

AUSABLE BAYFIELD CONSERVATION AUTHORITY
Financial Statements
Year Ended December 31, 2018

AUSABLE BAYFIELD CONSERVATION AUTHORITY

Index to Financial Statements

Year Ended December 31, 2018

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Operations	4
Statement of Change in Net Financial Assets	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 13
Expenditures by Type (<i>Schedule 1</i>)	14

INDEPENDENT AUDITOR'S REPORT

To the Members of Ausable Bayfield Conservation Authority

Opinion

We have audited the financial statements of Ausable Bayfield Conservation Authority (the Authority), which comprise the statement of financial position as at December 31, 2018, and the statements of operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Authority as at December 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Authority in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Authority or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

(continues)

James B. MacNeill FCPA, FCA, CFP Jeremy A. Giles CPA, CA Lissa Savage CPA, CA
Robert F. Edmundson CPA, CA (Retired)

INDEPENDENT AUDITOR'S REPORT *(continued)*

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

MacNeill Edmundson

London, Ontario
March 21, 2019

PROFESSIONAL CORPORATION
CHARTERED PROFESSIONAL ACCOUNTANTS
Authorized to practise public accounting by
the Chartered Professional Accountants of Ontario

James B. MacNeill FCPA, FCA, CFP Jeremy A. Giles CPA, CA Lissa Savage CPA, CA
Robert F. Edmundson CPA, CA (Retired)

AUSABLE BAYFIELD CONSERVATION AUTHORITY**Statement of Financial Position****December 31, 2018**

	2018	2017
FINANCIAL ASSETS		
Cash	\$ 1,312,672	\$ 1,548,688
Marketable securities (Note 5)	6,405,030	6,554,473
Accounts receivable	196,017	221,927
Due from related party (Note 9)	56,165	95,968
	<u>\$ 7,969,884</u>	<u>\$ 8,421,056</u>
LIABILITIES		
Accounts payable and accrued liabilities	\$ 183,855	\$ 152,606
Deferred revenue (Note 4)	602,058	950,895
	<u>785,913</u>	<u>1,103,501</u>
NET FINANCIAL ASSETS	<u>\$ 7,183,971</u>	<u>\$ 7,317,555</u>
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 2.)	5,605,874	5,432,683
Prepaid expenses	11,248	11,248
	<u>5,617,122</u>	<u>5,443,931</u>
ACCUMULATED SURPLUS (Note 8)	<u>\$12,801,093</u>	<u>\$12,761,486</u>

ON BEHALF OF THE BOARD





Chair

Vice-Chair

AUSABLE BAYFIELD CONSERVATION AUTHORITY

Statement of Operations

Year Ended December 31, 2018

	Budget 2018	2018	2017
REVENUES			
Deferred revenue - prior year (Note 4)	\$ 969,826	\$ 950,895	\$ 1,034,959
General levy	908,319	908,320	872,145
Partnership contribution	688,562	884,991	1,170,415
User fees	754,393	600,173	636,737
Special levy	498,699	479,399	477,149
Provincial grant	503,202	451,484	371,464
Investment income	13,000	205,687	204,980
Rental	65,262	58,649	56,277
Capital levy	28,599	28,599	28,599
Donations	1,350	20,334	12,402
Miscellaneous	-	2,370	5,790
Transfer from Reserve	321,044	-	-
Unrealized gain (loss) on investments	-	(251,401)	99,654
Deferred revenue - current year (Note 4)	(447,152)	(602,058)	(950,895)
	4,305,104	3,737,442	4,019,676
EXPENDITURES (Schedule 1)			
Environmental monitoring	1,563,033	1,409,901	1,613,119
Corporate services	1,052,034	800,823	729,883
Floodplain management	434,218	370,969	353,854
Drinking water source protection	444,401	330,127	345,286
Stewardship	366,779	327,410	324,820
Recreation	238,527	146,522	139,073
Education	170,342	142,238	131,221
Property management	112,058	93,490	100,270
Vehicles and equipment	117,400	76,355	81,047
	4,498,792	3,697,835	3,818,573
ANNUAL SURPLUS FROM OPERATIONS	(193,688)	39,607	201,103
OTHER REVENUE			
Gain on disposal of tangible capital assets	-	-	3,886
ANNUAL SURPLUS (DEFICIT)	(193,688)	39,607	204,989
ACCUMULATED SURPLUS, beginning of year (Note 8)	-	12,761,486	12,556,497
ACCUMULATED SURPLUS, end of year (Note 8)	\$ -	\$ 12,801,093	\$ 12,761,486

