



OPFA

The Ontario Professional Foresters Association

Annual Report 2012



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Mike H. Clarke, R.P.F., Administrative Projects Officer

Krista Mayrand, R.P.F. GPITF Coordinator

Judy Biggar, Competency & Practices Coordinator

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2011-2012

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*Part-year

Highlighted names are members of the Executive Committee

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This report covers the fiscal year December 1, 2011 to November 30, 2012

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COMMITTEES

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Denotes Statutory Committee

Ontario Professional Foresters Association 2012 Annual Report

COMMITTEES

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Craig Howard, R.P.F.
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Neil Peterson, R.P.F.
Dan Puddister, Associate
Betty van Kerkhof, R.P.F.
Erik Wainio

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George Graham, R.P.F.
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Kevin Ride, R.P.F.
Laird Van Damme, R.P.F.
Ken Van Every, R.P.F.

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David Milton, R.P.F.

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Graeme Davis, R.P.F.
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Brian Kurrika
Krista Mayrand, R.P.F.
Frank Miklas, R.P.F.
James Parker, R.P.F. (Hon.)
Greg Pawson, R.P.F.
Ray Riley
Margaret Wanlin, R.P.F. (Hon.)

*Ontario Woodlot Association

** Ontario Forestry Association

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COMMITTEES

Provincial Forest Policy Committee (MNR)

Tony Jennings, R.P.F.

Canadian Forestry Accreditation Board

Faye Johnson, R.P.F.
David Winston, R.P.F. (alt)

Regional Advisory Committees (MNR)

James Harrison (R.P.F.)
(Northwest)
Al Thorne, R.P.F.
(Northeast)
Caroline Mach, R.P.F.
(Southern)

Ontario Trails Council

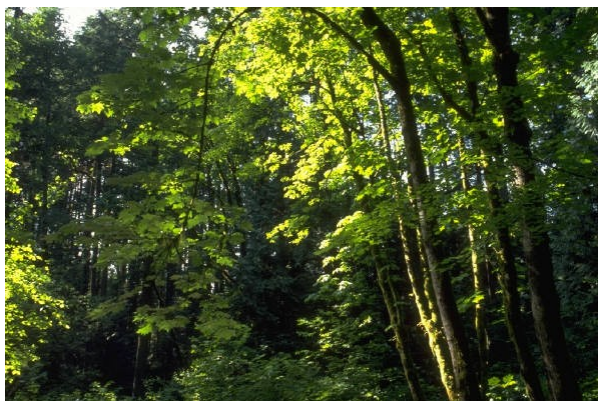
Caroline Mach, R.P.F.

Species at Risk Program Advisory Committee(MNR)

Tony Jennings, R.P.F.

Committee on the Status of Species at Risk in Ontario(MNR)

Kandyd Szuba, R.P.F.



PRESIDENT'S MESSAGE

By Graeme Davis, R.P.F., President

In order to remain relevant, the pace of change of an organization needs to keep up with the pace of change of its member's profession. This presents quite a challenge for an organization of the size and scope of the OPFA, particularly as the practice of professional forestry continues to evolve at a rapid rate. We must ensure that the day-to-day business of the association is attended to - while still finding time to focus on where we are headed if we are to ensure a successful future.

Growing Professionalism in Forestry is perhaps the most significant undertaking that we have undertaken since licensing. Please have another look at the December 2012 Professional Forester to review the background, purpose, and progress of this important project and contact us with your questions or feedback. Our project team has been working hard to contact and solicit input from biologists and forest technicians and will be providing a report to Council. Following an assessment of this report, feedback from members and gauging indications of government support, a determination of next steps will be made.

Much has been achieved in the past few years to 'get our house in order', from updating by-laws to ensuring that the OPFA is on a solid financial footing with appropriate reserves. There is always more to be done, however, and in 2012 Council tried to ensure that we continue on this path while moving the association forward and doing what matters to the membership to the

degree possible. This has included ongoing refinements to the Strategic and Operating Plans, both of which need to be considered living documents in order to keep our priorities on track. The difficulty of course is that we cannot do everything that we would like, and if we are to tackle new initiatives it requires identifying tasks that must be discontinued. A note was included in the 2011 Annual Report but it bears repeating: The OPFA has the lowest operating budget of any regulated profession in Ontario. We all must be cognisant of this before expecting our association to do more.

A very modest fee increase was implemented in 2012, the first since 2004. The Finance and Audit Committee has recommended that we continue with similar increases of approximately 2% for an additional four years. Council is aware that some members will be concerned about any rise in cost, which must be weighed against ensuring adequate resources are in place to maintain essential, and desired, services. Unfortunately, as the fall regional meetings had to be cancelled and there has not been an opportunity for consultation, Council will consider fee increases on an annual basis.

The 2012 Annual Conference, 'Growing the Forest for the Future - Our Privilege, Our Responsibility', was a well-attended, thought provoking event, and despite the ongoing

turbulence in our profession and the forest industry generally I couldn't help but come away with a sense of optimism. Moderated break-out sessions at the end of the conference provided an opportunity for members to discuss and provide input to Council on the future work-force, industry, and management of our forests. As always, more effective advocacy remains a priority for members, and I am pleased to report that several recommendations from this session have been advanced, largely through the efforts of the Career Awareness Committee and the other Forestry Practice Committees.

Effective partnerships will continue to be an important way to ensure good value at affordable cost. Support for the Canadian Institute of Forestry e-lecture series has proven to be a great way to improve access to continuing education opportunities. I would strongly encourage all members, who are not currently, to consider membership in the CIF. A renewed and strengthened partnership with the Ontario Forestry Association on our career awareness initiative has also proven very beneficial.

We would also welcome, and hope to find opportunities, to better reflect and integrate aboriginal traditional knowledge into our members way of thinking and doing business. Council has been supportive of the establishment of an Aboriginal Forestry Committee, and has offered support through Henry Lickers to pursue an exploratory meeting.

PRESIDENT'S MESSAGE CONTINUED

There has been some interest by a small group of First Nations and efforts to initiate more formal discussions will continue.

Despite the very challenging environment in the Ministry of Natural Resources as the 'Transformation' continues, meetings continued with Minister Gravelle and senior staff. Although we cannot advocate directly on behalf of member's who are employed by the MNR, we have and will continue to take a strong position where the transformation may affect our member's ability to practice professional forestry. As an organization governing professional practice our primary concern must be the sustainable management of Ontario's forests for the greater good of Ontarians. Through the involvement of our Crown Land Forestry Committee the OPFA will also remain engaged with MNR staff and provide input as legislative changes are considered and developed.

My sincerest thank you to Past President David Milton, who completed his term on Council after over a decade of service. Although David's input and eloquence are greatly missed at the council table, his contributions continue through involvement with the Awards and Recognition Committee, Nominations Committee, and Growing Professionalism initiative. Also in 2012, Anne Koven became an honorary member of the OPFA after seven years of service as a Public Member of Council. I remain incredibly impressed

with the level of engagement and commitment that we receive from our public members; Anne's dedication and thoughtfulness have been a tremendous asset to the association and will be greatly missed.

On behalf of all members I would like to express my appreciation to Tony Jennings and the support staff who continue to keep the association on track; Priscilla Doyle, Janice Sukhiani, Judy Biggar, Mike Clarke, and Sarah Doyle. The OPFA is also incredibly fortunate to have such a high number of dedicated members who volunteer their time and expertise toward a range of activities and committees. My sincerest thanks to all as the association could not function without you.

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FINANCE AND AUDIT COMMITTEE REPORT

By Bob Bugar, R.P.F., Chair

The Finance and Audit Committee held 3 telephone conference call meetings in 2012 to make recommendations to Council concerning the Association's financial affairs.

The Committee reviewed the Auditor's Report for the 2011 fiscal year, discussing it with the Auditor. The Committee was satisfied with the Auditor's Report and agreed with his comment that no significant issues were encountered in the audit. The Committee recommended to Council that the Financial Statements for 2011 be approved and that the Auditor's Report on those statements be received.

The 2011 finances were slightly negative (close to break even) and the Council has budgeted for a deficit in 2012 and 2013, drawing on unrestricted assets (NOT funds from the formal Reserve). The unrestricted assets will be exhausted in the near future. There has not been an increase in Association membership dues, which are the primary source of Association income, since 2004. Inflation, even though it is at a low level now, still erodes the money available to carry out the Association's responsibilities to its members and to the public. Council wants to maintain current service levels: meeting regulatory requirements and maintaining advocacy activity, while building capacity to respond more fully to opportunities to advance the profession and the

practice. To enable the Association to carry out these responsibilities in the future Council asked the Finance and Audit Committee to develop an approach to annual fee increases. Some regular escalator (other than COLA) was contemplated.

The Committee considered several inflation indices, Consumer Price Index, Industrial Price Index, and Core Consumer Price Index. All had some drawbacks and a simple percent increase at a level that could be readily explained was agreed upon. The Committee also agreed that any annual increase should be for a definite time period rather than an open ended commitment. In looking at the various indices it was determined that they had averaged approximately 2% per year over the last 5 years.

The Committee made 2 recommendations to Council: 1) That Council adopt as a basis for consulting members, a simple 2% annual fee increase for the next 5 years; and 2) That at the 2012 AGM Council announce a 2% fee increase, rounded to the nearest \$5 for 2013, while also announcing a member consultation for a longer term plan.

The Council agreed with recommendation #2 and announced at the 2012 AGM a fee increase of 2%, rounded to the nearest \$5 for the year 2013 and planned to consult with members during the 2012 Regional meetings on the

question of how long the 2% annual fee increase should continue. Unfortunately the 2012 Regional meetings had to be cancelled so Council will have to determine how they wish to proceed on this matter without the benefit of member discussions at Regional meetings.

The Committee reviewed the Draft Work Plan and Budget for 2013 and recommended their approval by Council.

Member feedback regarding the Professional Liability insurance provided by Hub International continues to be positive. Several other insurance firms have approached the Association to offer members home, auto, health and life insurance. A few members have expressed an interest in the Association providing this service. The Committee plans to look into the possibility of the Association making available home, auto, health and life insurance as a member service.

