 58,197         | \$ 89,217         |
| Investments                                          | 129,034           | 84,507            |
| Accrued interest                                     | <u>2,095</u>      | <u>1,500</u>      |
|                                                      | <u>\$ 189,326</u> | <u>\$ 175,224</u> |

The accompanying notes are an integral part of these financial statements.

ED GIRARDI, Chartered Accountant