

PUBLIC APPOINTMENTS SECRETARIAT

**Appointments Information Form for Submission to
the Standing Committee on Government Agencies**

Board Name: Criminal Injuries Compensation Board

Position: Associate Chair

Part-time/Full-time: Full-Time

Candidate Name: Sara Mintz

Candidate Information: Attached

Responsibilities of the Agency, Board, or Commission:

The Board determines all applications for compensation where a person is injured or killed in Ontario as a result of a crime of violence as defined by the Criminal Code of Canada. The Criminal Injuries Compensation Board is designated as part of an adjudicative tribunal cluster by regulation made under the Adjudicative Tribunals Accountability, Governance and Appointments Act, 2009.

Public Appointment Application

Applicant **Sara Mintz**
Position Associate Chair (Full-Time)
Criminal Injuries Compensation Board (Tribunals Ontario)
Attorney General
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Application Notes/Comment/Additional Data

Contact Info

First Name Sara
Last Name Mintz
Email

	<i>Primary</i>	<i>Secondary</i>	<i>Other</i>
<i>Street</i>			
<i>Street 2</i>			
<i>Street 3</i>			
<i>City</i>			
<i>Province</i>			
<i>Postal Code</i>			
<i>Phone</i>			
<i>Mobile</i>			

Language(s)

English Proficient

Education

<i>Institution</i>	<i>Credentials</i>	<i>Year</i>
Law Society of Ontario	Called to the Bar of Ontario	July 2004
University of Western Ontario	LL.B. and Honours Business Administration (Concurrent Program)	1999-2003
University of Western Ontario	Honours Bachelor of Arts, Political Science	1995-1999

Employment

<i>Employer</i>	<i>Position/Title</i>	<i>Dates</i>	<i>Responsibilities</i>
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<i>Employer</i>	<i>Position/Title</i>	<i>Dates</i>	<i>Responsibilities</i>
Boulby Weinberg LLP	Lawyer	April 2017 to present	• Passionate and strategic family law lawyer with over 15 years of progressive experience in the representation of family law clients. • Proven ability to combine substantive knowledge, ingenuity, and strong advocacy skills to achieve desired client outcomes. • Business-savvy approach to family law with a focus on cost-effective results. • Areas of expertise include client recruitment, file management, drafting materials, representation at Court proceedings and mediation/arbitration, division of property, support, and custody and access.
Mintz Consulting	Principal and Counsel	January 2013 to April 2017	• Provide counsel on multiple multi-million dollar lawsuits with respect to documentary evidence, chronologies for trial, and relevance of disclosure. • Design and implement multiple strategic plans for various municipal/provincial/federal based projects, including setting directives, communications, community participation, and budget. • Develop relationships and collaborate with key stakeholders to obtain input and participation, and to resolve conflicts based on competing interests. • Successfully work with arms-length organizations to ensure projects meet legal requirements under the various Acts and Rules.
Torkin Manes LLP	Lawyer	July 2007 to January 2013	• Regularly represent clients at the Ontario Superior Court of Justice and Ontario Court of Justice on complex financial issues including property settlements, security requirements, income determination, and support obligations. • Responsible for all aspects of file management, including conducting client meetings, drafting materials, consulting parenting experts and business valuers, and creating strategic case plans. • Conduct legal research and drafted facta used on complex motions, including valuation of corporations, summary judgment, shared parenting of infants, imputing income, and adding non-traditional parties to the litigation. • Negotiate with counsel on a variety of issues resulting in successful settlement of files. • Draft documents for the Court and mediation/arbitration including pleadings, motion materials, Conference Briefs, Mediation Briefs, Offers to Settle, and Orders.
Government of Ontario - Tribunals Ontario	Adjudicator with CICB (cross-appointed to CFSRB and CRB)	May 2019 to present	• Conducting oral, written and electronic hearings (represented and self-represented parties). • Analysis of oral, documentary and expert evidence to determine compensation claims in relation to statutory requirements. • Preparing written reasons outlining decision for granting or denying of awards.

Volunteer

<i>Organization</i>	<i>Position/Title</i>	<i>Dates Involved</i>	<i>Responsibilities</i>
Brain Injury Society of Toronto	Volunteer	September 2018 to present	• Launch and support a Rumsey Neuro team for the BIST Hero 5K Run, Walk or Roll. • Contribute and promote at the BIST Hero 5K as a course marshal, encouraging and motivating all participants at the event.
FDRIO (Family Dispute Resolution Institute of Ontario)	Conference Committee Member	April 2017 to December 2019	• Oversee cross-cultural challenges and opportunities panel for afternoon workshops, including replacing speakers, organizing structure and content of questions, and managing presenter requirements. • Participate in obtaining and retaining sponsors for the conferences, including acting as sponsor liaison for the conferences.
<i>Organization</i>	<i>Position/Title</i>	<i>Dates Involved</i>	<i>Responsibilities</i>

Legal Continuing Education Seminars	Author and Presenter	2009 to present	• Co-Author of “Piercing the Corporate Veil in Family Law” in Barry Lipson ed, The Controlling Mind: Exercising Legal Control – Its Obligations and Liabilities (Toronto: Carswell, 2012) 42. • Presenter and Co-Author of “Disclosure Issues in Family Law Matters – Using Rule 13 to Your Advantage” for Ontario Bar Association Family Law Fundamentals Seminar on October 11, 2012. • Co-Author of “Mediation and Arbitration Agreements: What you Need to Know” for Osgoode Professional Development Seminar on Advance Guide to Negotiating, Challenging and Drafting Domestic Contracts on January 20, 2010. • Co-Author of “Objections in a Family Law Trial” for the Conduct of a Family Law Trial Seminar on October 16, 2009. • Presenter of Family Law Do’s and Don’ts for Financial Advisors to the Etobicoke District Chartered Accountants Association on March 3, 2009.
Autism Speaks Canada	Chair, Walk Now for Autism Speaks Team Torkin Manes LLP/Sir William Osler High School	2010-2013	• Increase the size of the team year over year by 50% through the use of new recruitment strategies. • Design and implement fundraising strategies resulting in a donation from over 90% of all lawyers at Torkin Manes LLP.
United Way of Toronto	Chair, Candy-Gram Campaign at Torkin Manes LLP	2007-2013	• Create and implement the candy-gram campaign, resulting in the most popular event of Torkin Manes LLP’s week-long United Way Campaign. • Develop multiple strategies to increase sales and lower costs to maximize profitability for the charitable donation.

Associations

<i>Organization</i>	<i>Dates Involved</i>
Law Society of Ontario	July 2004 to the present
The Advocates' Society	April 2017 to the present
Toronto Lawyers Association	April 2017 to the present