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REGISTRATION COMMITTEE REPORT

By Susan Jarvis, R.P.F. and Paul Poschmann, R.P.F., Co-Chairs

The Registration Committee met 7 times in 2012, one of which was a face-to-face meeting held in conjunction with the 2012 AGM in Sault Ste. Marie. The primary function of the Registration Committee is to consider applications for membership to the OPFA. Unlike most other professions, our act does not contemplate approvals by staff; all decisions are made by the Committee.

Over the last year, the Committee recommended 14 candidates for Full membership and 3 Full members into the Life category. Two Associate member applications were accepted as Provisional members while they attain membership requirements. We recommended 1 member for reinstatement to Full membership, accepted 4 transfers from other provinces, granted 4 temporary memberships and agreed to 8 membership category changes.

The Committee also worked on other related issues including: the membership website material, the national assessment process for graduates from non CFAB accredited schools, completed a general review of the scope of practice for Associate members and reviewed the requirements for Provisional membership.

All current Registration Committee members have, subject to Council approval, agreed to continue their participation on the Committee for 2012-2013. The Committee wishes to express our appreciation for the support given by our OPFA staff.



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Age of Member

<i>Membership</i>	<i>18-25</i>	<i>26-32</i>	<i>33-39</i>	<i>40-46</i>	<i>47-53</i>	<i>54-60</i>	<i>61-69</i>	<i>70-80</i>	<i>81-90</i>	<i>90+</i>	<i>Unknown</i>	<i>Total</i>
Associate	0	0	3	6	12	23	6	1	0	0	1	52
Full	2	30	107	89	134	124	44	5	1	0	3	539
Inactive	0	2	4	5	15	19	11	4	0	0	1	61
Life	0	0	0	0	0	1	3	30	42	10	1	87
Non Resident	0	0	3	3	9	3	3	1	0	0	0	22
Provisional	1	2	12	3	1	3	0	0	0	0	0	22
Total	3	34	129	106	171	173	67	41	43	10	6	783

As of December 31, 2012

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AWARDS & RECOGNITION COMMITTEE REPORT

By David G. Milton, R.P.F., Chair

At the 2012 Annual Conference evening banquet on April 19 in Sault Ste. Marie, an audience of OPFA members, friends and guests were present for a series of presentations to recognize some of the exceptional people associated with the practice of professional forestry.

Some Award recipients were unable to attend this Banquet, so under our updated policy, we found another gathering of peers at which to make the presentation. Nevertheless all recipients were announced at the Annual Conference.

President Graeme Davis was on hand to make the presentations and to congratulate the recipients.

The presentations included:

1. Honoured Professional (to recognize an exemplary career)

This award, normally presented annually to one individual, recognizes professional foresters who, throughout their careers to date, have made exemplary and significant contributions to the Ontario Professional Foresters Association or to forestry in Ontario.

Peter Street, R.P.F. is well known to many of us. A graduate of Lakehead University in 1978 with his BScF, Peter became a Full member of the OPFA in 1980. Practicing first

in northwestern Ontario and now a forester in the Great Lakes St. Lawrence forest in and around the North Bay Sudbury corridor, Peter has served the association on the annual conference committee and as a regular participant at OPFA activities. The owner of EDGE Forestry Consulting Ltd., Peter is involved in sustainable forest management as an SFL manager.

2. Fernow Awards (formerly the Forester of the Year Award)

This award, named in honour of the first Dean of Forestry in Canada: B.E. Fernow, who started the 100-plus year tradition at the University of Toronto, will continue to be presented annually, and now can be presented to two Members each year, registered in the last ten years, to recognize notable contributions to either the Ontario Professional Foresters Association itself or to forestry in Ontario.

Barb Boysen, R.P.F. is Coordinator of the Forest Gene Conservation Association, a position she has held since 2000. She has been an actively practicing forester since her graduation from Lakehead University in 1982 with an HBScF although she just recently became a Full member of the OPFA. Barb has come to be known as “Ms. Butternut” for her extensive work on strategies for the recovery efforts of that species in our

Ontario forests. A long time Director of the Ontario Woodlot Owners Association, Barb has received the compliments of her peers on several occasions, notably as a nominee for the MNR PRIDE award and as a recipient of the Forest Stewardship Recognition Award – Wildlife Habitat Fund.

3. John H. Sellers Award (for the promotion and awareness of professional forestry)

The recipient will be a member of the Association and, through activities carried out in a particular year or over several years, will have made substantial and/or continuing contribution to the promotion and awareness of professional forestry in Ontario. The Award is named for one of our past Members who led OPFA (or dragged many of us) into the modern age as Chair of the website Committee and our webmaster among many other accomplishments.

Rob Keen, R.P.F. is the President and CEO of Trees Ontario, a not-for-profit organization that galvanizes the support of individuals and organizations to implement its tree planting programs. The Trees Ontario goal is to support the planting of 10 million trees a year by 2015. A graduate of the University of Toronto, BScF, 1983, Rob spent the early part of his practice as a forestry consultant in and around Huntsville. A member of the OPFA since 1985, Rob has

AWARDS & RECOGNITION COMMITTEE REPORT CONTINUED

devoted much of his energy to the efforts of the Ontario Forestry Association, an organization that he has served as its President.

4. The Herridge Award (intended to recognize those in “mid” career)

*Named for a past Member who led both in and out of Government and is best remembered for his breadth of accomplishments and persistence within Forestry. This Award is to recognize one or more significant accomplishment in any aspect of Professional Forestry in mid-career. While the planning for this award presumed one recipient when there is a worthy candidate, this year the Awards and Recognition Committee refused to choose between **two very different, but equally worthy members.***

Fred Pinto, R.P.F. is the “father” of Forests without Borders, a visionary forester that lead the initiative to create this charity several years ago. Forests without Borders is dedicated to helping communities throughout the world to restore forest ecosystems and achieve sustainability, with projects now ongoing in Zambia, Haiti and Nepal. A long time member of the Canadian Institute of Forestry (where he has served as President) Fred is a graduate of the University of Toronto, BScF, 1978 and has been a member of the OPFA for most of his professional career. In recognition of his many exemplary – and some suggest

unusual – efforts on behalf of the practice of professional forestry, Fred was shortlisted for the 2011 United Nations Forest Hero Award, which honours people working to sustain, protect and manage forests all over the world.

Keith Ley, R.P.F. is acknowledged by his peers in the practice of professional forestry as one of the province’s resident experts on the forest management planning regime that governs the conduct of forestry on Crown Lands. He is General Manager – Forest Management at the EACOM Timber Corporation and has spent the whole of his time since graduating from Lakehead University, HBScF, 1984 involved in forest management planning. A 25 yearmember of the OPFA, Keith has been a regular contributor to the affairs of this association and has likewise distinguished himself as a recently elected Director of the Forest Ecosystem Science Co-operative.

[Most of our past Award recipients have had their careers in traditional forestry; caring for forests while managing industrial economic extraction. The next two new Awards recognize that we have newer and expanding areas of practice]

5. The Zavitz Award (to recognize contributions to forest conservation)

The award is named for E.J. Edmund Zavitz, Ontario’s first Provincial Forester. Known as “The Man Who Saved Ontario with Trees and Determination” Dr Zavitz is the subject of a new biographical book, he has a forest named for him in Norfolk County and a plaque in his memory has been erected at the Guelph Arboretum. The award recognizes significant contribution to Forest Conservation.

Dolf Wynia is not a current Member of OPFA, but has continued to be a force advancing forest related matters as a volunteer administrator. Many of us have had the pleasure of seeing Dolf as a leader last summer, shortly after a heart operation, where he lead in the dedication of the Zavitz Forest, the rededication of the White Forest and the first presentation of this, the OPFA’s Zavitz Award. This took place all as part of the Simcoe Forest Festival which largely took part at the site of the old nursery that Dolf and others have worked tirelessly to recognize.

In his own words, Dolf reminisces about his forestry career ... and his connection to E. J. Zavitz:

“On the day that I was hired by the Ontario Department of Lands and Forests in 1957, the provincial private

AWARDS & RECOGNITION COMMITTEE REPORT CONTINUED

land forester John Jackson introduced me to two outstanding career foresters whom I still vividly remember. One was a pleasant elderly gentleman who took a short time out from his dark room, where he was "organizing" his pictures. The other one was a gruff "all business" gentleman, surrounded by paperwork and telephones, both of them wishing me good luck. The first one was Dr. Edmund Zavitz, the other one was Frank Mc Dougall. The difference between them was amazing to me, seeing that one was the Deputy Minister and the other had been.

It was not until I read a draft of John Bacher's biography of Dr. Zavitz that I realized that I had met the man who had created my job many years earlier, when he set up the organization which was to administer professional forestry in Ontario. Dr. Bacher has done an enormous amount of research at a wide variety of sources for anyone who cares to learn about the history of forest protection and land conservation in Ontario: The key players, both good and bad; the organisations and their leadership; the turning points and the reversals."

6. The Jorgensen-Morsink Award (for accomplishments in urban forestry)

The Award is named for Eric Jorgensen, Professor at University of Toronto and University of Guelph who fought to see Urban Forestry as a recognized subject and who oversaw the first Masters graduates in that aspect of our discipline; and for Willem "Bill" Morsink, one of those urban forestry graduates, who worked in this field in Windsor, Toronto and North York and was a passionate advocate of the Ontario Urban Forestry Council for which he authored the two Urban

Forestry Scrapbooks. This Award recognizes significant accomplishments in the field of Urban Forestry.

No nominations were received this year, but we can expect action in future in this growing part of our profession.

7. The Bayly Award (to recognize contributions to forestry by a non-member of the OPFA)

The award is named for G.H.U. "Terk" Bayly. Among other senior posts, Terk was Deputy Minister of the Department of Lands and Forests (1966-71), Secretary of Cabinet, Chairman of the Ontario Heritage Foundation, the Niagara Escarpment Commission and the Blue Mountain Watershed Trust. Although a forestry graduate and a significant influence in our field, Terk was not an OPFA Member. This Award recognizes contributions to the profession and practice of Forestry by someone who is not a Member.

A Nominee for The Bailey Award was agreed by the committee, however the recipient was not able to be located or contacted and the presentation was not made.

