
From: Johnny Lee [/O=GOTRANSIT/OU=POSTOFFICE/CN=RECIPIENTS/CN=JOHNNY.LEE]
Sent: 10/22/2012 12:37:33 PM
To: Garnet Greatrix [Garnet.Greatrix@gotransit.com]; Nick Di Iorio [Nick.Dilorio@gotransit.com]; Robert Pasiak [Robert.Pasiak@metrolinx.com]; Dina Graser [Dina.Graser@metrolinx.com]; Trina Melatti [Trina.Melatti@metrolinx.com]
Subject: FW: South Blair Grade Separation - Traffic Detour Approval Schedule

We're on for the November 13th PIC date. Please forward the draft newspaper advertisement when ready.

Robert – please forward the draft storyline for the presentation boards.

Regards,

Johnny

From: Hardy, Greg [mailto:hardyg@whitby.ca]
Sent: Monday, October 22, 2012 8:22 AM
To: Johnny Lee
Subject: RE: South Blair Grade Separation - Traffic Detour Approval Schedule

Hi Johnny – the 13th PIC date is ok from our end....can you provide a draft of the newspaper notice...thanks

From: Johnny Lee [mailto:Johnny.Lee@gotransit.com]
Sent: Friday, October 19, 2012 5:52 PM
To: Hardy, Greg
Cc: Garnet Greatrix; Nick Di Iorio
Subject: South Blair Grade Separation - Traffic Detour Approval Schedule

Greg,

As discussed, please find the schedule below for the South Blair Grade Separation – Traffic Detour Approval process.

We are currently looking into facilities to hold the PIC and will confirm the location. Please advise the date of November 13, 2012 6:30 pm – 8:30 pm for the PIC is acceptable.

Also confirm the Town is in agreement with the proposed schedule below.

South Blair Grade Separation - Traffic Detour Approval Schedule				
Task	Date	Details		Action
Advertisement in Local Newspaper	Week of October 22, 2012	- Ad to be placed in local newspaper for PIC		Metrolinx
Draft PIC Boards	Week of October 29, 2012	- To be distributed for review		Metrolinx / Town
Stakeholder Outreach	Week of October 29, 2012	- Contact and briefing with local officials		Metrolinx

Local Flyer Drops	Week of October 29, 2012	- Bulletins to local residents and businesses (information will include mailing address / email for residents to provide comments ahead of PIC)	Metrolinx
Meeting / Conference Call with Town of Whitby Engineering Staff / Local Councillor(s)	Week of November 5, 2012 (November 6, 2012*)	- To review PIC material	Metrolinx/Town
Public Information Center	November 13, 2012	- Town to confirm availability	Metrolinx/Town
Submission of Documents for Operations Committee Meeting Agenda	November 16, 2012	- Metrolinx to provide document(s) - Town to prepare/submit Recommendation Report	Metrolinx/Town
Meeting / Conference Call with Town of Whitby Engineering Staff / Local Councillor(s)	Week of November 19, 2012 (November 20, 2012*)	- to review submission to Operations Committee Meeting Agenda / revise submission if necessary - to review draft of presentation material	Metrolinx/Town
Operations Committee Meeting	December 3, 2012	- Metrolinx to present - Town to approve	Metrolinx/Town

* Proposed dates (to be confirmed)

If you have any questions, please let me know,
Regards,

Johnny Lee

Project Coordinator
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