



A Division of METROLINX

## **Barrie Weekend Train Service – Meeting #1**

Conference Call #: 416-443-4587, Pass code: 604167#

Wednesday May 2, 2012 – 1:00 p.m. to 2:00 p.m.

### **Conference Call - Meeting Agenda**

#### **Required Attendees:**

|                           |                                                                   |
|---------------------------|-------------------------------------------------------------------|
| Barry Stannard (BS)       | Manager, GTCC Operations                                          |
| Sam Santarsia (SS)        | Manager, Rail Operations                                          |
| Geri Wice (GW)            | Manager, Train Operations Contract                                |
| Doug Smith (DS)           | Manager, Rail Equipment Maintenance                               |
| Mel White (MW)            | Manager, Railway Corridors Rehabilitation                         |
| Steve Weir (SW)           | Manager, Transit Safety - Rail                                    |
| Stan Yee (SY)             | Manager, Station Operations East                                  |
| Karen Lauder (KL)         | Manager, Station Operations Central                               |
| Laura-Gaye Moats (LM)     | Manager, Contact Centre Operations                                |
| Roxanne Kowal (RK)        | Manager, Bus Operations East                                      |
| Bert Peverini (BP)        | Acting Manager, GO Planning                                       |
| Cortez Hoyte (CH)         | Assistant Manager, Station Operations East                        |
| Pat Hegarty (PH)          | Assistant Manager, Station Operations Central                     |
| Maureen Amodio (MA)       | Assistant Manager, Station Operations Central                     |
| Craig Baigent             | Senior Supervisor, Rail Equipment Maintenance                     |
| Shawn Davis (SD)          | Supervisor, Train Operations Contract                             |
| Dan O'Donohue (DO)        | Supervisor, Rail Services                                         |
| Thomas Ho (TH)            | Analyst, Rail Services                                            |
| Todd Lammi (TL)           | Construction Operations Specialist, Track & Signal Infrastructure |
| Trevor Pereira (TP)       | Superintendent, Bus Operation Planning                            |
| Linda Simpson (LS)        | Transportation Planner, Bus Operations Planning                   |
| Sherwin Gumbs (SG)        | Senior Planning Officer, GO Planning                              |
| Trevor Anderson (TA)      | Senior Planning Officer, GO Planning                              |
| Irene Reid (IR)           | Transportation Planner, GO Planning                               |
| Ken Golden (KG)           | Transportation Planning Analyst, GO Planning                      |
| Domico Liu (DL)           | Transportation Planning Analyst, GO Planning                      |
| Nancy Pogue (NP)          | Team Lead - Operations & Programs, Corporate Communication        |
| Caroline Busbridge (CB)   | Communications Coordinator, Corporate Communication               |
| Melissa Crowther (MC)     | Schedules and Marketing Coordinator, Design and Marketing         |
| Stephanie Trendocher (ST) | Advertising and Promotions Coordinator, Design and Marketing      |
| Savio d'Gama Rose (SR)    | Customer Communications Leader, Contact Centre Operations         |
| Karen Warner (KW)         | Customer Communications Leader, Contact Centre Operations         |
| Patti Lavoie (PL)         | Manager, Passenger Operations GO, CN                              |
| Robert Currie (RC)        | Manager of Operation, TTR                                         |

#### **Optional Attendees:**

|                        |                               |
|------------------------|-------------------------------|
| Greg Percy (GP)        | Vice President, Operations    |
| Paul Finnerty (PF)     | Director, Bus Services        |
| Daniel Haufschild (DH) | Director, Policy and Planning |
| Remi Landry (RL)       | Chief, Rail Operations        |
| Terry Cattani (TC)     | Chief, Rail Equipment Assets  |
| Ken Armstrong (KA)     | Chief, Bus Operations         |

| Item                               | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Action by |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| <b>Barrie Weekend Rail Service</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |
| <b>Service Overview</b>            | <p><b><u>2012 Barrie Service Overview</u></b></p> <p><b>Dates of operation:</b></p> <p><u>Summer Weekends</u></p> <p>Saturday June 23, 2012 to Monday September 3, 2012<br/>Operating Saturday, Sunday, Holidays</p> <p><b>Holiday Operational dates:</b></p> <p>Monday July 2, 2012 (observed Canada day)<br/>Monday August 6, 2012 (Civic holiday)<br/>Monday September 3, 2012 (Labour day)</p> <p><b>First consist cycle</b></p> <p>Depart Allandale at 10:20 to Union for 11:58<br/>Two flips to East Gwillimbury GO Station<br/>Return trip from Union station 17:25 to Allandale arrival at 19:02</p> <p><b>Second consist cycle</b></p> <p>Depart Allandale at 17:00 to Union Station for 18:38<br/>Two flips to East Gwillimbury GO Station<br/>Return trip from Union Station at 00:10 to Allandale at 01:45</p> <p>Both cycles will meet at Teston Siding at approx. 17:59<br/>Northbound trip T823 to DTMF into the siding<br/>Southbound T824 to remain on the mainline</p> <p>Please refer to <b>Appendix A</b> for the Public Timetable schedule.</p> |           |
| <b>Discussion Items</b>            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |

#### 1. Rail Equipment

##### Equipment cycling

- Utilizing equipment from the Allandale Layover.
- L10L locomotives on NE40 to be used for revenue service. Cycling indicates sufficient fuel for Saturday service.
- DTL fueling at Allandale Layover will be required on Saturday, Sunday and Holiday after T823 and T829 yard at Allandale layover on NE40.
- Meeting at Allandale Layover on May 7, 2012 to discuss fuelling restrictions
- Bombardier Tech available to remove and reconnect to wayside power.

## **2. Rail Operations**

### **Barrie Service Routing**

- CN has signed off on the attached schedule.
- Schedule does not conflict with weekend track usage

### **Crewing**

- Bombardier Crew signed off on the attached schedule.
- Bombardier providing two crews to run service
- Instruction to crews regarding the procedures for Teston Siding to be provided by Shawn Davis.

### **TTR**

- Formal letter of service sent to TTR to ensure no conflicts in the USRC.

### **CP Rail**

- Formal letter of service sent to CP to ensure no conflicts at the Davenport Diamond.

### **Passenger Counts**

- Rail operations will be conducting rail passenger counts
- Ticket sales can also be used to provide an estimate of ridership
- Data collected will be available on the S: Drive

### **On-board Scripting**

- To be developed by Rail Operations

## **3. Railway Corridors**

### **Barrie Service routing**

- PNR to be notified of weekend schedule

### **Work Program**

- Discuss any implications
- GTS closures to Weston will impact VIA service design
- The attached schedule has no conflicts with VIA routing on the Newmarket Sub.

### **Teston Siding**

- Test run scheduled for Saturday May 12, 2012
- Scrubber from leaf removal program to be used for rust removal
- Signs and signals to be bagged until June 22, 2012 after PM service

#### **4. GTCC**

##### **PINS Board**

- Needs to be updated to reflect new train

##### **Boarding Times**

- PIN normal release of 10 minutes.

##### **Track Allotment**

- New track allotment at Union Station required

#### **5. Bus Operations**

##### **Connecting service and location**

- East Gwillimbury station transfers and expectations for connections
- Bus Operation continue with no changes to route 68
- Route 68 special will connect at East Gwillimbury via Yonge Street and follow normal 68 routing
- Customer contact to take care of announcements on buses

#### **6. Station Operations**

##### **Station Staffing**

- Stan Yee has reviewed staffing with Station Operation East for ticket sales
- No staff coverage at Allandale Waterfront Station
- No staff coverage on Barrie corridor for T829 departing Union at 00:10

##### **GO Transit Schedules**

- Schedules to be posted in the stations posting boards
- Schedules at Union Station to be produced by Marketing
- Schedules along Barrie corridor to be produced by GO Planning

##### **Presto/TVM Machines**

- Available at all stations

##### **TVM Machines**

- TVM not available at Bradford, Newmarket, King City

## **7. Customer Communication**

### **Promotions and Advertising**

- Waiting approval/response from MTO to make announcement of Barrie service next week
- Schedule will be released to public on June 5, 2012
- Promotion will begin after June 5, 2012
- Ads in the local commuter papers, radio, facebook, etc.
- GO Transit website promotion to increase awareness
- Advertising will focus on residents on Barrie corridor and visitors from Union Station
- City of Barrie assisting with promotion through various media outlets

### **Signage at Union Station**

- Discuss signage and advertising at Union Station with advertising & promotions coordinators
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### **Communications Plan**

- E-news for regular customers
- City of Barrie to be advised of service
- Other media outlets to be advised
- Announcements on trains and buses

## **8. GO Planning**

### **Local Transit**

- Sherwin Gumbs has confirmed that Barrie Transit and YRT have been notified of the upcoming service
- ONTC to be contacted for bus connection and schedule adjustments for train meet
- ONTC to connect with T818, T824 and T823

### **New Timetables**

- To be updated and distributed internally and externally

## **9. Transit Safety**

### **Transit Safety Plan**

- Awareness of local police and emergency services (Police/fire/ambulance)
- T826, T827, T828, T829 to be staffed with dedicated Transit Safety officer due to nature of crowd
- 50% of trips will be staffed prior to T826
- Potential of co-ordinating passenger counts with Transit Safety

## **10. CI Group**

- Strachan Ave project impact on the service.
- To be advised of weekend schedule to ensure no conflicts with work programs.

**11. All**

**New business**