8. Honourary Member (to recognize a non-member for contributions to forestry)

A non-member who has made an outstanding contribution to the advancement of forestry in Ontario may be awarded Honourary Membership in the Association by unanimous consent of Council. No more than one

Honourary Member may be elected in any given year. Honourary Members may comprise no more than one percent of the Association membership at any given time. Honourary Members are exempt from payment of dues and may attend meetings but do not have the right to vote.

There was no presentation of the Honourary Member in 2012.

OPFA's second form of recognition is the OPFA **Certificates of Appreciation**:

A small profession like ours must depend on the efforts of volunteers. These certificates of appreciation are awarded to Volunteer Committee Members who have stepped down from one of our Committees during or at the end of the previous fiscal year.

For those who left at the end of 2010/2011, we want to recognize the efforts of :

Nancy Luckai, R.P.F.,
Competency Support Committee
Will Martin, Private Lands Committee
Frank Miklas, R.P.F., Council
David Milton, R.P.F., Council
Astrid Nielsen, R.P.F.
Registration Committee
Bill Thornton, R.P.F., Blue Ribbon Panel

As is always the case, one group "steps down en masse". For last year, these folks arranged a challenging and successful Annual Conference in Pembroke. Will those who are here, come forward together:

Ontario Professional Foresters Association 2012 Annual Report

AWARDS & RECOGNITION COMMITTEE REPORT CONTINUED

Your 2011 Annual Conference Organizing Committee members were:

Rob Galloway, R.P.F., Co-Chair

Gord King, R.P.F., Co-Chair

Chad Anderson, R.P.F.

Rob Arnup, Associate

Mark Austin, R.P.F.

Pierre Corbeil, R.P.F.

Heather Farrer, R.P.F.

Denis Gagnon, R.P.F.

Desneiges Larose

Krista Mayrand, R.P.F.

Mike Malek, R.P.F.

Jason McLellan, R.P.F.

Paul Tremblay, RPF

25 Year Silver Pins.

Starting in 1983, we began to provide Silver pins for 25 years of membership. This year we recognize current members who joined the OPFA in late 1985 & early 1986, and have maintained their membership for 25 years, up to today. There are 19 recipients this year.

Steven Duffus, R.P.F.

Ken Elliott, R.P.F.

Michael Gray, R.P.F.

Norma Griffin, R.P.F.

William Hubbert, R.P.F.

Gerard Koopman, R.P.F.

Peter Kuntz, R.P.F.

Keith Ley, R.P.F.

Doug Maki, R.P.F.

Corrinne Nelson, R.P.F.

Lisa Pauloff, R.P.F.

Ed Tear, R.P.F.

Christopher Walsh, R.P.F.

50 Year Pins.

Four years ago, Council agreed to initiate recognition for half a century of Membership, inviting those who reached 50 years of Membership the previous year to attend the Conference and particularly the Recognition Dinner, as our guests, so we could recognize their commitment and loyalty.

Only one of the folks who joined in 1961-2 is still a Member after 50 years: Milton R. Stevenson, a Life Member #597.

However, Earl Gillespie, Life Member # 142 was not located when the first “class” was recognized; we have since found him and recognize him today.

If you think 142 is a low number, just wait. In that first “class” too was James (Jim) Waddell, Life Member # 63. Jim was at the dinner when we introduced the Gold Pins in Sudbury, but had to leave that Awards banquet early. Jim was able to attend the 2012 meeting and we could then complete the interrupted presentation.

EDITORIAL BOARD REPORT

By Matthew Benson, R.P.F., Chair

The year 2012 marked some changes in the membership on the Editorial Board of *The Professional Forester*. Craig Robinson, R.P.F. (Thunder Bay) resigned and the Board thanks Craig for his contributions. The Board is pleased to welcome Matt Wilkie R.P.F. (Kenora) and Sarah Bros R.P.F. (North Bay) who recently joined.

The Editorial Board met by conference call on June 20th and December 12th this year. The purpose of those conference call meetings was to confirm the themes for future issues and for each theme, to identify the types of subjects and authors that might be solicited to prepare articles. It was then the responsibility of the members of the Editorial Board to solicit authors or write the articles for each issue.

In addition to theme-based articles, each issue of *The Professional Forester* strives to also include reoccurring features such as: 'What a Forester Does', Council/Councilor news, Coming Events and OPFA Member News.

Theme-based articles are typically provided to the Editor, who edits and assembles the product into an electronic layout. The Editor then forwards the issue layout to the OPFA office. The OPFA office places *The Professional Forester* on the OPFA website and advises members by e-mail when the issue is available. The OPFA office also continues to produce

a limited number of paper copies of *The Professional Forester* for members without access to e-mail, for distribution to MPP's offices and as required.

The Professional Forester publishes four issues per year. This year, the themes for those four issues were:

March 2011 – "Growing the Forest of the Future"

June 2011 – "Ecological Goods and Services"

September 2011 – "What's New in Forestry";

December 2011 – "Growing Professionalism in Forestry"

The themes being developed for the 2013 issues of *The Professional Forester* include: **Forests Values – Valued Forests** (to compliment the theme of the AGM); **Bio-Products in Forestry**; **Decreasing Government Involvement in Ontario Forests & Forestry**; and **Private Land Forestry**.

The Editorial Board encourages and greatly appreciates member input to the discussion of future themes. If you wish to identify possible future themes or contribute to the *Professional Forester*, please contact the Editor, Caroline Mach at newsletter@opfa.ca

WEBSITE COMMITTEE REPORT

By Greg Pawson, R.P.F., Chair

A core group of the committee, consisting of Greg Pawson, Dave Legg, Fred Dewsberry and Tony Jennings convene monthly in teleconference to deal with matters of immediate concern and need, with the focus this past year being tasks to progress the development of the website. Susan Jarvis has also helped the OPFA website committee by continuing to assist in maintaining portions of the website.

The OPFA website committee spent 2012 taking a new tack to redevelop the OPFA website. The development of a new website takes time when volunteer resources are the main source of manpower. To address the need for more dedicated resources, Dave Winston, R.P.F. was engaged to add some committed time. Dave's primary goals are to:

- migrate current OPFA website content to the new website design; and,
- to develop new content for areas of the website that gaps were identified.

The OPFA website is in transition to explore new web hosting opportunities. A new company was contracted to assist in providing technical support for the website, but other options may be considered.

Some unforeseen circumstances have stalled website development, but the committee is exploring options to get things progressing again.

As the website redevelopment gets close to the launch phase, the OPFA website committee will be looking to engage other members of the association to either join the website committee or to regularly contribute and/or manage content on the website. Information such as news of activities, meeting report synopses, updates of terms-of-reference, annual reports, committee member lists and any other information that a committee may feel is of interest to the general membership will need to be kept current on the website.

It is the Committee's aim to see the website continue to grow and improve and be of significant value to the members of the Association. It is also a goal to have the website present a readily accessible source of information to the general public.

Member input and comments are always welcome. Contact any of the Committee members through the dedicated e-mail address "webmaster@opfa.ca"

COMPETENCY SUPPORT COMMITTEE REPORT

By Bob Elliott, R.P.F., Chair

1. Introduction

In 2008, following the work of the Competency Maintenance Working Group, Council decided to form a Standing Committee to develop and maintain a competency support system for OPFA members. The Professional Foresters Act, 2000 requires that we have a quality assurance program. Although the OPFA has implemented a system based on self-directed continuing education (including the accumulation and tracking of CE hours), this does not meet the regulatory requirements under the Act. The intent is to combine the Quality Assurance and Continuing Education authorities of Council. This Committee has been operating since January 2009.

2. Committee Membership

The Committee welcomed Ben Kuttner R.P.F. as a new member this year. Ben is doing post doctorate work at the University of Toronto and brings, among other things, an interest in continuing education for Foresters to our table. More on this later in this report.

3. The Task

To develop and recommend a member friendly competency maintenance program and working tool for all practicing members of the OPFA in support of Council's Quality Assurance and Continuing Education authority to:

- Support member's individual responsibility for maintaining professional competency;

- Encourage excellence; and
- Adequately meet the Association's due diligence in these regards (Professional Foresters Act, 2000)

4. Key Working Principles

The Committee developed a number of principles to guide its work. The key principles are:

- The Competency Support System will be based on member self assessment and planning. It will be developed and driven by Members.
- The Continuing Education program will be relevant to the learning plan.
- The Competency Support System will be cost effective.
- Reporting mechanisms will be as efficient and simple as possible.

5. Accomplishments – 2012

The Committee's work was focused on:

1. Completing the final touches on the Competency Maintenance web site. It will be rolled out as part of the re-modeled OPFA web site.
2. A preliminary look at the need for and development of the next version of an Ontario Advanced Forestry Program (OAFP). Ben Kuttner has written a discussion paper that has been reviewed by the Competency

Committee, the Career Awareness Committee and the Urban Forestry Committee. This paper will appear in the next edition of the Professional Forester.

3. A review of how "on the job learning" contributes to competency maintenance including the development of an article providing some guidance on the subject that was published in the Professional Forester.
4. Continuing provision of competency maintenance support and guidance to members.
5. A presentation to the OPFA Annual Meeting on future directions for the competency maintenance program

As always, the Committee encourages OPFA members to make sure that your annual records regarding a completed Personal Practice Focus, Learning Plan and Continuing Education Hours are up to date.

PRIVATE LAND FORESTRY COMMITTEE REPORT

By Bob Burgar, R.P.F., Chair

The Committee continued a busy schedule of 10 conference call meetings from December 2011 to November 2012.

The Committee spent a great deal of time working on a plan to communicate the value of forests and good forestry practice to private landowners and municipalities, especially as they consider Tree Cutting Bylaws. This communication plan has not been completed yet. The ongoing work on it will be co-ordinate with the work of the Career Awareness Committee.

The Practice Bulletins pertaining to Private Land Forestry have been declared to be public by Council and can be shared with landowners and other interested parties. They will be available on the website in the near future.

The Committee is working on an addendum to Practice Bulletin 10 as advice to R.P.F.s preparing management plans for private landowners. The advice to the R.P.F.s is to ensure that the landowner has a clear understanding, by documenting in plain language, what is going to happen on his/her property to achieve his objectives. Sample documentation forms are being prepared for the use of OPFA members.

