

PUBLIC APPOINTMENTS SECRETARIAT

Appointments Information Form for Submission to the Standing Committee on Government Agencies

Board Name: Licence Appeal Tribunal (Tribunals Ontario)

Position: Member (Part-Time)

Part-time/Full-time: Part-Time

Candidate Name: Mary Henein Thorn

Candidate Information: Attached

Responsibilities of the Agency, Board, or Commission:

The Licence Appeal Tribunal hears appeals from decisions concerning compensation claims and licensing activities regulated by the Ministry of Consumer Services, the Ministry of Transportation, the Ministry of Children and Youth Services, the Ministry of Training, Colleges and Universities, the Ministry of Municipal Affairs and Housing, and the Ministry of Community Safety and Correctional Services. The Licence Appeal Tribunal is designated as part of an adjudicative tribunal cluster by regulation made under the Adjudicative Tribunals Accountability, Governance and Appointments Act, 2009.

Public Appointment Application

Applicant **Mary Henein Thorn**
Position Member (Part-Time)
Licence Appeal Tribunal (Tribunals Ontario)
Attorney General
Advertisement PAS-210046
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Application Notes/Comment/Additional Data

My strengths throughout my volunteer work and employment has had a strong emphasis on customer service, critical thinking, ability to research, strong communication skills, judgement, organizational skills and time management.

Language(s)

English Proficient
Other Languages: Arabic

Education

Institution	Credentials	Year
Conestoga College	Business Administration Marketing	2000-2004
Carleton University	Political Science	1992-1994

Employment

Employer	Position/Title	Dates	Responsibilities
Jim Ruta Advisorcraft - Keynote Speaker	Business Development	2019- 2021	The position of business development for a key note speaker requires of me to be organized, able to communicate, articulate information to those looking to participate in coaching sessions or hire the keynote speaker. Strong emphasis on time management, organization, communication, business analysis, business plan creation, timelines, execution, follow through, professionalism and the ability to manage many moving parts at the same time.
OnPoint Event Management	Event Manager/Public Relations	2014- 2020	Customer service, event management, budget management, working with different industries to make sure events are a success. Volunteer management
Federal Minister's Regional Office	Special Assistant	approx 2012 and approx Feb 2014- Oct 2015	The role at the Minister's Regional Office was a highly confidential, critical thinking, problem solving role which required the highest level of professionalism, confidentiality, sensitivity, and understanding of policy and intense research. My role as a Special Assistant was to advise the Minister for South Western Ontario in a time sensitive manor about any trends, new policies, issues, developments that arose in Southwestern Ontario. Emphasis in this role on understanding policy, assessment, decision making, communication, critical path, professionalism, integrity, confidentiality, sensitivity, conflict resolution, respectful interactions. Represented the minister and/or attended with the minister high level meetings with other cabinet ministers, stakeholders, MP's and constituents, researched, investigated all potential funding requests and special projects reporting back to the minister and offered advice based on findings. Worked closely with Prime Minister's Office

Employer	Position/Title	Dates	Responsibilities
MPP Michael Harris	Constituency Assistant	2011-2012	As the Constituency Case worker at an MPP's office there was a great emphasis on listening to what the request was being made, investigating the merits of the request. Researching and using a variety of different resources and working with a number of different organizations at times to make sure there wasn't a stone unturned when solving the problem. Emphasis on sensitivity, customer service, confidentiality, judgement, the ability to convey the results in an articulate manner. Knowledge of available resources, discernment, conflict resolution, ability to deal with people when an undesirable outcome is unavoidable. Ability to show compassion. Knowledge of different kinds of legislation and policy pertaining to the provincial government.
AdSpace Plus	CEO	Jan 2008-May 2014	Run all aspects of business, Hiring of staff, Management, HR, Budgets, Sales, Marketing, Business development, working with suppliers, building sales and company growth

Community

Organization	Position/Title	Dates Involved	Responsibilities
MS Society Grand River Chapter	Chair/Director at large	2012-2017	Oversee Board business, work closely with National MS Society to strategically plan short and long term goals. Raise awareness within region about the need for the centre. Fundraising initiatives. Client programs. Work closely with Executive Director to keep operations running at optimum Followed closely any legislative policies that affected the work of the centre and advocated at Queens Park on behalf of those with MS to change legislation for those with disabilities and raise awareness. Strong written and verbal communication used to advocate for those with MS. Maintained confidentiality of clients health information. Understood the need for special accommodation and inclusion.
Sunlife Uptown Jazz Festival	Sponsorship Chair	2017-2017	Meet with high level executives in the corporate arena to raise sponsorship funds for festival. Create marketing material suitable to attract sponsors Meet deadlines and raise necessary funds. Strong organizational and communications skills necessary to attract sponsors. Able to articulate and converse the needs of the festival both in verbal and written forms. Able to negotiate and bring necessary sponsorship funds. Researched potential sponsors, prepared sponsorship packages, initiated meetings which resulted in funding needed for the festival.
Stanley Park Community Association	Public Relations Director	2007-2015	Act as Public relations Director handling all Marketing materials, working with committee members, growing the number of attendees at the centre, public speaking, hosting meetings with special interest groups
Confederation Club	Marketing Chair	2018-Apr 2016	Market, advertise, increase awareness about organization. Reach out to members, act as a contact for new members to join organization and attend events.

Organization	Position/Title	Dates Involved	Responsibilities
Bless Canada (Charitable organization)	Property Management/Volunteer/board member	2009-2021	This role requires an understanding of both the landlord tenant laws as well as the rules and regulations of a non profit organization. Day to day requirements of managing this building includes, filling vacant by advertising the unit, following the application process as laid out by the Province of Ontario, meeting potential tenants, interviewing, and doing a thorough investigation by way of credit reports, Facebook searches and any other means available to determine the right fit. Communicating with applicants to let them know their eligibility. Representing the Charity at Tribunal hearings, depositing the rent, managing tenants needs, given we are a charitable organization located in the downtown area many of the tenants have mental health issues, face homelessness, or employment issues, my role is to always find the best result for the charity and for the tenant. Furthermore, I have participate in the negotiation process with the city in the expropriation of land.
Kitchener Housing board	Board member	March 2019-Present	As a board member I am accountable for the governance and oversight of the Kitchener Housing Board and have responsibility for the stewardship of the organization. Some of my direct responsibilities include: strategic planning; risk management; monitoring the Foundation's performance. My duties also include keeping up to date with relevant provincial legislation and the policies and bylaws of your organization. Avoid conflict of interest situations. Open mindedness, vision, critical thinking, understanding of the long and short term needs of our community. The ability to not only understand the needs but to communicate them to the board effectively, contribute to meaningful dialogue amongst my peers and contribute to the growth and well being of the community at large as well as the organization.
Ontario Trillium Foundation	VP	May 2019-Present	Appointed by the Minister of Heritage, Sport, Tourism and Cultural Industries Work collaboratively with the Chair and the executive staff to make sure over \$200 million in public funding is distributed in an equitable, timely manner according to the boards mission, mandate, by-laws and Memorandum of Understanding between the province and the organization. Developing the organization's policies, strategizing ways to meet goals, ensuring that operations abide by relevant laws and regulations and making sure that any decisions or actions align with the interests of all stakeholders. Maintain multi level relationships throughout the organization to ensure the best possible decisions and outcomes for the health of the organization. Critical thinking, decision making, governance, assessment, strategic thinking, problem resolution.