AUSABLE BAYFIELD CONSERVATION AUTHORITY**Statement of Change in Net Financial Assets****Year Ended December 31, 2018**

	2018	2017
Annual surplus (deficit)	\$ 39,607	\$ 204,989
Acquisition of tangible capital assets	(385,616)	(86,719)
Amortization of tangible capital assets	212,425	213,714
Loss (gain) on disposal of tangible capital assets	-	(3,886)
Proceeds on disposal of tangible capital assets	-	3,886
Subtotal	(133,584)	331,984
Acquisition of prepaid expense	(11,248)	(11,248)
Use of prepaid expense	11,248	11,248
Change in net financial assets	\$ (133,584)	\$ 331,984
Net financial assets, beginning of year	\$ 7,317,555	\$ 6,985,571
Net financial assets, end of year	\$ 7,183,971	\$ 7,317,555

AUSABLE BAYFIELD CONSERVATION AUTHORITY**Statement of Cash Flows****Year Ended December 31, 2018**

	2018	2017
OPERATING ACTIVITIES		
Annual surplus (deficit)	\$ 39,607	\$ 204,989
Items not affecting cash:		
Amortization of tangible capital assets	212,425	213,714
Gain on disposal of tangible capital assets	-	(3,886)
Unrealized (gain) loss on investments	251,401	(99,654)
	<u>503,433</u>	<u>315,163</u>
Changes in non-cash working capital:		
Accounts receivable	25,910	93,436
Accounts payable and accrued liabilities	31,248	(4,479)
Deferred revenue (<i>Note 4</i>)	(348,837)	(84,064)
Due to (from) related parties	39,803	(92,395)
	<u>(251,876)</u>	<u>(87,502)</u>
Cash flow from operating activities	<u>251,557</u>	<u>227,661</u>
CAPITAL ACTIVITIES		
Proceeds on disposal of tangible capital assets	-	3,886
Purchase of tangible capital assets	(385,616)	(86,719)
Cash flow used by capital activities	<u>(385,616)</u>	<u>(82,833)</u>
INVESTING ACTIVITY		
Purchase of marketable securities	<u>(101,957)</u>	<u>(765,638)</u>
DECREASE IN CASH FLOW	<u>(236,016)</u>	<u>(620,810)</u>
Cash - beginning of year	<u>1,548,688</u>	<u>2,169,498</u>
CASH - END OF YEAR	<u>\$ 1,312,672</u>	<u>\$ 1,548,688</u>

AUSABLE BAYFIELD CONSERVATION AUTHORITY

Notes to Financial Statements

Year Ended December 31, 2018

DESCRIPTION OF OPERATIONS

The Ausable Bayfield Conservation Authority was created through an Order-in-Council that was approved by the Administrator of the Government of the Province of Ontario, dated July 30, 1946, under the authority of the *Conservation Authorities Act* 1946. The *Act* sets out that the objects of the Conservation Authority are to establish and undertake, in its area of jurisdiction, a program designed to further the conservation, restoration, development and management of natural resources.

The Ausable Bayfield Conservation Authority, as a non profit organization, is exempt from income taxes under the *Income Tax Act of Canada*.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Ausable Bayfield Conservation Authority follows Canadian Public Sector Accounting Standards in preparing its financial statements. The significant accounting policies that were used are as follows:

Tangible capital assets

Tangible capital assets are recorded at cost. The cost of a contributed asset is considered to be equal to its fair market value at the date of contribution.