The Committee attempts to keep track of MNR's actions regarding Species At Risk by monitoring their Environmental Bill of Rights (EBR) postings. Because

there is usually only 30 days to respond to the MNR proposals the OPFA is attempting to have some member(s) appointed to the groups studying or creating the proposals before they are posted. We have had some limited success in this area but will also have to keep monitoring the EBR postings to be aware of the issues affecting the practice of forestry.

The Committee will have a member on the OPFA's new committee looking at MNR's proposed changes to the Endangered Species Act 2007. But because of the current uncertainty of the government the new committee is on hold.



CROWN LANDS FORESTRY COMMITTEE REPORT

By Mike Barker, Chair

In this fourth year of its mandate the Crown Land Forestry Committee [CLFC] met 9 times in 2012 reviewing and addressing a variety of issues of interest to the OPFA that arose in the management of the Crown forests of Ontario.

The mandate of the CLFC is to:

1. Monitor the Crown land forestry regulatory system and its impact on the practice of forestry in the province.
2. Review Crown land forestry issues that are referred to the committee or approved by Council.
3. Define issues and make recommendations to Council as required.
4. Maintain a general focus on practice standards rather than technical standards.
5. Review each practice bulletin that relates to Crown land forestry at least every 5 years to ensure they reflect the current crown land forestry issues. Develop new practice bulletins as required.
6. Act as a focus group for discussions with allied or other organizations as requested.
7. Maintain, for review and approval of Council, a list of issues being addressed. The Chair will make progress reports on these at Council meetings.

CLFC meetings are held by teleconference and scheduled on the 3rd Thursday of each month. In 2012 the committee dealt with matters such as:

1. Invasive Species

a. Craig Howard, Chair of the Invasive Species Research Centre [ISRC] explained that the centre, located at Algoma University, is a not-for-profit organization that focuses on basic and applied research on terrestrial invasive forest pests and in the detection, prevention and management of invasive species.

b. Bob Lambe, Executive Director of the Invasive Species Research Centre [ISRC] gave an overview of the work of the Centre that is located in the Great Lakes Forest Research Centre in Sault Ste. Marie. The ISRC is not an operational body, but rather *“a forum to facilitate and improve coordination, collaboration and decision making with respect to response to aquatic and terrestrial invasive species.”*

c. Both agreed to provide updates to the committee on request.

2. Practice Bulletins

a. The Committee felt that all practice bulletins should be made public on the OPFA website.

b. Practice Bulletin #7, Compliance Monitoring is currently under final review and will be submitted for approval by the CLFC in early 2013.

3. Bill 151, The Forest Tenure Modernization Act

a. The CLFC continued monitoring the progress of the tenure modernization initiative, which has now moved to the implementation stage.

4. Enhancing MNR/OPFA Dialogue

a. In April, the CLFC met with Chris Walsh, Director of Forest Resources Branch and the branch managers.

b. Chris provided a synopsis of the MNR Transformation exercise as it stood at that time.

c. Dan Cooligan outlined the changes to the CFSA contained in the Budget Bill.

d. Dan Pyke explained MNR's efforts to streamline the processes related to the MOE Declaration Order that flowed from the Timber Class EA. [At its December meeting the CLFC met again with Dan for an update.]

e. Jim Steele explained the status of the 2011 Independent Forest Audit Review.

f. Chris asked if the OPFA would be making a response to the Provincial Auditors Report. This stimulated several CLFC activities over the following months [see below].

CROWN LANDS FORESTRY COMMITTEE REPORT CONTINUED

5. The Provincial Auditors Report

a. MNR's response to the document was reviewed and the following areas were selected for action as being within the OPFA mandate:

- i. Silvicultural Effectiveness Monitoring
- ii. Independent Forest Audits
- iii. Forest Management Planning, Inspection and Enforcement. e.g. MOE Dec. Order
- iv. MNR Transformation

6. Independent Forest Audit Review

- a. As mentioned above, in 2011 MNR Internal Audit Branch conducted a review of the Independent Forest Audit Program.
- b. At its May meeting the CLFC met with Spooner Collins, Supervisor, Evaluation and Reporting Unit of the Forest Resources Branch who provided a summary of the MNR approach to the review.
- c. As a result CLFC developed an OPFA response, which was sent to MNR in August.

7. Silvicultural Enhancement Initiative

- a. At the November CLFC meeting Hugh Loughheed, Manager Forest Health and Silviculture Section made a presentation on the Silviculture Enhancement Initiative, which he is leading.
- b. This project is a comprehensive response to issues raised by the Provincial Auditors Report, a number of IFA recommendations and the Internal Audit's review of the Forest Renewal and Forestry Futures Trusts. It will address SEM issue among other related matters.
- c. A phased approach is planned that will involve stakeholder focus group workshops. It was agreed that CLFC would act as one of the focus groups.
- d. The project team is just completing a synthesis and analysis of the issues and gaps in the framework of silvicultural policies. It was agreed that the CLFC would also act as a pilot group to test the format of a survey of the team's findings before it is sent out to the focus groups.

8. MNR Transformation

- a. At its October meeting CLFC again hosted Chris Walsh, Director of the renamed Forest Policy Branch. Chris reprised the content of the Deputy Ministers September update of the Transformation exercise.

b. Following this meeting CLFC developed a letter from the OPFA to the MNR Deputy Minister. This letter was circulated to the other forestry committees for input. The resulting document was approved at the OPFA Council and sent in December.

9. Taking A Broader Landscape Approach

- a. MNR, as part of its Transformation exercise has posted an EBR document entitled: *Taking a Broader Landscape Approach – A proposed Policy Framework for Modernizing Ontario's Approach to Natural Resource Management*. It proposes a framework for MNR to deliver on its transformation plan.
- b. CLFC is currently reviewing the material and will develop an OPFA response.

10. Crown Land Issues List

- a. The CLFC is currently monitoring the following crown land issues:
 - i. MNR Transformation
 - ii. Silvicultural Enhancement Initiative
 - iii. Species At Risk
 - iv. Broader Landscape Approach
 - v. Invasive Species

URBAN FORESTRY COMMITTEE REPORT

By Andy Kenney, R.P.F., Chair

In February 2012, I took over the role of chair of the Urban Forestry Committee from Anne Koven who stepped down after three years; the committee is pleased that Anne will continue to serve. The makeup of the committee has remained virtually unchanged through 2012. In December of this year Richard Ubbens resigned from the committee due to work commitments and Carol Walker-Gayle has agreed to join the committee in 2013.

Monthly meetings were held via conference call with one face-to-face meeting held in London, Ontario following the 10th Canadian Urban Forest Conference. Tony Jennings attended all meetings to provide direction. Again this year, Judy Biggar helped out administratively with meeting organization, agendas and minutes; on behalf of the committee, thanks Judy for your continued support.

Building Bridges in the Urban Forest

Last year, Council accepted this committee's recommendation that the OPFA join the newly formed Green Infrastructure Ontario Coalition. In 2012 this outreach to other organizations active in Ontario's urban forests continued through an agreement to collaborate with the Ontario Urban Forest Council. The OUFC is a volunteer association dedicated to sustaining the health of Ontario's urban forests. The organization began in the early 1960s as the Ontario Shade Tree Council under the leadership of Eric Jorgensen at the University of Toronto.

Some 40 years later the name was changed to reflect the broader scope of urban forestry as it is currently recognized. Much of the focus of the OUFC's work is directed towards community groups, a vital role given that so much of our urban forests are on private property. For the past number of years the OUFC has been very active in the recognition and conservation of heritage trees. They have developed a comprehensive "toolkit" that individuals and groups can use to identify trees within their communities that deserve special designation. They host an annual conference/workshop that has been steadily growing in popularity over the past number of years. The details of the collaboration between the OUFC and the OPFA (through this committee) will be determined in 2013, and we are confident that it will be another good opportunity for this Association to contribute to urban forestry at the grass roots level.

As part of the Association's "Growing Professionalism in the Forest" initiative, the Urban Forestry Committee recommended that the role that Certified Arborists play in sustaining healthy urban forests be recognized. The names of prominent arborists from across the Province were given to the GPITF consultants and we look forward to productive dialogue in the coming months.

John Cary approached a major landscape architectural firm to discuss the role of the Professional Forester in urban forestry and how the two professions

might collaborate. His presentation was well received and he will continue to build on this collaborative effort with the LAs in the coming year.

Committee member John McNeil served as chair of the Society of Municipal Arborists. The SMA is an affiliate of the International Society of Arborists that promotes the professional practice of arboriculture among municipal arborists and urban foresters in the United States and Canada.

Committee member Astrid Nielsen was a member of a four-person panel of professionals at the 10th Canadian Urban Forests conference held in London in October. Astrid used her training and experience as an urban forester at the City of Ottawa to illustrate what an R.P.F. brings to the diverse and complex field of urban forestry. Other panelists represented urban planners, landscape architects and arborists.

EAB and Other Invasives

The Emerald Ash Borer infestation continued to spread in 2012 and, not surprisingly, continues to dominate much of the discussion within the urban forestry community. Members of the committee have been active through dialogues with the Provincial Government, the Association of Municipalities of Ontario and the Canadian Food Inspection Agency. While EAB and other introduced pests pose a threat to all of Ontario's forests, by their very nature their earliest impact is seen in our urban forests – the epicenters of all such infestations.

URBAN FORESTRY COMMITTEE REPORT CONTINUED

Municipalities, both large and small, must bear the brunt of these infestations which put a strain on human and financial resources. To date, this burden must be met with limited support from the senior level of government. As a profession, we must remember that the threat is not only to our wildland forests and woodlots but also to the vital ecological, economic and social benefits that our urban forests provide. Committee members John McNeil (Town of Oakville), Shelly Vescio (City of Thunder Bay) and Astrid Nielsen (City of Ottawa) have been leading the charge on this file both through their positions with their respective municipalities and through the OPFA and the Urban Forestry Committee. Thanks for your efforts.

