
From: Kim Hopps [/O=GOTRANSIT/OU=POSTOFFICE/CN=RECIPIENTS/CN=KIMBERLEY.HOPPS]
Sent: 2/22/2012 3:04:17 PM
To: Debbie Dias [debbie.dias-schimek@metrolinx.com]
CC: Lena Azzou [lena.azzou@metrolinx.com]; Trina Melatti [trina.melatti@metrolinx.com]
Subject: FW: Notice of Completion - Don Valley Parkway Bus By-Pass Lanes

Hi Debbie,

I hope you are doing ok considering the difficult week you had recently. Again, my deepest condolences.

You'll recall we provided your interim advice to Mara last week and noted that you'd be providing further advice for yesterday-ish. Now that you have Trina and Meghan's input, would you please provide me with the consolidated response you'd like us to relay to Mara? Thanks Debbie.

Kim

From: Meghan Brien
Sent: February 22, 2012 9:54 AM
To: Trina Melatti; Kim Hopps; Debbie Dias
Cc: Lena Azzou
Subject: RE: Notice of Completion - Don Valley Parkway Bus By-Pass Lanes
Hi all,

See the attached- perhaps going forward we could more strategically define where (aka in how many papers) we publish our ads. It seems we have some leighway in defining "the area where the transit project is located". Debbie would be able to speak to the process we use now to decide on which/how many papers we publish in, relevant to the project location.

In this case, yes, we should publish in the same publications which distributed the Notice of Commencement.

Happy to discuss,
Meghan

From: Trina Melatti
Sent: Tuesday, February 21, 2012 10:36 AM
To: Kim Hopps; Debbie Dias
Cc: Lena Azzou; Meghan Brien
Subject: RE: Notice of Completion - Don Valley Parkway Bus By-Pass Lanes
Kim/Debbie - I'm weighing in a bit late on this since I was away last week. Meghan is away today, but I've included her because she'll be back in the office tomorrow.

Meghan knows best on this, but we have a legislated requirement as part of the EA to put ads in the newspapers and I also think, since this is a notice of completion, we're required to post the completion notice in the same manner that we posted the notice of commencement. Meghan, does that sound right?

Thanks,
Trina

From: Kim Hopps
Sent: Tuesday, February 14, 2012 12:01 PM
To: Debbie Dias; Trina Melatti
Cc: Lena Azzou
Subject: RE: Notice of Completion - Don Valley Parkway Bus By-Pass Lanes
Hi Debbie / Trina -

What is your advice for MTO on this, please. Thank you.

Kim

From: Leonard, Mara (MTO) [mailto:Mara.Leonard@ontario.ca]
Sent: February 14, 2012 10:57 AM
To: Kim Hopps
Cc: Lena Azzou; Debbie Dias
Subject: RE: Notice of Completion - Don Valley Parkway Bus By-Pass Lanes
Hi there:

Thanks for this information.

Have less expensive options been considered for this ad?

Mara Leonard
Communications Branch Coordinator
Ministry of Transportation

T: 416-327-2496
E: mara.leonard@ontario.ca

-----Original Message-----

From: Kim Hopps [mailto:Kim.Hopps@metrolinx.com]
Sent: February 14, 2012 8:58 AM
To: Leonard, Mara (MTO)
Cc: Lena Azzou; Debbie Dias
Subject: FW: Notice of Completion - Don Valley Parkway Bus By-Pass Lanes

Hi Mara -

Attached is the info you asked for regarding the DVP bus by-pass lanes notice of completion ad.

Kim

-----Original Message-----

From: Lena Azzou
Sent: February 14, 2012 8:52 AM
To: Kim Hopps
Subject: FW: Notice of Completion - Don Valley Parkway Bus By-Pass Lanes

Can you please forward to Mara as per her question yesterday?

Thanks!

-----Original Message-----

From: Debbie Dias

Sent: Mon 13/02/2012 8:08 PM

To: Lena Azzou

Subject: Fw: Notice of Completion - Don Valley Parkway Bus By-Pass Lanes

Hi Lena. I've attached the print media for the DVP ad. Hope you can open it. Let me know. Tx

Sent from my BlackBerry

From: Debbie Dias

To: Meghan Brien

Cc: Trina Melatti

Sent: Mon Feb 13 10:44:01 2012

Subject: Notice of Completion - Don Valley Parkway Bus By-Pass Lanes

Hello Meghan. Here is the first draft of your notice ad. Please have it approved ASAP and I will then send it to MTO for their approval. Cost is also attached.

Debbie