

Message

From: Franca Digiovanni [/O=GOTRANSIT/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=FRANCA DIGIOVANNI]
Sent: 9/25/2012 7:43:13 PM
Subject: RE: Website - Contact form
Attachments: Time east alignment Open House.docx

See proposed timeline (also attached)

Bottom line: dates must be confirmed 3 weeks ahead absolute minimum before other wheels set in motion (booking, ads, Canada Post mailout). If Oct 24 is goal Open House, decision on date would have to be received by end of this business week.

Countdown to Open House-East Alignment

Week One: Sept 24-28

- Finalize date of meeting
- book and confirm meeting location
- book briefings with Minister Wynne, Cllr Parker, Cllr Robinson (Don Valley West, Ward 26, Ward 25)
- Consultants prepare first draft presentation deck

Week Two: Oct 1-5

- Project Management: review and comment on DRAFT ONE presentation deck
- Design ads for Open House
- determine number, print and deliver unaddressed flyers to Canada Post

Week Three: Oct 8-12

- Ads appear 2 weeks before meeting in The Metro daily commuter paper and Multicom community papers
- Notice appears on Crosstown website
- Email blast of Notice to Don Valley stakeholders list
- People receive Open House flyers in post
- Consultants provide DRAFT 2 presentation deck for comment and review

Week Four: Oct 15-19

- Deck Finalized
- Briefings with Minister Wynne, Cllr Parker, Cllr Robinson

Week Five: Oct 22-26

- Consultant prints boards
- Open House
- Presentation posted on-line with electronic feedback form

Week Six: Oct 29-Nov 2

- Presentation posted on-line with electronic feedback form

Week Seven: Nov 5-9

- On-line consultation closes
- Draft one consultation report written up (Argyle)

Week Eight: Nov 12-16

- Open House consultation report finalized

Week Nine: Nov 19-23

- FINAL consultation report posted on-line

FD

-----Original Message-----

From: Jamie Robinson
Sent: Tuesday, September 25, 2012 9:33 AM
To: Franca Digiovanni
Subject: RE: Website - Contact form

Going to be tied up then. But basically I wanted to connect with you about the change in the east alignment. If we pick a date of say October 24, and you put a rough schedule in place of what needs to happen when (development of presentation, meeting with Councillors (which ones), development of poster boards, advertising etc.). David Veights says he is still a week away from having a presentation done as there are still some outstanding issues with the City. He was a week away last week so I expect that we can expect some slippage.

Can you take a stab at this? Apparently another nuance with this stuff is I have to get it into our corporate roll-out and the Minister's Office has to sign-off on key dates.

Thanks.

J

-----Original Message-----

From: Franca Digiovanni
Sent: Tuesday, September 25, 2012 9:25 AM
To: Jamie Robinson
Subject: Re: Website - Contact form

I'm at 5160 this morning for an update from Owen re the traffic configuration around Eg West. (The community office does not have drop-in hours Tuesday or Thursday so we can get out and do these meetings.) I'll call at 11 if that's cool. FD

----- Original Message -----

From: Jamie Robinson
Sent: Tuesday, September 25, 2012 07:33 AM
To: Franca Digiovanni
Subject: Re: Website - Contact form

Let's chat this morning when you have a chance.

----- Original Message -----

From: Franca Digiovanni
Sent: Monday, September 24, 2012 05:51 PM
To: Jamie Robinson
Subject: FW: Website - Contact form

Hey Jamie-

I'd like some assistance developing a standard response for questions about when the next round of open houses will be held for the Crosstown stations. I've only received email thus far, but I imagine there will be more.

Below is a suggested first volley.

Dear Personal Information

Thank you for your inquiry about the Crosstown project. The Crosstown project is funded by the Province of Ontario and delivered by Metrolinx, the provincial transportation authority. Metrolinx and Infrastructure Ontario will deliver the Crosstown using an Alternative Financing and Procurement model. Contracts to carry out further detailed engineering design and architectural work will be developed and publicly tendered. Winning bidders will advance station design to further milestones including more detail about the architectural elements and construction methods. The next round of public consultations for the Crosstown will be scheduled upon award of the contracts for design. We expect this process to begin in the coming months and will keep the website up to date with info about progress on the project. In the meantime if you have any questions, feel free to call us at the Community Office at 416-338-6310.

Regards etc.

Non-Responsive Information

The results of this submission may be viewed at:
<http://www.thecrosstown.ca/node/302/submission/813>

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