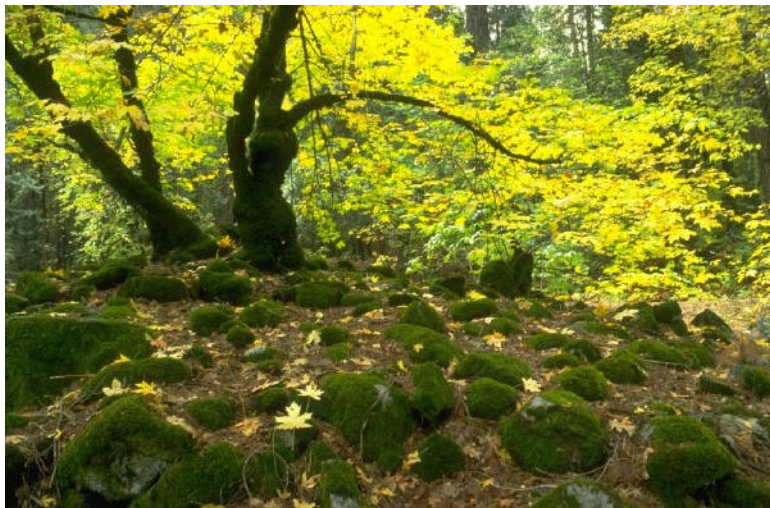
Use of Title and the Practice of Urban Forestry

On a recommendation from this committee, President Davis contacted the City of Burlington to discuss their use of the term “City Forester” when the incumbent is not a Professional Forester. The Executive Director followed up with a letter and our understanding is that a change in the title of the position will be put before City Council.

The Committee has begun to explore mechanisms to ensure that the role of the R.P.F. in urban forestry is better understood – the bridge building initiative mentioned above is one approach. However, the unique nature of urban forestry within the profession needs to be articulated to ensure that the specific requirements for “good forestry practice” within the

context of the Province’s settled landscapes are fully addressed. This dialogue within the committee is still in its early stages but will form a significant part of our work in the coming year.

These are just a few highlights of the activities of the Urban Forestry Committee over the past 12 months. We look forward to another active year in 2013.



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CAREER AWARENESS COMMITTEE REPORT

By Sarah Bros, R.P.F., Chair

The Career Awareness Committee was convened in December 2011 in response to the Association's Strategic Planning objectives, the ongoing relationship with the Ontario Forestry Association (OFA) who receives financial support from the OPFA and, in support of the Growing Professionalism in the Forest initiative. The mandate of the Committee is *"to raise awareness of forestry as a profession and a practice on behalf of the Association:*

1. To work with and support the Ontario Forestry Association (OFA) in their efforts to promote forestry and to educate students on natural resource careers;
2. To provide or arrange liaison with forestry students and Faculties at Ontario Universities and Colleges to increase understanding of licensing for careers;
3. To raise the profile of forestry as a career in the province (as per OPFA Strategic Planning 2012, Objective #4: PROFILE);
4. To work with educational institutions in their promotions of natural resource careers;
5. To review and update materials and activities to support purposes 1, 2 & 3;
6. To liaise with the Urban, Private and Crown Land Committees;
7. To act upon related matters referred by Council or the Executive Committee;
8. To act, as agreed by Council or the Executive, as a focus group for discussions with allies or other organizations."

The Committee began meeting early in 2012 with 9 members. After the Annual General Meet-

ing in April, the Committee increased its membership to 12. The Committee includes a member from the OFA, in addition to OPFA member representation from a number of different disciplines across the province. The Committee has met a total of 9 times during 2012. The Committee is comprised of a group of dedicated, passionate and creative members.

As part of the Committees mandate we were tasked with re-vamping the OPFA brochure, and assisting the OFA with their student outreach and education programs related to forestry (see OFA report). So far the Committee has assisted with the OFA's National Forestry Week campaign (see insert); advertised for members to give their time to speak to students about forestry in *The Professional Forester* (fall issue); collaborated on an article in the *Canadian Silviculture Magazine* (The Ontario Report: Can you see the forester through the trees? - October issue); developed a flyer that was included in *The Working Forest* (see insert); and, are in the final draft stages of a new OPFA brochure that highlights all the opportunities a career in forestry can have. The brochure, once completed, will be distributed to secondary schools and other associated educational institutions (i.e. Canadian Ecology Center) in the province.

Earlier in the year the Committee, on behalf of the OPFA, purchased the domain name: www.forestcareers.ca. Currently the website redirects to the OFA until such time as the use of the site is determined. Another initiative the Committee is working on is a database of members who have had unique career paths. The database will hopefully be used, when our members present to classrooms, to "paint a picture" of what our members do and to further both public and member awareness of just how varied the career path of a professional forester can be.

Looking forward to 2013 the Committee hopes to complete the following tasks including:

- OPFA brochure targeting high school-level students (targeted for end of February 2013),
- OPFA brochure focused on the benefits of joining the Association (university and college-level),
- OPFA brochure that provides information about the Association to the general public and municipalities,
- Working with the OFA in the further development of presentation materials for

Ontario Professional Foresters Association 2012 Annual Report

CAREER AWARENESS COMMITTEE REPORT CONTINUED

available either on the OPFA website or through the OFA.

- Production of a video showcasing what our members do. This would conceivably appear on our website and be available for use in presentations, and
- Development of partnerships with industry and government to further our mandate of raising our profile.

As always, the Career Awareness Committee represents the members of the OPFA and in so doing welcome your comments, suggestions, and ideas on how we can put the spark back in forestry as a career path for our youth and as a respected and valued profession in our society.





FORESTRY: A GROWING CAREER

WHAT: a degree in forestry or other sciences may prepare you to become a Registered Professional Forester *licensed* to practice forestry at a professional level.

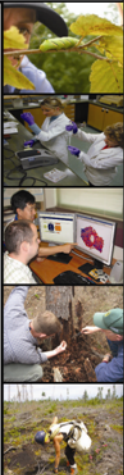
WHO: if you are interested in caring for our natural resources and managing our forests whether it be locally or internationally in a city, rural or forested landscape, working outdoors, interested in science, computers, planning, marketing, business, educating or communications then forestry might just be the career for you.

WHY: there is a growing need for professional foresters in cities, conservation authorities, forest industry and government as well as other resource industries.

WHERE: there are university and college-level courses in forestry, GIS, wildlife biology, ecology, planning, and communications to name a few.

HOW: To find out more about forestry contact www.opfa.ca or visit the Ontario Forestry Association at www.oforest.ca or google forestry careers/education in Ontario.

We encourage you to explore forestry and its career opportunities.



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CANADIAN FORESTRY ACCREDITATION BOARD REPORT

By F. Johnson, R.P.F.

The Canadian Forestry Accreditation Board (CFAB) is responsible for the assessment of Canadian university forestry degree programs for the purpose of meeting academic requirements for professional certification (registration/licensure). Its role is to implement a national accreditation process mandated under a detailed Policy Statement agreed to by its member agencies, the eight professional forester/forest engineer associations of Canada, and the Canadian Institute of Forestry. Its membership is made up of appointees from the member agencies.

The Board was established in 1989 and has been conducting site visitations since 1990. Assessment of academic program is undertaken in accordance with comprehensive subject area standards but includes, also, consideration of facilities and services offered; faculty experience, qualifications and tenure; and the ability of the program to imbue professional qualifications and qualities in students. The regular accreditation cycle for a program is six years, although circumstances may dictate a shorter period for a given program or an interim review to confirm that a program continues to meet accreditation requirements. At present, eleven baccalaureate forestry programs in Canada enjoy accredited status. The Board does not accredit faculties or institutions, nor does it review programs outside Canada.

The Board met once over the year - in Fall River, Nova Scotia

during September. At the meeting the Board considered the final reports of the site visits for a number of programs and granted the following accreditations:

- 1) Bachelor of Science in Forestry Program, Forest Resources Management and Forest Operations majors, University of British Columbia – the six year accreditation shall begin with the 2012/13 academic year and shall continue to June 30th, 2018.
- 2) Honours Bachelor of Science in Forestry Program, Lakehead University – the six year accreditation shall begin with the 2012/13 academic year and shall continue to June 30th, 2018.

Updated status reports from the University of New Brunswick and the University of Alberta were also considered. It was determined that both schools had appropriately addressed accreditation matters identified during the course of site visits in 2011.

There was one change in the Board membership over the past year. Janet Schilf, R.P.F., CAPF was replaced by Dave Blackmore, R.P.F. Board members and alternates at the end of 2012 were:

- Peter Marshall, R.P.F. (Chair) and Randy Trerise, R.P.F. (alt) Association of British Columbia Forest Professionals;

- Peggy McDougall, R.P.F. and Rod O'Connell, R.P.F. (alt.), Association of Registered Professional Foresters of New Brunswick;
- Bill Buggie, R.P.F. and Glen Knee, R.P.F. (alt.), Registered Professional Foresters of Newfoundland Labrador;
- Ian Millar, R.P.F. and Roger Aggas, R.P.F. (alt.), Registered Professional Foresters Association of Nova Scotia;
- Germain Paré, ing.f. and Jean-Louis Brown, ing.f. (alt.), Ordre des ingénieurs forestiers du Québec;
- Faye Johnson, R.P.F. and David Winston, R.P.F. (alt.), Ontario Professional Foresters Association;
- John Daisley, R.P.F. and John Doucette, R.P.F. (alt), Association of Saskatchewan Forestry Professionals;
- Dave Blackmore, R.P.F. and Charles Backman, R.P.F. (alt.), College of Alberta Professional Foresters;
- Bruce Dancik, R.P.F., (no alternate) Canadian Institute of Forestry.

Most of those serving in 2012 are expected to continue their participation in the coming year. Lorne Riley, R.P.F., an O.P.F.A. Life member, is the Executive Director.

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CANADIAN FORESTRY ACCREDITATION BOARD REPORT CONTINUED

The Board commenced the process for the proposed review of central CFAB documents. Principal areas for consideration are the Questionnaire and Site Visit Manual plus general review procedures. The review is timely as the first round of accreditation reviews under the competency-based standards (the fourth round overall) has been completed. A working group under the leadership of Peter Marshall was formed to undertake the review over the coming months. Marshall is joined by Johnson, Dancik and Winston as well as Executive Director Riley. The working group held their inaugural meeting in December, 2012.