The cost of a tangible capital asset is charged directly to the project or program. For items recorded as a capital purchase, an internal charge rate is calculated which is designed to recover all operating costs plus replacement costs. Projects or programs are then assessed by the internal rate which is applied based on usage records for the item involved. On an annual basis, the net revenue and expenses that are reported determine the appropriation to or from the internally restricted surpluses (*Note 8*).

In addition, the cost of any equipment that was leased from the private sector was allocated to current projects or programs.

Amortization is provided over the estimated useful lives of the assets. The rates used are as follows:

20 years	straight-line method
50 or 75 years	straight-line method
5 years	straight-line method
5 years	straight-line method
10 years	straight-line method
10 years	straight-line method
50 years	straight-line method

(continues)

AUSABLE BAYFIELD CONSERVATION AUTHORITY

Notes to Financial Statements

Year Ended December 31, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Revenue recognition

Government funding including transfers, municipal capital and operating levies, grants, contract services and management fees are recognized in the financial statements when the payments are authorized and all eligibility criteria have been met, except when there is a stipulation that gives rise to an obligation that meets the definition of a liability. In that case, the funding is recorded as deferred revenue and recognized as revenue as the stipulations are met.

Authority generated revenues including property rental income, contract services, admissions and parking, permits, environmental assessments, programs, events, program and event sponsorships, product sales and membership fees are recognized as revenue in the period in which the related services are performed. Amounts collected for which the related services have not been performed are recorded as deferred revenue and recognized as revenue when the related services are performed. Unrestricted donations are recorded as revenue in the period they are received or receivable, when a reasonable estimate can be made of the amount involved. Externally restricted donations are deferred and recognized as revenue in the year in which the related expenses are recognized. Donated tangible capital assets are recorded at fair market value, when fair market value can be reasonably estimated.

Inventory

Inventory representing items purchased for resale, is expensed to the respective program during the year.

Investments

The marketable securities (consisting of equities, bonds, mutual funds and cash) are recorded at their current market value. Realized and unrealized gains and losses, arising on the recognition of market value, are recorded in the year that they occur.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

AUSABLE BAYFIELD CONSERVATION AUTHORITY

Notes to Financial Statements

Year Ended December 31, 2018

2. TANGIBLE CAPITAL ASSETS

<u>Cost</u>	2017 Balance	Additions	Disposals	2018 Balance
Land	\$ 2,245,211	\$ -	\$ -	\$ 2,245,211
Land improvements	273,620	-	-	273,620
Buildings	1,922,525	41,425	-	1,963,950
Motor vehicles	219,129	51,520	42,153	228,496
Computer equipment	335,219	18,809	-	354,028
Equipment	217,220	18,638	-	235,858
Furniture and fixtures	102,686	-	-	102,686
Flood and erosion control structures and trails	6,377,494	255,223	-	6,632,717
	\$ 11,693,104	\$ 385,615	\$ 42,153	\$ 12,036,566

<u>Accumulated Amortization</u>	2017 Balance	Amortization	Accumulated Amortization on Disposals	2018 Balance
Land improvements	\$ 227,415	\$ 5,041	\$ -	\$ 232,456
Buildings	876,265	31,373	-	907,638
Motor vehicles	171,578	18,850	42,153	148,274
Computer equipment	275,605	21,100	-	296,705
Equipment	144,795	10,673	-	155,468
Furniture and fixtures	84,746	2,374	-	87,120
Flood and erosion control structures and trails	4,480,017	123,014	-	4,603,031
	\$ 6,260,421	\$ 212,425	\$ 42,153	\$ 6,430,692

<u>Net book value</u>	2018	2017
Land	\$ 2,245,211	\$ 2,245,211
Land improvements	41,164	46,205
Buildings	1,056,312	1,046,260
Motor vehicles	80,222	47,551
Computer equipment	57,323	59,614
Equipment	80,390	72,425
Furniture and fixtures	15,566	17,940
Flood and erosion control structures and trails	2,029,686	1,897,477
	\$ 5,605,874	\$ 5,432,683

AUSABLE BAYFIELD CONSERVATION AUTHORITY

Notes to Financial Statements

Year Ended December 31, 2018

3. FINANCIAL INSTRUMENTS

The Authority's financial instruments consist of cash, accounts receivable, due from related parties, accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the Authority is not exposed to significant interest, currency liquidity or credit risks that would arise from these financial instruments. The financial instruments are recorded at cost and their fair value approximates their carrying values, unless otherwise stated.