As a member, the Board remained fully active in the meetings and activities of the CFPFA. The CFPFA continues to work on its process to evaluate the academic and work experience qualifications of graduates from non-accredited Canadian programs and foreign-trained graduates seeking RPF certification in Canada. Its most recent efforts have included actual assessments sessions, training of assessors and development of a database for the auto-archiving of assessment-related information and results.

The Board is also an active member of the Association of Accrediting Agencies of Canada (AAAC). The AAAC considers items of mutual accreditation interest and shares accreditation experience amongst its thirty-four member agencies. Most AAAC member agencies continue to work on developing outcomes-based protocols for accreditation purposes. The CFAB has been a leader in this

area through its work with the CFPFA in the development of competency-based accreditation and certification standards and criteria.

STATUS OF CFAB PROGRAM ACCREDITATIONS AT CANADIAN SCHOOLS OF FORESTRY, DECEMBER 2012

September 2009

Laval University, Faculty of Forestry, Geography and Geomatics, Forest Management and Environment Program and Forest Operations Program

Accredited for six years to June 30, 2015

September 2009

University of Northern British Columbia, College of Science and Management, Ecosystem Science and Management Program, Forest Ecology and Management Major)

Accredited for six years to June 30, 2015

September 2010

University of Moncton, Forest Sciences Program

Accredited for three years to June 30, 2013.

August 2011

University of New Brunswick, Faculty of Forestry and Environmental Management, Forest Ecosystem Management Program

Accredited for six years to June 30, 2017

September 2012

University of British Columbia, Faculty of Forestry, Forest Resources Management Program and Forest Operations Program

Accredited for six years to June 30, 2018

September 2012

Lakehead University, Faculty of Natural Resources Management, Honours Forestry Program (H.B.Sc.F.)

Accredited for six years to June 30, 2018

Ontario Professional Foresters Association 2012 Annual Report

ONTARIO FORESTRY ASSOCIATION REPORT

By Jessica Kaknevicus, Program Development Manager, Ontario Forestry Association

With the decrease enrollment in forestry programs across Ontario, the need to promote forestry careers is higher than ever. The OFA sees a great opportunity in working with the OPFA on its forest career initiatives. In 2012 financial support from the OPFA helped the Ontario Forestry Association deliver its ongoing forestry careers awareness programs. The OFA has several successful forestry education programs that deliver forest careers information including the Ontario Envirothon, Focus on Forests and a dedicated Forest Careers program.

The OFA provides important careers information for teachers and students, by reaching over 10,000 educators directly through our programs. Various resources were created to promote forestry careers, and include:

-A new exciting program – “Forester in the Classroom” - launched during National Forest Week (September 23-29), inviting teachers to request a forester to come to their classroom to speak about forest management, careers and the importance of this resource.

- Foresters were provided with a basic presentation if requested, and linked up with a school in their community. Over 40 requests from Ontario were filled with the help of members of the OPFA.

- Increasing contacts within the Forest Careers Database- working with the OPFA, a callout was made to increase the database of forestry professionals, and this was primarily achieved through the Forester in the Classroom database.

-Forest Careers Team – Increasing forestry interest in students will help to increase their interest in careers in forestry. The Forest Careers Team was developed to expose the variety of careers in forestry available, including a Professional Forester. This cartoon team each has a profile that indicates the requirements for their job as well as an example of someone who currently holds that role.

-Social media tools to promote forest careers- LinkedIn, Twitter, YouTube and Facebook

-Working to provide information and promotion of the OPFA through OFA website by redirecting www.forestcareers.ca to the careers information on the OFA site.

-Promotions

- Working Forest Articles
- Silviculture Magazine Article

-Attendance at various events to promote careers:

- Green Jobs Forum
- Youth in Motion Job Fair
- Ontario Envirothon
- International Plowing Match

- Science Teachers Association of Ontario

All OFA forest education and career information is available to members of the OPFA for career promotion and distribution needs. 2012 also marked the second year for the Forestry Connects Program, where southern Ontario students flew to northern Ontario to attend a forestry experience where they interacted with numerous individuals employed in the natural resource field. During this experience students were asked to interview various professionals to ask about their experiences in their career. Professional foresters made up a large portion of the interviews. The OFA also took part in Bancroft Forestry Day creating a promotional video that highlighted the events of the day. The events goals were to show the importance of the local forest industry in Bancroft to youth and demonstrate forest careers.

Ontario Professional Foresters Association 2012 Annual Report

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION ANNUAL GENERAL MEETING 2012

MINUTES

Thursday, April 19th

Algoma's Water Tower Inn, Sault Ste. Marie

(draft until approved at 2013 AGM)

1) Call to Order

President Graeme Davis, R.P.F. called the meeting to order at 4:30 p.m. noting that this was the Annual General Meeting of the Ontario Professional Foresters Association.

2) Notices, Members and Proxies

The President called upon the Registrar who noted that:

Notice of the meeting was distributed electronically, or by paper, 30 days in advance of the AGM and subsequently published in the March issue of the Professional Forester Newsletter.

There were 48 members in Attendance and 19 proxies had been received: 16 proxies appointing the President, with 5 specifying others;

Since the total of 40 attending members and proxies was the required quorum, the meeting was properly constituted to proceed.

3) President's Remarks

President Graeme welcomed Members, noted that guests were welcome, though only members were entitled to vote during the meeting.

He noted that The Annual Report for the previous fiscal year, with all reports and the audited financial statements, were posted on the website and notice was sent to all members. He also noted that printed Annual Reports were available at the meeting and that one would be sent to any member upon request.

It was noted that there would be reports on the competency Support Committee (Bob Elliot) and Standards of Practice (the President), as well as one by Past President (David Milton) on a major initiative that council has authorized.

In order to adjourn by 5:30, so members would have time to prepare for the reception, and to allow time for Bob, David and the President to make their presentations and deal with any resolutions, questions or comments, a blanket motion would be called to adopt all reports collectively. Should they wish, however, any member could request separating out a report for discussion and a separate vote.

4) In Memoriam

The president noted 10 Members who had passed away since the last Annual Meeting or whose death we heard about since then; he asked for a moment of silence in their memory:

Robert Bunney
James Cayford
Peter Harvie
Gaston Latendres
Chad McQuade
William Oliphant
Daniel Simis
Ross Wilson

5) Recognition of New Members

The President asked if there were any new members were in attendance at this AGM. There was one, Laurie Nuhn from First Resource Management Group. There was a round of applause. The President asked all new members to accept their professional responsibility and to find ways to contribute to the advancement of the profession and its efforts for the public good.

6) Approval of Minutes of the 2011 Annual Meeting

The president noted that the Minutes have been posted in draft on the website and are in the printed Annual Report.

Ontario Professional Foresters Association 2012 Annual Report

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION ANNUAL GENERAL MEETING 2012 MINUTES CONTINUED

Motion: It was moved by David Milton, R.P.F. seconded by Mike Willick, R.P.F. that the Minutes for the 2011 AGM be accepted as presented.

Carried.

7) 2011 Resolution Update

Two resolutions were passed at the 2011 AGM and subsequently considered by Council. It is customary for the President to report on Council's action on matters thus referred to them for consideration.

"Res 2011-1

Moved by Keith Lee, R.P.F. and Seconded by Kandyd Szuba, R.P.F.:

"Whereas...the provision of timely information on the state of Ontario's forests would improve public understanding and act as an incentive to maintain high professional standards; and Ontario has developed world class monitoring and reporting programs such as the State of the Forest Report, and Independent Forest Audits; and there are often significant delays between completion of these important reports and public availability of the information.

"Be it resolved that Council give consideration to meeting with the Minister of Natural Resources to examine the bottlenecks and develop processes that would result in more timely release of these important reports."

Keith Lee spoke briefly to support the need for timely information.

There being no further discussion, the question was called.

Carried Unanimously.

The motion was passed with 4 opposed and 11 abstentions.

Council considered and dealt with the issue at its meeting in June and the issue was raised in three contexts:

1. The resolution was raised with the Minister at the next meeting
2. The Crown Lands Forestry Committee raised this matter for inclusion in the upcoming review of the independent forest audit program and will include the resolution as input.
3. The Registrar also was in touch with Ministries' executives.

Resolution 2011-2

Moved by Jim McCready, R.P.F. and seconded by Astrid Nielsen, R.P.F.

"Whereas Canada has benefited from a proud history of graduates from the Faculty of Forestry at the University of Toronto. Its reputation is well documented and highly regarded internationally. Since 1907 graduates have served in significant conservation roles.

"The Faculty also has the distinction of graduating Canada's first postgraduate in urban forestry in 1975. This accomplishment has led to a number of registered professional foresters in the specialized field of urban forestry.

Ontario needs the skill set of Faculty of Forestry graduates more than ever for the urban forest, which is threatened by the Emerald Ash Borer estimated to cost Canadians \$2 billion over the next 20 years.

"Be it resolved that Council give consideration to opposing any down-grading of the faculty of Forestry at the University of Toronto,

"And that the Ontario Professional Foresters' Association continue to work with the Canadian Forestry Accreditation Board to support accreditation of the Faculty's unique skill set in such specializations as urban forestry.

Jim spoke briefly about the need to support U of T forestry.

There being no further discussion, the question was called.

Carried Unanimously.

Council considered the resolution at its June meeting and considered the ongoing situation at several subsequent meetings:

1. In previous discussion, Council Members had registered concern about the University hierarchy's direction, but initially understood that retaining Forestry as a Faculty was not an option the current Dean felt was possible. Both the deadlines discussed at that time and the possible options seemed to have evolved.

Ontario Professional Foresters Association 2012 Annual Report

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION ANNUAL GENERAL MEETING 2012 MINUTES CONTINUED

2. The Dean accepted an invitation to meet with Council to discuss the Faculty's future.

3. As recommended, a letter was sent to the President expressing concern and requesting a meeting, which has not occurred.

4. Councillor Anne Koven has reported periodically to Council and the Urban Forestry Committee that she chaired.

5. Late in 2011, a second letter was drafted and shared with the Dean for comment before it was sent. It was recently finalized and sent, again requesting a meeting.

6. The Faculty Advisory Committee has asked for and received a commitment for a clear brief vision that advocates could be asked to support. It is understood that this is forthcoming. Once that is available, Council may be able to take other action. In summary, this remains an ongoing matter for Council's attention.

8. Receiving Reports

The President noted, before calling for a motion, that on page 29 there is a report, introduced last year, from the Ontario Forestry Association reflecting OPFA's support for OFA's education activity. Council has approved an updated Memorandum of Understanding with OFA to continue the funding for 5 years and has struck a new Career Awareness Committee to work with

OFA and advance related matters. Let Committee Chair Sarah Bros know of any student awareness activity you are involved in locally or of your willingness to help the committee.

The President asked whether any reports needed to be considered separately. Hearing none, the President asked for a motion to receive the reports.

Motion: It was moved by Paul Poschmann, R.P.F. and seconded by Greg Pawson, R.P.F. that the following reports be received as presented in the Annual Report.

- President's Report
- Report of Registrar & Executive Director
- Registration Committee
- Recognition and Awards
- Editorial Board
- Website Committee
- Competency Support Committee
- Private Lands Forestry Committee
- Crown Lands Forestry Committee
- Urban Forestry Committee
- Canadian Forestry Accreditation Board
- Ontario Forestry Association
- Finance and Audit Committee

Carried.

9. Consideration of Specific Reports in the Annual Report:

No reports were requested to be separately considered.

10. Auditor's Report and Financial Statements.

The President noted that the 2011 Financial Statements have been approved by Council and the Auditor's Report has been received. They appear in the Annual Report. The President called for questions for the Registrar, however, no questions were asked.

11. Appointment of Association Auditor

The President noted that Council has appointed Ed Girardi, C.A. as Auditor for the Association for the year ending November 30th, 2012. The President called for questions however, no questions were asked.

President then concluded that all reports in the 2011 Annual Report were covered, except for the information on pages 47 through 51: our sponsors for the Fall Seminars and for last year's Annual Conference. The members applauded last year's sponsors as well as the sponsors for this year's Annual Conference.

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION ANNUAL GENERAL MEETING 2012 MINUTES CONTINUED

12. Reporting an update to the OPFA Strategic Plan

The Strategic Plan currently on our website was approved by Council for the period 2009 through 2011. Council undertook a preliminary review in December and decided to devote most of an extra meeting in February to review. Honourary Member Jim Parker facilitated the session.

The outcome was a revised framework with an increase in focus shown by two Core Business: Regulation and Advocacy, reflecting in part Members' requests for more attention to the latter as well as an expectation of more changes as the Province deals with its deficit.

As well there is a slight increase in detail which will help Council monitor our efforts, priorities and expenditures.

Yesterday's Council meeting included a discussion of targets for achievement over the next three years which will allow Council to receive annual progress reporting. The Executive Committee will reflect this in the draft 2013 operating plan it will propose for Council consideration.

We expect next year's financial statements to reflect these shifts.

13. Confirmation of By-law changes:

The President noted that minor changes in by-laws have been approved by Council and now need confirmation from a majority in attendance. Copies of the changes were distributed to members and are available here today. The President called for a motion.

Motion: A motion was put forward by Paul Poschmann, R.P.F. and seconded by Susan Jarvis, R.P.F. that the by-law changes made by Council be confirmed.

Carried.

14. GPITF (Growing Professionalism in the Forest) initiative:

The President noted that the initiative has been proceeding and David Milton would provide an update. David Milton reported that there had been a series of meetings held with all four of all parties. Each of them felt the people of Ontario would be well served by professional self-regulation outside of government regulation.

14. GPITF (Growing Professionalism in the Forest) initiative:

The President noted that the initiative has been proceeding and David Milton would provide an update. David Milton reported that there had been a series of meetings held with all four of the

major political parties. Each of them felt the people of Ontario would be well served by professional self-regulation outside of government regulation.

15. Fee Schedule

The President noted that Council approved further changes to the fee schedule to reflect that applicants and Members should bear the cost incurred at their expense:

- i) Members applying to our Registration Committee to consider a change in Member Category will pay \$50;
- ii) Members applying to return to Full Member status if they have been an Inactive or Life Member for 5 years will pay the application fee, reflecting the extra due diligence required;
- iii) Applicants for Membership who have not graduated from an accredited program will now be assessed through a process developed by the Canadian Federation of Professional Forestry Associations (CFPFA). This reflects the obligation under the Agreement on Internal Trade and Labour Mobility Legislation to accept each others' R.P.F. and is based on the new competency-based Certification Standards approved at the end of 2008. This assessment fee is currently set at \$500. The Registration Committee will also be using this process for assessing new applicants for Associate Members.

Ontario Professional Foresters Association 2012 Annual Report

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION ANNUAL GENERAL MEETING 2012 MINUTES CONTINUED

The President noted that the financial statement for 2011 showed a slight in-year loss. Council asked the Finance and Audit Committee to make recommendations on how we should move forward, given growing demands on our resources just to maintain our current activity. Our reserves and unrestricted net assets allow us some flexibility but as Members and the government call for more, costs will escalate.

The President noted that after seven years of no increase in annual fees, Council has decided that we need to begin reflecting costs in our annual fees. We do not want to incur another major increase. Advised by the Finance and Audit Committee which reviewed a number of indicators, Council approved in principle a 2% increase each year for the next five years, rounding to the nearest \$5 and a similar increase in the Life Member one-time fee. As always, Council will welcome Member input and the only firm decision is for next year (2012-2013) when this would mean \$460 for Full Members and \$230 for Associates, Non-Residents and Inactive Members.

16. Ratification of Actions of Council:

The President called for a motion:

Motion: A motion was put forward by Greg Pawson, R.P.F.

and seconded by Gord King, R.P.F. that all acts, contracts, by-laws, proceedings, appointments, elections and payments enacted, made, done and taken by the Council and Officers of the Association since the last Annual Meeting of the Association to the date hereof, as the same are set out or referred to in the minutes of the Council, or in the financial statements submitted to this meeting, be and the same are hereby ratified, approved, sanctioned and confirmed.

Carried.

17. Resolutions:

The President noted that in keeping with our Act, OPFA resolutions only call upon Council to consider matters covered. However, despite suggestions from our lawyer that Resolutions are inappropriate, Council continues to prefer involving the Membership when possible.

It was also noted that our new bylaws call for written, moved and seconded, Resolutions to be received at the OPFA office at least 6 weeks before the Annual Meeting so they might be included on the agenda; none were received. It was also noted that bylaws further allow other written, moved and seconded resolutions to be introduced and considered at the AGM, but only if the majority of Members present agree to consider the resolution.

No resolutions were introduced.

18. Other Business:

The President inquired if there was any other business for discussion, however, there was none.

The President raises two matters before adjournment:

2013 Annual Conference

The President announced that Ottawa area Members have begun organizing the 56th OPFA Annual Conference for April 10-12, 2013, The conference hotel to be confirmed soon.

Acknowledgements 2012 Annual Conference

The President acknowledged the Support of sponsors and exhibitors in difficult times, acknowledging particularly the support of the Ministry of Natural Resources and the Canadian Forest Service. His comment was greeted with a round of applause. The President also noted the excellent organization and hard work of the volunteers on the Conference Organizing Committee 2012 and asked them to come forward:

Greg Pawson, RPF: Sole Co-Chair

Troy Anthony, RPF

Mike Barker

Chris Clowater, R.P.F.

Spooner Collins, R.P.F.

Kirsten Corrigan, R.P.F.

Tom Croswell, R.P.F.

Rhonda Hancherow

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION ANNUAL GENERAL MEETING 2012 MINUTES CONTINUED

Craig Howard, R.P.F.

Richard Macnaughton, R.P.F.

Neil Peterson, R.P.F.

Dan Puddister, Associate.

Betty van Kerkhof, R.P.F.

Erik Wainio

Again, this drew a round of applause.

19. Adjournment:

The President called for a motion to adjourn:

Motion: Sarah Bros, R.P.F.
moved that the 2012 Annual
General Meeting of the O.P.F.A.
be adjourned.

Carried.



Ontario Professional Foresters Association

Audited Financial Statements

November 30, 2012

Ontario Professional Foresters Association

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• Statement of Changes in Net Assets	4
• Statement of Cash Flows	5
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Ontario Professional Foresters Association 2012 Annual Report

ED GIRARDI PROFESSIONAL CORPORATION

(Authorized to practise public accounting by The Institute of Chartered Accountants of Ontario)

463 Alper Street
Richmond Hill, ON L4C 2Z5

ED GIRARDI, B.B.A., C.A.
Chartered Accountant

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Independent Auditor's Report

TO: The Members of the Ontario Professional Foresters Association

I have audited the accompanying financial statement of the Ontario Professional Foresters Association which comprise the balance sheet at November 30, 2012 and the statements of operations, changes in net assets, and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement. I am also required to comply with applicable ethical requirements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparations and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, the auditor expresses no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Ontario Professional Foresters Association as at November 30, 2012 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Richmond Hill, Ontario
February 14, 2013


Chartered Accountant
Licensed Public Accountant

Ontario Professional Foresters Association 2012 Annual Report

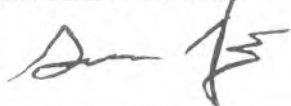
Ontario Professional Foresters Association

Balance Sheet

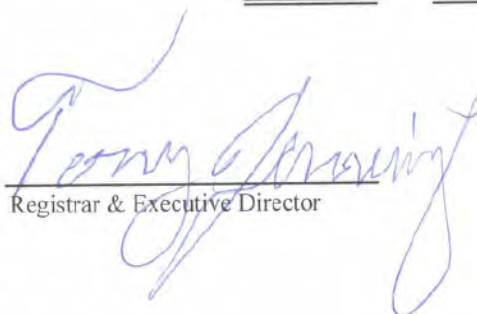
As at November 30

	2012	2011
Assets		
Current		
Cash	\$ 103,978	\$ 53,062
Accounts receivable	10,099	6,718
Prepaid expenses and deposits	8,063	8,038
	<u>122,140</u>	<u>67,818</u>
Investments (Note 3)		
Investments reserved for future use	368,972	364,230
Investments available for current use	125,767	139,669
	<u>494,739</u>	<u>503,899</u>
	<u>\$ 616,879</u>	<u>\$ 571,717</u>
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 50,465	\$ 31,619
Prepaid membership fees (Note 6)	66,269	52,209
	<u>116,734</u>	<u>83,828</u>
Net Assets		
Net assets reserved for future use (Note 5)	368,972	364,230
Unrestricted net assets	131,173	123,659
	<u>500,145</u>	<u>487,889</u>
	<u>\$ 616,879</u>	<u>\$ 571,717</u>

On behalf of the Board:



President



Registrar & Executive Director

The accompanying notes are an integral part of these financial statements.