4. DEFERRED REVENUE

Grants and other amounts that are received in advance of directly related expenses are deferred and recognized as revenue when the expenses are incurred. The amounts deferred in the current and prior year are as follows:

	2018	2017
Project grants	\$ 287,564	\$ 504,142
Part IV Enforcement	162,496	108,232
Special levy	113,185	130,995
Drinking Water Source Protection	35,257	44,362
User fees	3,556	22,341
Pedestrian bridge	-	140,823
	\$ 602,058	\$ 950,895

5. MARKETABLE SECURITIES

The marketable securities consist of the following:

	2018	2017
Cash and equivalents	\$ 235,862	\$ 301,116
Certificates of Deposit	2,481,690	2,473,934
Equity Mutual Funds	2,784,724	2,840,997
Fixed Income Mutual Funds	902,754	938,426
	\$ 6,405,030	\$ 6,554,473

6. BUDGET FIGURES

The unaudited budget figures that were included as comparative amounts are those as approved by the Board of Directors during the December 21, 2017 meeting.

AUSABLE BAYFIELD CONSERVATION AUTHORITY

Notes to Financial Statements

Year Ended December 31, 2018

7. LESSOR COMMITMENT

The Authority has a lease contract with Great Canadian Hideaway Inc. for approximately 230 acres of land at the Parkhill Campground. The lease term expires in 2038. Basic rental revenue over the subsequent years is follows:

2018	\$ 17,480
2019	17,830
2020	18,180
2021	18,550
2022	18,920
Thereafter (2023-2038)	<u>333,740</u>
	<u>\$ 424,700</u>

In addition to the rental revenue noted above, the Authority includes in its rental revenue the appropriate annual costs for taxes and insurance.

In addition, to the campground rent noted above, the Authority collects a percentage rent on an annual basis. The percentage rent is 5% of gross revenue in excess of \$250,000. In the current year \$6,764 (2017 - \$5,802) was received for percentage rent.

AUSABLE BAYFIELD CONSERVATION AUTHORITY**Notes to Financial Statements****Year Ended December 31, 2018****8. ACCUMULATED SURPLUS**

The accumulated surplus has been segregated into the following respective categories and are all internally restricted by either management or the Board of Directors.

	Balance 2017	Appropriations from Operations	Appropriations to Operations	Balance 2018
Internally restricted surplus				
Property Management	\$ 301,964	\$ 4,946	\$ (58,569)	\$ 248,341
Flood and Erosion Control				
Major Maintenance	559,778	16,462	(19,499)	556,741
Vehicles and Equipment	146,530	1,740	(17,706)	130,564
Barrier-Free Trails, Facilities	71,982	7,611	-	79,593
Outdoor Education	166,680	11,603	-	178,283
Administration IT	82,584	4,738	(5,731)	81,591
Stewardship Endowment	5,149,869	(60,159)	(56,732)	5,032,978
Administration Building	120,140	25,926	(14,763)	131,303
Operating Reserve	491,405	280,117	(265,658)	505,864
	\$ 7,090,932	\$ 292,984	\$ (438,658)	\$ 6,945,258
Tangible Capital Assets	5,432,683	385,616	(212,425)	5,605,874
Working capital	237,871	(385,616)	397,706	249,961
	\$ 12,761,486	\$ 292,984	\$ (253,377)	\$ 12,801,093

The respective funds and the utilization of the said funds are described as follows:

Property Management - Forest management, conservation area maintenance and capital improvements;

Flood and Erosion Control Major Maintenance - To offset the costs of the dam erosions and control structure repairs;

Vehicles and Equipment - Purchase of the fleet's vehicles, a tractor and other work machinery as well as computers, scientific equipment and monitoring stations;

Barrier Free Trails - Capital purchases, or improvements to create barrier free trails on conservation lands or lands where a partnership exists;

Outdoor Education - Staff's time and capital items that support education programs;

Administration IT - Information technology improvements to the Morrison Dam office and buildings;

Stewardship Endowment - Securement of property, implementation and maintenance of stewardship practices. Additional funds were transferred in 2014, the majority of which related to the capital gain realized on the sale of properties during the year.

Administration Building - Capital improvements to the Morrison Dam office and buildings;

Operating Reserve - Internally restricted surpluses, relating to specific departments, to be used for future expenditures;

AUSABLE BAYFIELD CONSERVATION AUTHORITY

Notes to Financial Statements

Year Ended December 31, 2018

9. RELATED ENTITY

Letters Patent incorporating the Ausable Bayfield Conservation Foundation under the *Canada Corporations Act* were granted on June 1, 1974. The Ausable Bayfield Conservation Foundation is a registered charity under the *Income Tax Act*. The Ausable Bayfield Conservation Authority exercises significant influence over the Foundation as it approves the appointment or reappointment of members to the Foundation. The Foundation aids the Conservation Authority in the cultivation and advancement of conservation in the Province of Ontario by providing funding for conservation projects that would otherwise not be undertaken by the Conservation Authority.

The Ausable Bayfield Conservation Foundation's financial information has not been consolidated in the Ausable Bayfield Conservation Authority's financial statements. The financial position of the Foundation is as follows:

	2018	2017
Financial Position		
Total Assets	\$ 1,181,012	\$ 506,534
Total Liabilities	376,644	202,854
Total Net Assets	<u>804,368</u>	<u>303,680</u>
Results of Operations		
Total Revenues	269,095	220,510
Total Expenses	298,407	204,660
Excess (Deficiency) of Revenues over Expenses	<u>(29,312)</u>	<u>15,850</u>

The total liabilities include an amount payable to Ausable Bayfield Conservation Authority in the amount of \$56,165 (2017 - \$95,968) for items purchased by the Authority, as well as contributions for education and barrier-free trails and facilities.

During the year, the Foundation received a donation of lands in the amount of \$537,500 that were recorded as a direct increase in Net Assets.

The total expenses include contributions of \$55,170 (2017 - \$15,658) to the Ausable Bayfield Conservation Authority. There were also \$166,757 (2017 - \$105,315) in amounts that were received by the Ausable Bayfield Conservation Foundation, which were donated to the Ausable Bayfield Conservation Authority.

AUSABLE BAYFIELD CONSERVATION AUTHORITY

Expenditures by Type (Schedule 1)

Year Ended December 31, 2018

	Budget	2018	2017
Wages and benefits	\$ 2,501,261	\$ 2,357,375	\$ 2,336,089
Technical fees	308,270	354,564	308,759
Amortization of tangible capital assets	193,685	212,425	213,714
Program supplies	163,502	175,372	208,874
Partnership commitments	253,419	169,363	390,286
Repairs and maintenance	193,306	91,381	52,490
Memberships, dues, and fees	54,503	54,773	52,087
Property taxes	52,258	53,279	46,257
Insurance	56,873	50,088	51,807
Office	148,496	39,472	35,443
Utilities	49,736	36,963	35,373
Board of Directors	20,915	32,352	25,597
Travel	22,957	25,353	21,466
Training	22,498	20,974	15,129
Advertising and promotion	18,322	13,825	14,512
Rental	15,602	10,267	10,690
Interest and bank charges	2,342	9	-
Transfer to reserve	76,277	-	-
Capital asset additions	344,570	-	-
	\$ 4,498,792	\$ 3,697,835	\$ 3,818,573