Ontario Professional Foresters Association 2012 Annual Report

Ontario Professional Foresters Association

Statement of Operations

For the Year Ended November 30

	2012	2011
Revenues		
Memberships	\$ 281,273	\$ 289,604
Application and examination	9,450	10,325
Annual general meeting	(95)	2,459
Miscellaneous	830	1,185
Interest on investments and deposits - unrestricted funds	2,681	2,845
	<u>294,139</u>	<u>306,418</u>
Expenses (Note 7)		
Regulatory	66,134	62,313
Profile (recognition of profession)	31,663	39,180
Policy engagement	49,053	49,031
Competency	2,469	10,878
Member services	23,063	26,367
Governance	43,633	38,445
General administration	70,610	80,713
	<u>286,625</u>	<u>306,927</u>
Excess (deficiency) of revenues over expenses before interest from restricted funds	7,514	(509)
Interest earned on restricted funds	<u>4,742</u>	<u>14,472</u>
Excess of revenues over expenses	<u>\$ 12,256</u>	<u>\$ 13,963</u>

The accompanying notes are an integral part of these financial statements.

Ontario Professional Foresters Association 2012 Annual Report

Ontario Professional Foresters Association

Statement of Changes in Net Assets For the Year Ended November 30

	Reserve funds	Unrestricted	2012	2011
Balance, beginning of year	\$ 364,230	\$ 123,659	\$ 487,889	\$ 473,926
Excess of revenues over expenses	-	12,256	12,256	13,963
Funds reserved for future use (Note 5)	4,742	(4,742)	-	-
Balance, end of year	<u>\$ 368,972</u>	<u>\$ 131,173</u>	<u>\$ 500,145</u>	<u>\$ 487,889</u>

The accompanying notes are an integral part of these financial statements.

Ontario Professional Foresters Association 2012 Annual Report

Ontario Professional Foresters Association

Statement of Cash Flows For the Year Ended November 30

	2012	2011
Cash provided by (used for):		
Operations		
Excess of revenues over expenses for the year	\$ 12,256	\$ 13,963
Changes in non-cash working capital components:		
Prepaid expenses and deposits	(25)	(46)
Accounts receivable	(3,381)	(1,825)
Accounts payable and accrued liabilities	18,846	(16,822)
Due to Ontario Professional Forestry Foundation	-	(2,618)
Prepaid membership fees	14,060	(33,009)
	<u>29,500</u>	<u>(54,320)</u>
Investing		
Decrease in investments	<u>9,160</u>	<u>8,828</u>
Increase (decrease) in cash during the year	50,916	(31,529)
Cash balance, beginning of year	<u>53,062</u>	<u>84,591</u>
Cash balance, end of year	<u>\$ 103,978</u>	<u>\$ 53,062</u>

The accompanying notes are an integral part of these financial statements.

Ontario Professional Foresters Association 2012 Annual Report

Ontario Professional Foresters Association

Notes to Audited Financial Statements For the Year Ended November 30, 2012

1. General

The Ontario Professional Foresters Association ("the Association"), established in 1957, serves as a governing body for professional foresters, ensuring professionalism and accountability. The Association is incorporated under the laws of Ontario and has no share capital.

2. Summary of Significant Accounting Policies

Cash and cash equivalents

The Association's policy is to disclose bank balances under cash and cash equivalents, including any bank overdrafts.

Investments

Investments consist of Guaranteed Investment Certificates and bonds and are recorded at the lower of cost and market value.

Capital assets

Council approved charging to expense purchases of office equipment for 1990 and subsequent years. In fiscal 2012 no capital items have been expensed.

Prepaid membership fees

Required fees received in the current year which pertain to the subsequent year are shown as a liability in the financial statements.

Revenue recognition

Membership fees of the Association are recognized as revenue in the year to which the fees apply. The Association follows the deferral method of accounting for its membership fees.

Contributed services

Volunteers contribute their time each year to assist the Association in carrying out its various activities. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

Ontario Professional Foresters Association 2012 Annual Report

Ontario Professional Foresters Association

Notes to Audited Financial Statements For the Year Ended November 30, 2012

3. Investments

The cost of investments, including accrued interest at November 30, 2012, was \$494,739 (2011: \$503,899) and they consist of the following:

Investments reserved for future use

Guaranteed Investment Certificate	Interest Rate	Due Date	Cost and Market Value	Accrued Interest	Total
Maple Trust	3.30%	April 1, 2016	\$ 36,700	\$ 2,024	\$ 38,724
Province of B.C. CPN	3.24%	December 18, 2014	49,694	5,025	54,719
Equitable Trust	2.40%	April 6, 2015	75,000	1,178	76,178
Home Trust	2.20%	July 14, 2014	13,718	197	13,915
B2B Trust	2.85%	July 16, 2013	38,400	2,606	41,006
Canadian Western Bank	3.21%	April 23, 2015	32,670	2,741	35,411
Dundee Bank	3.25%	March 30, 2016	41,080	3,447	44,527
Manulife Bank	3.85%	April 23, 2015	32,670	3,284	35,954
			<u>319,932</u>	<u>20,502</u>	<u>340,434</u>
Cash on deposit with Scotia McLeod			<u>28,538</u>	<u>-</u>	<u>28,538</u>
			<u>\$ 348,470</u>	<u>\$ 20,502</u>	<u>\$ 368,972</u>

Investments available for current use

Guaranteed Investment Certificate	Interest Rate	Due Date	Cost and Market Value	Accrued Interest	Total
TD Canada Trust	0.45%	December 21, 2012	\$ 30,012	\$ 5	\$ 30,017
TD Canada Trust	0.80%	November 15, 2013	30,103	10	30,113
Home Trust	2.40%	May 6, 2013	30,915	1,171	32,086
			<u>91,030</u>	<u>1,186</u>	<u>92,216</u>
Cash on deposit with Scotia McLeod			<u>33,551</u>	<u>-</u>	<u>33,551</u>
			<u>\$ 124,581</u>	<u>\$ 1,186</u>	<u>\$ 125,767</u>

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Notes to Audited Financial Statements For the Year Ended November 30, 2012

4. Lease Commitment

The Association leases office premises at 5 Wesleyan Street, Georgetown, Ontario. Monthly lease payments are \$830.55 and the two year lease term expires on June 30, 2013.

5. Funds Reserved For Future Use

In 2007 the Association formalized a policy of reserving funds for potential future liabilities including project over-runs, litigation or other contingencies.

A target level of funds has been established by the Council, upon advice from the Finance and Audit Committee and is to be increased by the interest earned on these invested funds. These funds may only be used with the express approval of Council.

The current reserve target was calculated as follows:

Dissolution	\$	45,000
Project over-runs		35,000
Allowance for two concurrent major disciplinary matters		230,000
Interest earned on invested funds		<u>54,230</u>
Balance at November 30, 2011		364,230
Interest earned on invested funds in 2012		<u>4,742</u>
Balance at November 30, 2012	\$	<u><u>368,972</u></u>

6. Prepaid Membership Fees

	2012	2011
Balance, beginning of year	\$ 52,209	\$ 85,218
Amount recognized as revenue in the year	(52,209)	(85,218)
Amount received related to the following year	<u>66,269</u>	<u>52,209</u>
Balance, end of year	\$ <u><u>66,269</u></u>	\$ <u><u>52,209</u></u>

Ontario Professional Foresters Association 2012 Annual Report

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Notes to Audited Financial Statements For the Year Ended November 30, 2012

7. Operating Expenses

The following are operating expenses of the Association:

	2012	2011
Advertising	\$ 9,577	\$ 14,923
Audit - annual	5,454	5,091
Bank charges	7,373	5,883
Consultants	35,361	9,805
Equipment and software	7,090	6,052
Honoraria	1,000	1,000
Insurance	4,691	4,643
Legal	3,588	9,352
Office supplies	1,825	2,370
OFA forestry career awareness support	7,000	7,000
Photocopying and printing	6,048	8,006
Postage	4,231	5,511
Provision for (recovery of) uncollectible receivables	(629)	7,955
Rent	9,967	9,690
Staff	124,279	125,134
Subscriptions	603	1,400
Teleconferencing, telephone and internet	6,187	5,580
Travel, memberships and meetings		
Forestry	7,047	15,447
Regulatory	11,658	8,854
OPFA	31,069	49,205
Website	1,206	1,365
Other	2,000	2,661
	<u>\$ 286,625</u>	<u>\$ 306,927</u>

The above noted expenses are those shown on the statement of operations presented in a more traditional format.

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Notes to Audited Financial Statements For the Year Ended November 30, 2012

8. Major Projects

The following expenses, included in the Statement of Operations, are projects or project groups that have absorbed a significant amount of resources.

	2012	2011
1 Registration		
Inclusivity and mutual recognition	\$ 10,954	\$ 2,229
Fairness Commissioner requirements	3,709	2,699
2 Policy		
Growing professionalism in the forest	39,129	34,583
MNR Transformation	1,384	-
3 Member Services		
Fall seminars	762	14,980
Website renewal project	11,165	-
4 Governance		
Strategic Planning	2,180	-

9. Financial Instruments

The fair values of cash, accounts receivable and accounts payable approximate their carrying amount given their short term maturity.

The Association manages its short term guaranteed investment certificate portfolio according to its cash needs and in such a way as to maximize interest income.

10. Comparative Figures

Certain of the prior year's figures have been restated to conform to the presentation adopted in the current year.

ACKNOWLEDGEMENTS

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Many thanks !!

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